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Department of Defense Purchase Card Program Management Office

November 12, 1996

Purchase Card Reengineering Implementation Memo #2 Conversion to Contractor Offered Platform

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE

INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, OPERATIONAL TEST AND EVALUATION
ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES
DIRECTOR, DEFENSE MANPOWER DATA CENTER

SUBJECT: Purchase Card Reengineering Implementation
Memorandum #2: Conversion of DoD Purchase Cards to
New Contrator-Offered Platform

In order to achieve, in the near term, several of the reengineered business processes envisioned in the Joint Report of the Purchase Card Financial Management Team and the Purchase Card Integrated Product Team, it is necessary to make a change in the hardware and software platform used to support the International Merchant Purchase Authorization Card (I.M.P.A.C.). The current platform, operated by the Rocky Mountain BankCard System(RMBCS), lacks an ability-- without a long and costly reprogramming effort-- to offer revolving account balances, convenience checks, or billing at the approving official level (which is linked to the implementation of the certifying official requirements announced in Implementation Memorandum #1). However, RMBCS; parent bank, First Bank System (FBS), offers all of these enhancements and more on the Corporate Payment System (CPS) platform used by FBS' commercial clients.

As a result of discussions with FBS and General Services Administration (GSA) officials, I have asked the GSA to initiate a modification of the RMBCS contract that enables the Department to migrate its card base to the CPS platform (and re-issue its 75,000 + cards) as soon as possible. We anticipate a phase implementation to the new platform--with the Department of the Army in the first wave--commencing no later than April 1, 1997, and ending in September 1997.

The FBS has established an interdisciplinary team to focus its corporate resources on the timely achievement of all milestones related to this conversion. The FBS has asked the Department likewise to establish a small ad hoc conversion team to facilitate decisions on available options and resolve any issues that may arise. In this regard, I encourage

you to nominate a representative who can make procedural level decisions for your Component as this conversion unfolds. This is a part-time need of limited duration. It is expected that most business will be conducted by fax and/or e-mail; meetings will be few in number, at the call of the chairperson.

I have asked Mr. Ronald L. Adolphi, Deputy Director for Accounting Policy, to chair the DoD conversion team. Please contact him directly with any question and identify to him the name of any nominee, including rank/grade, title, office telephone and fax numbers and e-mail address. Mr. Adolphi may be reached at (703) 697-0536, DSN 227-0536 or e-mail; adolphir@ousdc.osd.mil. Please respond no later than November 11, 1996.

// Signed //

John J. Hamre