



October 1, 2014

From: President, Naval Postgraduate School  
Subj: Naval Postgraduate School; School of Business & Public Policy (BPP), [MSCM](#) distance learning program tuition.

Ref: (a) DOD 7000.14R (Financial Management Regulation) Volume 11A

1. The FY15 tuition price for OPEN enrollment seats entering the eight quarter (2 courses per quarter) distance learning part-time BPP-DL [Master of Science in Contract Management \(MSCM\)](#) commencing Tuesday 7 July 2015 is \$2000 per course per student (\$32,000 for degree) for military and federal government civilian employees and \$2,200 per course per student (\$35,200 for degree) for defense contractors, payable in full by FY, quarterly installments or as negotiated with the BPP-DL program manager. Mission-funded seats are available to eligible active duty naval officers (USN & USMC). Price does not include textbooks or additional class materials (software, handouts, case studies, miscellaneous equipment, etc.). If NPS is required to provide textbooks and copies of all materials then add \$200 fixed price per course per student. Courses will be delivered over the Internet using *COLLABORATE*, a web-conferencing tool. To participate, students and/or local commands need high speed Internet access, a PC microphone (mandatory) and PC camera (optional). *COLLABORATE* requires no special software.

<u>Payment Schedule:</u>	Gov/Mil	Ktr	Payment Due Dates
<b>First Academic Year (AY15):</b>	\$4.0K	\$4.4K	
Summer AY15 (2 courses):	\$4.0K	\$4.4K	01May15
<b>Second Academic Year (AY16):</b>	\$16.0K	\$17.6K	
Entire year tuition (8 courses):	\$16.0K	\$17.6K	01Oct15
or quarterly installments:			
Fall AY16 (2 courses):	\$4.0K	\$4.4K	01Oct15 (01Aug 15 if using FY15 funds)
Winter AY16 (2 courses):	\$4.0K	\$4.4K	01Nov15
Spring AY16 (2 courses):	\$4.0K	\$4.4K	01Feb16
Summer AY16 (2 courses):	\$4.0K	\$4.4K	01May16
<b>Third Academic Year (AY17):</b>	\$12.0K	\$13.2K	
Entire year tuition (6 courses):	\$12.0K	\$13.2K	01Oct16
or quarterly installments:			
Fall AY17 (2 courses):	\$4.0K	\$4.4K	01Oct16 (01 Aug 16 if using FY16 funds)
Winter AY17 (2 courses):	\$4.0K	\$4.4K	01Nov16
Spring AY17 (2 courses):	\$4.0K	\$4.4K	01Feb17

2. Funding documents issued to the Naval Postgraduate School should be addressed to President, Code 21, Naval Postgraduate School, Monterey, CA 93943 and must be in accordance with reference (a). Funding documents should also be faxed or PDF in advance to comptroller office funds receipt at [funds@nps.edu](mailto:funds@nps.edu); fax (831) 656-2843, [funds@nps.edu](mailto:funds@nps.edu). The funding document should also state program name [MSCM](#) funding and list the technical contact as Dr. Wally Owen (636) 925-2982, [wowen@nps.edu](mailto:wowen@nps.edu) and the financial contact as Ms. Jennifer Watson (831) 656-3577, [jcwatson@nps.edu](mailto:jcwatson@nps.edu). The funding document should also state the student's name(s) and the type of installment (first year/second year). Expiration date for all funding documents should be 30 September unless otherwise negotiated with Dr. Wally Owen.

3. For instruction of fall quarters that begin in September, US Government activities using appropriated funds can pay for that quarter as a "Project Order" with expiration date of 31 December of appropriate FY annotated. For this to occur, the body of the funding documents must annotate "Project Order" and include the following statement, "[This project order is placed in accordance with the provisions of 41 U.S.C.23, as implemented by Department of Defense regulation. The funds cited on the project order are properly chargeable for the purposes cited in the project order.](#)" If this is not on the funding document, the funds will not be accepted and the following FY year dollars will be expected for payment. All other payments can be issued as an "Economy Act" which will not allow funding to be available beyond that fiscal year.

4. The tuition price per course is established each fiscal year by the Naval Postgraduate School and is based on a distance learning cost model. To the maximum extent possible prices will remain consistent. Prices will not change within any particular fiscal year but may change from year to year. If you have any further questions about pricing and payment information, please call Dr. Wally Owen at (636) 925-2982.