

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #1

Opportunity: Contract Policy & International Contracting Projects

Organization: DPAP/CPIC

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: 5E621, the Pentagon

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

Mailing Address: OUSD(AT&L)DPAP/OPS
Attn: Jocelyn Conway
3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: jocelyn.conway.ctr@osd.mil

Background of Assignment:

The Deputy Director of Defense Procurement & Acquisition Policy (Policy) is responsible for a broad range of contracting policies, including: small business; suspension/debarment; Federal Prison Industries; Javits Wagner O'Day program; intellectual property; government property; performance-based service contracts; past performance; progress payments; performance-based payments; cost principles; Cost Accounting Standards; pricing commercial items; weighted guidelines profit policy; Truth in Negotiations Act; Prompt Payment Act; contract payment matters; and the development and management of workforce policy in DoD. The directorate is also responsible for chairing the Contracting Functional Integrated Product Team that advises the Director of Defense Procurement and Acquisition Policy on the competencies and training requirements for the contracting workforce. The directorate frequently works with the Military Departments, Defense Contract Management Agency, Defense Contract Audit Agency, Office of Federal Procurement Policy, other Federal agencies, the congressional staff, and industry associations in order to develop the most practical and reasonable procurement solutions.

Project Description:

Specific projects that could be performed by the participant are listed below. The project mentor and the participant will agree upon the actual projects that will be performed.

(1) The individual(s) selected for this assignment will support the Deputy Director and the senior procurement analysts in the office to: review policies, develop improvements to existing policies; prepare coordinated positions; and advocate approval of policy changes with higher levels within the Office of the Secretary of Defense. Specific tasks may be in the following areas: services contracting; inter-agency contracting; competition; commercial items; small business and other preference programs; intellectual property; other transactions; and joint-basing.

(2) The individual(s) selected for this assignment may serve as the legislative coordinator within DPAP/P to: review legislation proposed by other DoD organizations and Congress for potential impact on the procurement community; prepare comments on proposed legislation and coordinate comments within DoD procurement community; and assist other DP offices in preparing and processing legislative proposals through the legislative process.

(3) The individual(s) selected for this assignment may support DoD's acquisition policy and program matters regarding DoD-wide contracting workforce skills and training requirements.

Benefit of the assignment: Opportunity to:

- Interact with senior officials in the Department and throughout the Federal Government.
 - Develop a thorough knowledge of the policy development process and the skills needed to prepare and advocate policy changes.
 - Promote different perspectives into senior procurement policy making, while engaging in a career-broadening experience.
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Job Requirements: Individual(s) should:

- Have strong technical knowledge of contracting rules and procedures.
- Have the ability to communicate effectively, both orally and in writing.
- Have initiative and ability to work independently and as a team leader.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #2

Opportunity: FAR/DFARS Projects

Organization: DPAP/DARS

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: Crystal Square #4, Suite 200
1745 Jefferson Davis Highway
Arlington, Virginia

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

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3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

Individual(s) will work directly and/or indirectly in support of the process of changing the FAR and DFARS to include support of regulation transformation initiatives. Our goal is to provide the acquisition community useful tools for establishing successful contract relationships. Assignments will involve review and analysis of laws, the policies or statutory language that drives major changes, and their impact on the defense acquisition community as well as the civilian agencies (i.e., GSA and NASA). Individual(s) will interface with senior procurement officials from the Department of Defense and OMB (both OFPP and OIRA).

Project Description:

Assignments may include any of the following:

(1) Participate in FAR/DFARS initiatives from idea generation to publication (time permitting). This could include:

- Working on the team which reviews a proposed regulatory change;
- Participating in the DAR Council deliberations of that rule;

- Attending and participating in the review at the Civilian Agency Acquisition Council and subsequent review by the Office of Management and Budget, as appropriate;
- After publication in the Federal Register, reviewing public comments on the proposed rule and recommending appropriate changes resulting from those comments; and
- Continuing this process until a Final Rule is implemented in the FAR or DFARS.

(2) Review legislation derived from the DoD's Appropriation and Authorization Act to determine required changes, if any, to be made to the FAR and DFARS.

(3) Review the paperwork burdens imposed on industry by FAR and DFARS regulations and identify initiatives to reduce burdens.

(4) Help expand and institutionalize the DPAP's "Outreach" program. This program entails traveling to DoD Field locations and interfacing with industry associations to brief them on the DFARS process, the status and background of cases, and to obtain feedback from the Field on issues of significance to them.

Benefit of the assignment: An opportunity to:

- Make a difference and improve acquisition policies, processes, and procedures.
- Interact with senior officials in the Department and the Federal Government.
- Develop a thorough knowledge of the senior level policymaking and implementation, as well as an opportunity to participate in the rulemaking process (e.g., implement FAR/DFARS changes).
- Promote new and different perspectives into senior procurement policy making, while engaging in a career-broadening experience.

