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March 27, 1997

Department of Defense Purchase Card Program Management Office

Purchase Card Reengineering Implementation Memo #3 Streamlined Financial Management Procedures

MEMORANDUM SECRETARIES OF THE MILITARY DEPARTMENTS
FOR CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
ASSISTANT SECRETARIES OF DEFENSE
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DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES
DIRECTOR, DEFENSE MANPOWER DATA CENTER

SUBJECT: Purchase Card Reengineering Implementation Memorandum #3: Streamlined Financial Management Procedures

The "Joint Report of the Purchase Card Financial Management Team and the Purchase Card Integrated Product Team to the Under Secretary of Defense (Acquisition and Technology) and the Under Secretary of Defense (Comptroller)" proposed new practices for the advance reservations of funds, summary level recording of financial data, use of automated purchase card management and reconciliation systems, delayed dispute and payment certification at the approving official level.

The attachment to this memorandum promulgates the policies necessary to establish these practices across the Department of Defense (DoD). These policies are applicable to the Office of the Secretary of Defense; the Military Departments; the Chairman of the Joint Chiefs of Staff and the Joint Staff; the Unified Combatant Commands; the Inspector General of the DoD; the Defense Agencies and the DoD Field Activities. The Heads of the DoD Components shall ensure that this guidance is adhered to in day-to-day operations and in the design, modification, and maintenance of the DoD Component's procurement and financial management systems.

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// Signed //
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