OFFICE OF THE UNDER SECRETARY OF DEFENSE
3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

NOV -2 2010

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY (PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY (ACQUISITION & LOGISTICS MANAGEMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE (CONTRACTING)
DIRECTORS, DEFENSE AGENCIES
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Certifying FY10 Contract Reporting to the Federal Procurement Data System (FPDS) and Independently Verifying and Validating Reported Data

This memorandum is to remind the components of the December 8, 2010 due date for submission of component certifications of FY10 contract reporting to my office in accordance with the FPDS Contract Reporting Data Improvement Plan version 1.3 posted at http://www.acq.osd.mil/dpap/pdi/eb/federal_procurement_data_system_-_next_generation_fpds-ng.html. Certification packages are required to be signed by the Senior Procurement Executive (delegable) and be inclusive of all procurement activities/offices within their authority. Packages shall include:

1. A completed Agency FPDS Data Quality Certification (Exhibit E from the FPDS Contract Reporting Data Improvement Plan).
2. The FY10 completed validation and verification review results (Exhibit B from the FPDS Contract Reporting Data Improvement Plan).
3. An estimate of the number of FY10 reportable actions and the associated net obligations that have not yet been reported by the date of submission of the package to DPAP, if any.
    - Include with the estimate the date by which reporting will be completed.
    - Include with the estimate a description of the corrective plan being put in place within the component to ensure reporting in accordance with the Federal Acquisition Regulation part 4.6 requirements.
    - Specifically identify in the estimate the number of FY10 orders under blanket purchase agreements (BPA) and basic ordering agreements (BOA) and associated net obligations that can not be reported because the component failed to report the underlying BPA or BOA in a timely manner.
    - If there are no outstanding reports to be completed, please indicate.

At this time, there are no planned significant changes to the statistical review requirements set out in the existing FPDS Contract Reporting Data Improvement Plan for FY11.

As such, the current plan will be updated for the quarterly review scheduled due dates and suggested new anomaly reports, and be posted at the above website by November 30, 2010. However, please be advised that other data validation requirements may be established in the future for FPDS and / or other reporting systems. Updated component-level FY11 data improvement plans should be submitted no later than December 31, 2010.

DPAP is also putting in place a number of compliance monitoring scorecard reports that track contract data used across different federal and DoD-wide systems. A sample report, which compares the number of contract awards that are reported to FPDS versus the Electronic Document Access system, is attached. This particular report will be used to assess the data provided in the component FY10 certification packages. As this scorecard process matures, components should ensure the results improve from this FY10 benchmark. If you are interested in receiving these reports in the future, please contact Bruce Propert at bruce.propert@osd.mil or 703-602-8032.

Please ensure that the FY10 certification packages are provided to my action officer, Lisa Romney (lisa.romney@osd.mil, 703-602-8007). Thank you again for your efforts to improve data quality throughout the procurement process.

Shay D. Assad
Director, Defense Procurement
and Acquisition Policy

Attachment:
As stated

EDA Scorecard as of Sep 30, 2010 (matching FPDS actions to EDA)

Signed Date: 2009-10, 2009-11, 2009-12, 2010-01, 2010-02, 2010-03, 2010-04, 2010-05, 2010-06, 2010-07, 2010-08