Job Requirements: Individual(s) should:

- Have the ability to work in a team and communicate effectively, both orally and in writing.
- Have initiative and ability to work independently.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #3

Opportunity: Program Acquisition & Contingency Contracting Projects

Organization: DPAP/PACC

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: 5E581/5E621, the Pentagon

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

Mailing Address: OUSD(AT&L)DPAP/OPS
Attn: Jocelyn Conway
3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

The Program Acquisition & Contingency Contracting Directorate's responsibilities are to review the procurement aspects of major programs that are subject to Office of the Secretary of Defense oversight and to provide policy guidance on all aspects of the contingency contracting arena. The Directorate is responsible for developing DoD policy in areas such as competition, source selection, and contract type and incentives that are closely related to major programs. In addition it manages the DoD 5000.1 and 5000.2 directives on program acquisition. The office looks into non-major programs when requested to do so by senior Office of the Secretary of Defense management and reviews/approves the acquisition approach for all service contracts in excess of \$1 billion.

Project Description:

Specific projects that could be performed by the participant are listed below. The project mentor and the participant will agree upon the actual projects that will be performed.

(1) Assist in developing the acquisition approach and resolving issues related to major weapon systems, information technology and other service programs. By serving as a staff member of a congressionally mandated Task Force. By preparing and commenting on correspondence and proposed legislation related to major programs and policy areas, e.g., source selection, multiyear; and by serving as the contracting member of a team to

formulate new policy in areas such as earned value management, security, logistics.

(2) Work with the various DFARS Committees and/or FAR Teams to draft DFARS or FAR language necessary to implement new legislation or policy dealing with DoD procurement in a contingency operation.

(3) Develop and implement acquisition strategies for Major Defense Acquisition Programs in an oversight capacity. The programs are valued in excess of \$500M and will be key to the Defense Department's ability to defend our nation and prosecute the war on terrorism. Work with the Defense components and agencies, and program offices to develop fielding strategies that will ensure the success of cognizant programs. Advise and support senior Department officials in their decision making in support of program fielding.

(4) Work with oversight communities to include the Government Accountability Office and the Department of Defense Inspector General to respond to and support program audits and investigations. Assist in the consolidation and development of one response for the Department in responding to audit findings and recommendations.

Benefit of the assignment: Opportunity to:

- Interact with senior officials in the Department and throughout the Federal Government.
- Develop a thorough knowledge of the policy development and implementation process and the skills needed to prepare and advocate policy changes.
- Promote different perspectives into senior procurement policy making, while engaging in a career-broadening experience.
- Engage with counterparts in foreign governments on contract policy affecting procurement with foreign entities.

Job Requirements: Individual(s) should:

- Have the ability to communicate effectively, both orally and in writing.
- Have initiative and ability to work independently and as a team leader.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #4

Opportunity: Cost, Pricing, and Finance (CPF)

Organization: DPAP/CPF

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: Crystal Square #4, Suite 200
1745 Jefferson Davis Highway
Arlington, Virginia

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

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3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

Individual(s) will work directly and/or indirectly in support of re-energizing the cost and pricing function within DoD. Our goal is to enable the Department to achieve acquisition excellence in support of the warfighter by developing and implementing cost, price, and finance policies that provide for fair and reasonable contract prices, cost reimbursement, and contract financing. Assignments will also include working on issues concerning contract pricing, contract finance, contract cost analysis, and profit policy.

Project Description:

Assignments may include any of the following:

(1) **Price analysis project.** Participate as a team member of our price analysis assessment, outreach, and training.

(2) **Contract Pricing.** Work on the development and implementation of DoD policy issues, including profit policy, contract pricing reference guide, purchasing systems, estimating systems, nonrecurring costs, FMS offsets, TINA, commercial item pricing, GSA schedule pricing, and pricing of services.

(3) **Contract cost.** Work on the development and implementation of DoD policy issues, including cost Principles (FAR Part 31), Defense Base Act, Compensation Costs, IR&D/B&P, Restructuring Costs, Voluntary Refunds, Public Law 85-804, Extraordinary Relief, and Recovery Auditing, Cost Accounting Standards (CAS) Issues, Material Management and Accounting Systems (MMAS), Insurance/Pensions, Other Transactions – Audit Policy, Access to Records, and Overhead/Indirect Cost Issues, and contract closeout issues.

(4) **Contract Finance.** Work on the development and implementation of DoD policy issues, including Progress Payments, Performance Based Payments, Advance Payments, Guaranteed Loans, Contract funding, and Contract Debt.

