

REDEPLOYMENT/DEMobilIZATION CONSIDERATIONS

Redeployment is defined as the transfer of forces and materiel to support another JFC's operational requirements, or to return personnel, equipment, and materiel to home or demobilization stations for reintegration and out-processing. Redeployment normally is conducted in stages—the entire joint force likely will not redeploy in one relatively short period. It may include waste disposal, port operations, closing of contracts and other financial obligations, disposition of contracting records and files, clearing and marking of minefields and other explosive ordnance disposal activities, and ensuring that appropriate units remain in place until their missions are complete.

Redeployment must be planned and executed in a manner that facilitates the use of redeploying forces and supplies to meet new missions or crises situations. This is where you come in. Whenever possible, the CCO should become part of the Joint contingency planning staff that is planning the redeployment or demobilization phase of the operation. Involve yourself with the ops planners and be “in the know” of what is going on around you. Below are some valuable lessons learned from recent redeployments as well as some areas you should really focus on upon being notified of a contingency redeployment or demobilization:

- Prepare contract files for delegation or assignment to follow on force, transfer of mission (State Department, UN or NATO), DCMA assignment, etc.
- Consider Redeployment/Demobilization Cell within J3 for visibility of theater-wide contracting requirements.
- Encourage area Commanders to take responsibility for accounting for contractors, their final employment tasks, and the plan to close services as a function of the cessation plan.
- Use the CENTCOM or similar website to better ensure a single, coordinated communication point for theater policies regarding contract ending/contractor demobilization.
- Ensure a work cessation/demobilization plan for each base camp for theater-wide visibility.
- Use a Single Repository to Track Contract, Contractor and Contractor Equipment Related Information into Single Data Base.
- Ensure demobilization clauses are in each contract to protect the government's interest and provide added flexibility during the redeployment phase of operations.
- Ensure close coordination/communications with contractors so everyone is on the same sheet of music. Communication = Flexibility!

- A solid reachback support plan will help expedite the redeployment process in terms of consolidating and closing out contracts.
- Temporary Billeting will be required for transient personnel awaiting commercial or MIL air transportation.
- Construction/Operations of Vehicle Wash Racks will be a top priority for heavy equipment wash down prior to clearing customs for shipping equipment back overseas.
- Packing and Crating/Freight Services/Line Haul Services will be a top priority during the redeployment phase of operations to ship unit supplies and heavy equipment back to the port.
- Use of Civilian Augmentation Contracts (LOGCAP, AFCAP contracts, etc.) to consolidate/closeout contracts will expedite the redeployment phase.
- Environmental restoration will be a top priority during the redeployment phase focusing on cleaning up HAZMAT spills. Get a copy of the baseline survey of what the site looked like before we established a base camp. The base engineer should have a copy of this.
- Ensure you educate customers, commanders, and CORs on proper disposition of gifts and gratuities upon departure.
- Ensure you educate customers, commanders and Contracting Officer Representative (CORs) on Unauthorized Commitments during the redeployment phase to prevent time consuming ratification procedures.
- Start working on your After Action Report (AAR) immediately upon arrival. Your days will be long and if you don't take the time to work on this as you go, you will forget. Include a copy of your AAR in the CCO Continuity Book and post a copy to the Acquisition Community Connection (AAC) Contingency Contracting Community of Practice (CoP) at
- Ensure you take the time to put together a well thought out CCO Continuity Book in the event you leave before your replacement gets into theater and leave it with the J4 or the installation commander. It's always a good practice to include a copy of your After Action Report (AAR) along with the CCO Continuity Book.
- Coordinate with contractors and user activities the timing and procedures for return of all rental items.

- Determine which contracts require formal termination for convenience actions and initiate settlement negotiations with those contractors. This could include no-cost settlements if appropriate. (FAR 49, Termination of Contracts)
- Continue life support contracts until last troop leaves AOR. Immediately negotiate a reduction of services and terminate base support agreements to coincide with the unit redeployment schedule. Contracts should be consolidated, combined, reduced, and eliminated if possible. As unit assets are redeployed, interim replacement support may be required from the host base or contractor sources, if available. Contracts awarded throughout the deployment should be tailored to minimize formal termination requirements wherever possible.
- Focus on Final Payment/Contract Closeout. Ensure receiving reports and invoices for all purchases pending payment are processed. Coordinate with the disbursing agent to ensure that final payments are processed. Utilize DCAA to assist in closeout and evaluation of claims and equitable adjustment. Settle all contractor claims prior to the final CCO redeployment.
- Ensure contract reporting (PIINs, Total Actions/Total Dollars). Report all contract actions and dollar amounts to the contracting activity that issued the PIINs used during the deployment. Total actions and dollars will be reported by RCC chiefs to the supported COCOM or HCA prior to departure.
- Coordinate the disposition of all purchased assets, contractor acquired/government owned, and government-furnished equipment, and forward to dispositioning organization.