



OFFICE OF THE SECRETARY OF DEFENSE

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MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
ASSISTANT SECRETARY OF DEFENSE FOR NETWORKS AND
INFORMATION INTEGRATION
DIRECTORS OF THE DEFENSE AGENCIES

SUBJECT: Integrated Process Team for Intragovernmental Transactions

We need you to participate in a Department-wide initiative in support of the President's Management Agenda for improved financial performance and expanded electronic government. The Department is committed to lead a joint initiative with the Office of Management and Budget (OMB) and the eGov Integrated Acquisition Environment (IAE) initiative to develop an electronic portal for the transmission of intragovernmental transactions. Our strong commitment to support this initiative can solve many long-standing financial management problems.

The OMB recently issued Business Rules for Intragovernmental Transactions (Attachment A). The Department developed a Concept of Operations (CONOPS) to comply with the OMB Business Rules in a manner that will not compromise national security interests (Attachment B).

In order to support the OMB's aggressive schedule for this initiative, we recommend the establishment of a DoD-wide Integrated Process Team (IPT) with membership from the Defense Logistics Agency, the Military Departments, the Defense Finance and Accounting Service, and Networks and Information Integration.

The charter for the IPT (Attachment C) establishes a Working Group to oversee and guide the DoD planning and execution efforts in support of this initiative. The Director of Defense Procurement and Acquisition Policy (DPAP) is the Senior DoD Representative to the IAE initiative, and the Working Group will report to the Acquisition Governance Board (AGB) in the Acquisition/Procurement Domain's governance structure.

Please review the proposed representatives for the Working Group on the IPT Membership Roster (Attachment D). In addition to those financial representatives listed, each Service should identify a representative from their acquisition community.

Please send suggested changes in the roster to the OUSD(C) point of contact within 14 days of the date of this memorandum. The Working Group will begin meeting within 30 days of this memorandum, and will report to the AGB within 30 days of the first Working Group meeting.



Staff points of contact for this matter are Ms. Eileen Parlow for OUSD(C), who may be reached by e-mail: ParlowE@osd.pentagon.mil or by telephone at (703) 697-7297, and Ms. Lisa Romney for OUSD(AT&L)DPAP(EB), who may be reached by e-mail: Lisa.Romney@osd.mil or by telephone at (703) 614-3883.



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Attachments:
As stated