Benefit of the assignment: An opportunity to:

- Make a difference and improve the contract cost, pricing, and finance function within DoD.
 - Interact with senior officials in the Department and the Federal Government.
 - Develop a thorough knowledge of the senior level policymaking and implementation, as well as an opportunity to obtain insight into the cost, pricing, and finance policies of DoD and the Federal Government.
 - Promote new and different perspectives into senior procurement policy making, while engaging in a career-broadening experience.
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Job Requirements: Individual(s) should:

- Have the ability to work in a team and communicate effectively, both orally and in writing.
- Have initiative and ability to work independently.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #5

Opportunity: UID Projects
Organization: DPAP/UID
Target Grade: GS-13 or above

Duration of Assignment: 6 months – 1 year
Start Date: Negotiable
Location: 3C128, the Pentagon
Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

Mailing Address: OUSD(AT&L)DPAP/OPS
Attn: Jocelyn Conway
3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

The Director for Defense Procurement and Acquisition Policy (DPAP) develops, promotes and champions innovative defense policies and processes for acquiring all of the goods and services the Department of Defense (DOD) requires to perform its mission. The Deputy Director for Program Development and Implementation is responsible for implementing Unique Identification (UID) of items across the Department of Defense. UID is a cornerstone of business transformation that affects program managers throughout DoD as well as the entire supply base. Under UID policy, qualified items are marked with a globally unique identifier that can distinguish identical items from one another and be used to track valuable information throughout the items' lifecycles. UID facilitates item tracking in DOD business systems and provides reliable and accurate technical and financial data for management, financial accountability, and inventory purposes. Through the use of UID, the Department can consistently capture the value of items it buys, control these items during their use and combat counterfeiting of parts.

Project Description:

The individual(s) selected for this assignment will support the Deputy Director for Program Development and Implementation and the staff to:

(1) Analyze, evaluate and review proposed and existing policies and issues related to UID and its implementation; to include identifying and defining problems and developing

recommendations for resolution of issues and developing new insights into issues and formulating innovative solutions to make improvements

(2) Participate in implementation groups and teams to develop and re-engineer UID policy, business rules, and pilot projects.

(3) Help to develop, expand and institutionalize the UID Outreach and Communication programs. These programs are international in scope and are designed to communicate with internal DOD components and services, other government stakeholders, international stakeholders, and the Small Business community.

(4) Represent the UID program to collaborate efforts among cross-functional disciplines, including logistics, acquisition, and financial. This may entail traveling to locations within the Washington, DC metropolitan area.

Benefit of the assignment: Opportunity to:

- Interact with and learn from senior officials in the Department and throughout the Federal Government.
 - Participate in the development of a new DoD initiative as part of a dynamic team, learning what is necessary to implement and integrate an entirely new program.
 - Collaborate with prime Defense suppliers and small businesses, learning to address the unique issues of both ends of the spectrum.
 - Gain a thorough knowledge of the senior level policymaking process, as well as an opportunity to participate in the implementation of that policy.
 - Formulate strategies and promote different perspectives into the design and implementation of new policies.
 - Engage in an overall career-broadening experience.
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Job Requirements: Individual(s) should:

- Have the ability to work in a team with members from different organizations and with varying interests.
- Have the ability to communicate effectively, both orally and in writing.
- Have initiative and the ability to plan and organize work.
- Have the ability to work independently and to multi-task.
- Have strong organizational and analytical abilities, i.e., the ability to gather, analyze, organize and present data and supporting analyses.
- Have the ability to identify problems and develop innovative solutions, exercising good judgment by making sound and well-informed decisions.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #6

Opportunity: Federal Procurement Data System – Next Generation (FPDS-NG)
Projects

Organization: DPAP

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: 5E621, the Pentagon

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

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3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

Individual(s) will work directly and/or indirectly in support of the Department's transition to the FPDS-NG. Assignments will involve participation in program reviews, testing, and analysis with the primary focus being on procurement policy implications associated with the transition. Individual(s) will interface with senior procurement officials from the Department of Defense, Civilian Agencies and OFPP.

Project Description:

Assignments may include any of the following:

- (1) Support to the DPAP Liaison to BTA for e-biz systems with primary focus on the Department's transition to the FPDS-NG.
- (2) Support to DPAP Policy to ensure system design and proposed validation edits are consistent with requirements of policy/law and to develop necessary policy and guidance when there are policy implications.
- (3) Develop ad hoc reports for various known or expected reporting requirements.
- (4) Review legislation derived from the DoD's Appropriation and Authorization Act to determine if changes are required to FPDS or if standard/ad hoc reports are required.

(5) Draft DFARS or PGI changes, as may be needed.