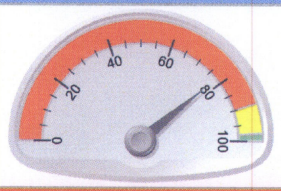
Contracting Agency: All

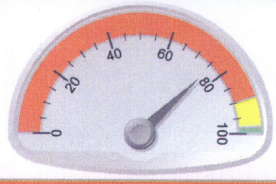
Contract Type: All

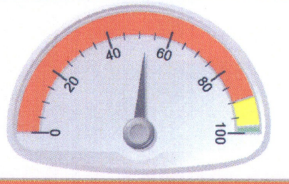
Contract Writing System: All

>= 98%	<98% and >=90%	<90%

FY 2010







		77.37% EDA Match				75.41% Auto PDF				48.44% with XML			
		FPDS Action Count	EDA Match Count	%EDA Match	%EDA Match Change	PDF Auto	PDF Manual	%PDF Auto	%PDF Auto Change	with XML	without XML	%XML	%XML Change
Army (262)	Total	339,088	312,938	92.29%	1.05%	312,265	673	92.09%	1.06%	203,445	109,493	60.00%	25.84%
Navy (330)	Total	265,323	248,907	93.81%	0.80%	234,486	14,421	88.38%	1.36%	206,846	42,061	77.96%	15.17%
Air Force (250)	Total	121,949	118,845	97.45%	-0.05%	115,502	3,343	94.71%	1.21%	60,342	58,503	49.48%	0.75%
DLA (194)	Total	449,181	232,936	51.86%	2.25%	227,536	5,400	50.66%	1.94%	106,938	125,998	23.81%	21.64%
BTA (1)	Total	342	338	98.83%	-1.17%		338	0.00%	0.00%		338	0.00%	0.00%
CMS (1)	Total	1		0.00%	0.00%			0.00%	0.00%			0.00%	0.00%
DARPA (1)	Total	904	900	99.56%	0.96%	900		99.56%	1.06%	869	31	96.13%	1.13%
DCMA (88)	Total	12,063	11,983	99.34%	1.01%	11,882	101	98.50%	2.50%	4,709	7,274	39.04%	-0.52%
DECA (7)	Total	13,936	6,372	45.72%	17.14%	6,362	10	45.65%	17.23%	5,651	721	40.55%	31.84%
DFAS (4)	Total	1,657	1,545	93.24%	-2.96%	1,541	4	93.00%	-2.73%	1,527	18	92.15%	25.42%
DHRA (1)	Total	90	43	47.78%	47.78%	43		47.78%	47.78%	42	1	46.67%	46.67%
DISA (6)	Total	17,843	7,582	42.49%	-4.35%	7,578	4	42.47%	-4.31%	6,600	982	36.99%	12.90%
DMC (3)	Total	1,033	1,014	98.16%	7.40%	1,007	7	97.48%	9.61%	944	70	91.38%	91.30%
DMEA (1)	Total	497	496	99.80%	1.17%	495	1	99.60%	0.96%	134	362	26.96%	26.96%
DODEA (4)	Total	2,373	2,334	98.36%	1.53%	2,334		98.36%	1.59%	1,596	738	67.26%	-14.49%
DSCA (2)	Total	618	607	98.22%	1.24%	607		98.22%	1.24%	501	106	81.07%	16.45%
DSS (1)	Total	201	188	93.53%	-6.47%	188		93.53%	-6.47%	181	7	90.05%	-7.89%
DTRA (2)	Total	1,872	1,854	99.04%	0.71%	1,822	32	97.33%	8.69%	7	1,847	0.37%	0.37%
MDA (5)	Total	3,072	3,032	98.70%	1.08%	2,991	41	97.36%	2.40%	2,778	254	90.43%	61.62%
TMA (3)	Total	1,305	5	0.38%	0.38%	4	1	0.31%	0.31%	2	3	0.15%	0.15%
USSOCOM (8)	Total	7,961	7,368	92.55%	-2.77%	7,292	76	91.60%	-3.47%	197	7,171	2.47%	1.08%
USTRANSCOM (1)	Total	6,786	6,743	99.37%	0.25%	6,607	136	97.36%	19.30%	778	5,965	11.46%	11.46%
USUHS (1)	Total	973		0.00%	0.00%			0.00%	0.00%			0.00%	0.00%
WHS (1)	Total	2,109	2,036	96.54%	-2.82%	2,029	7	96.21%	-2.19%	1,944	92	92.18%	8.98%
	Overall	1,251,177	968,066	77.37%	0.09%	943,471	24,595	75.41%	0.36%	606,031	362,035	48.44%	17.64%