

**Defense Procurement & Acquisition Policy
Acquisition Exchange Program**

Project Description

Opportunity: Peer Review of MDAPs

Organization: DPAP/CPIC

Target Grade: GS-11 or above

Duration of Assignment: 3 months – 1 year

Start Date: Negotiable

Location: Pentagon, Room 5E621

Coverage of travel/temporary relocation expense: Not authorized – must be covered by applicant's organization

To Apply: Submit the Defense Procurement Acquisition Exchange Program Application Form with current resume. Applications are preferred via e-mail but can be submitted by hard copy.

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Background of Assignment:

The office of the Director, Defense Procurement and Acquisition Policy, (DPAP) was established to provide oversight and management for the effective and efficient delivery of equipment and services that meet the needs of the warfighter through innovative policy, guidance, and oversight while being good stewards of the taxpayers' money.

The Department has instituted Peer Reviews to improve the quality of the Department's contracting processes by sharing lessons learned and best practices. Peer Review teams are comprised of senior leaders from across the Department. DPAP Contract Policy and International Contracting (CPIC) facilitates all OSD level Peer Reviews by assigning senior leader to teams, assisting the reviewing acquisition team in preparation and follow up, and disseminating the trends, best practices and lessons learned coming out of the Peer Reviews.

Project Description:

Specific projects that could be performed by the participant are listed below. The project mentor and the participant will agree upon the actual projects that will be performed.

OBJECTIVE: Provide the following support to the Director, DPAP/CPIC: planning, scheduling, and implementing the Peer Reviews DoD wide.

These efforts are critical to the success of OSD's support to the warfighter and this initiative is being closely followed the Congress and the General Accountability Office (GAO). DPAP requires a highly qualified, self-starting professional team to address the task areas from a basis of knowledge of DoD acquisition processes and procurement policy.

SPECIFIC TASKS: Perform the following tasks under the guidance of a senior Government mentor:

- a) Schedule and support all Peer Reviews IAW master plan of action.
- b) Maintain the master schedule for Peer reviews.
- c) Attend at least one Peer Review as an observer and assist in the creation of the Peer Review report.
- d) Analyze all Peer review reports for adherence to tenants of Peer review process.
- e) Attend meetings, research issues, analyze data, prepare and coordinate other plans or correspondence as appropriate.

Benefit of the assignment: Opportunity to:

- Interact with senior officials in the Department and throughout the Federal Government.
- Develop a thorough knowledge of the MDAP Peer Review development process and the skills needed to prepare and execute Acquisition strategies for MDAPs.
- Promote different perspectives into senior procurement policy making, while engaging in a career-broadening experience.

Job Requirements: Individual(s) should:

- Have strong technical knowledge of MDAP procurement rules and procedures.
- Have the ability to communicate effectively, both orally and in writing.
- Have initiative and ability to work independently and as a team leader.
- Have strong organizational and analytical abilities.
- Be able to view issues from different perspectives.
- Be able to implement new ideas and processes effectively.