Benefit of the assignment: An opportunity to:

- Make a difference and improve acquisition policies, processes, and procedures.
 - Interact with senior officials in the Department and the Federal Government.
 - Develop a thorough knowledge of the senior level policymaking and implementation, as well as an opportunity to participate in the policy process.
 - Promote new and different perspectives into senior procurement policy making, while engaging in a career-broadening experience.
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Job Requirements: Individual(s) should:

- Have a basic understanding of the DD 350 and FPDS-NG systems.
- Have a strong contracting background and analytical abilities.
- Have the ability to work in a team and communicate effectively, both orally and in writing.
- Have initiative and ability to work independently.
- Be able to view issues from different perspectives.

Defense Procurement & Acquisition Policy Acquisition Exchange Program

Project Description #7

Opportunity: Property in the Possession of Contractors
Organization: OUSD(AT&L)ARA/Property and Equipment Policy
Target Grade: GS-12 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: 1225 South Clark Street
(Crystal Gateway 2)
Arlington, VA 22202

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

Mailing Address: OUSD(AT&L)DPAP/OPS
Attn: Jocelyn Conway
3060 Defense Pentagon
Washington, DC 20301-3060

Fax: 703-693-1142

E-mail: Jocelyn.conway.ctr@osd.mil

Background of Assignment:

In support of DPAP, the individual will be assigned to the OUSD(AT&L)ARA, Property and Equipment Policy Office (P&EP Office), to assist in the development and implementation of changes to the Federal Acquisition Regulations and Defense Federal Acquisition Regulation Supplement, as well as to DoD policy issuances, e.g., Directives, Instructions, and Manuals, etc. Such changes have been made necessary by the pending publication of the revised Part 45 and its associated clauses (FAR Case 2004-025). The P&EP Office is the operational lead for ensuring such changes are accomplished.

Time permitting, the individual will also assist the DoD Components in implementing the Under Secretary of Defense (Acquisition, Technology & Logistics) policy on Financial Accounting Treatment. This policy requires fundamental changes to DoD acquisition business processes to identify the proper accounting treatment and allocation of program expenditures for military equipment. These changes will ensure that a consistent approach and methodology is used across the Military Departments and Defense Agencies, to ensure implementation satisfies the new accounting requirements and will pass the tests of the auditors

Our goal is to provide the acquisition community useful tools for establishing successful contract relationships. Assignments will involve review and analysis of laws, the policies or statutory language that drives major changes, and their impact on the defense acquisition

community as well as the civilian agencies (i.e., GSA and NASA). Individual(s) will interface with senior procurement officials from the Department of Defense and OMB (both OFPP and OIRA).

Project Description:

Assignments may include any of the following:

(1) Implementation of FAR 45 and its Associated Clauses

- Participate in FAR/DFARS transformation initiatives, made necessary by FAR Case 2004-025.

This could include:

- Preparing FAR and DFARS cases, and related Procedures, Guidance and Instructions;
- Preparing changes to the DoD 4161.2-M, "DoD Manual for the Performance of Contract Property Administration";
- Assisting DoD Components with contract modifications, as appropriate;
- Working on the team responsible for proposed regulatory changes;
- Working with the Defense Acquisition University to develop course content;
- Participating in the DAR Council deliberations of that rule;
- Attending and participating in the review at the Civilian Agency Acquisition Council and subsequent review by the Office of Management and Budget, as appropriate;
- Reviewing public comments on proposed rules and recommending appropriate changes resulting from those comments;
- Continuing this process until a Final Rule is implemented in the FAR or DFARS;
- Reviewing legislation derived from the DoD's Appropriation and Authorization Act to determine required changes, if any, to be made to the FAR and DFARS;
- Reviewing the paperwork burdens imposed on industry by FAR and DFARS regulations and identify initiatives to reduce burdens; and
- Supporting the DPAP's "Outreach" program. This program entails traveling to DoD Field locations and interfacing with industry associations to brief them on the DFARS process, the status and background of cases, and to obtain feedback from the Field on issues of significance to them.

(2) Implementation of Proper Financial Accounting Treatment Policy

- Participate in acquisition transformation initiatives, made necessary by new policy on proper Financial Accounting Treatment. Specifically, for every program, project, product, or system that has end items meeting the military equipment criteria will be required to separately identify requisition and contract line items on all contracts and orders to be awarded on and after October 1, 2006.

This could include:

- Assisting program managers, business/financial management analysts, and contracting personnel;
 - Participating on teams responsible for proposed regulatory changes; and
 - Working with the Defense Acquisition University to develop course content
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Benefit of the assignment: An opportunity to:

- Make a difference and improve acquisition policies, processes, and procedures.
 - Interact with senior officials in the Department and the Federal Government.
 - Develop a thorough knowledge of the senior level policymaking and implementation, as well as an opportunity to participate in the rulemaking process (e.g., implement FAR/DFARS changes).
 - Promote new and different perspectives into senior procurement policy making, while engaging in a career-broadening experience.
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Job Requirements: Individual(s) should:

- Have the ability to work in a team and communicate effectively, both orally and in writing.
- Have initiative and ability to work independently.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.