



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

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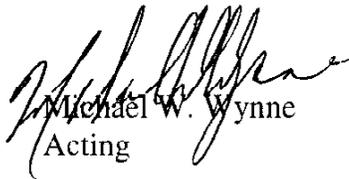
MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Acquisition Governance Board (AGB) Revised Charter

The Acquisition Governance Board (AGB) was chartered on March 21, 2003, to provide strategic direction for the Acquisition Domain with respect to information technology capital investments and related matters such as portfolio management, business process improvements, architecture products, joint initiatives, and Component-level programs. While the board is successfully fulfilling its charter, the focus to this point has been procurement. In order to represent the entire acquisition community, I am broadening the membership of the AGB to include your participation.

The attached revised charter reflects the incorporation of this change to the AGB and the broadened the scope of the AGB to include the entire acquisition process.

My action officer is Lisa Romney, (703) 614-3883, lisa.romney@osd.mil.


Michael W. Wynne
Acting

Attachments:
As stated



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ACQUISITION GOVERNANCE BOARD (AGB) CHARTER

I. Purpose

This charter establishes the Acquisition Governance Board (AGB) and outlines its goals, membership, responsibilities, and procedures for governance of the Acquisition Domain.

II. Scope

“Acquisition” as it is used in the AGB charter and the vision/mission statement of the Acquisition Domain is broadly defined. It encompasses life-cycle system acquisition management from concept to disposal through concept refinement, technology development, system development and demonstration, production and deployment, and operations, benefits analysis and support – as depicted in the Defense Acquisition Management Framework. Procurement of goods and services by contract, purchase card, grant, other transaction, intra-governmental transaction, or other means of sourcing is also included in the definition of acquisition for purposes of this charter. Acquisition includes processes associated with science and technology; program formulation; the planning, design, development and procurement of materiel, systems, goods, and services; resource management; test and evaluation; and systems sustainment.

III. Background

The Department of Defense is transforming itself to manage in an efficient, business-like manner in which relevant, accurate, and timely information, affirmed by clean audit opinions, is available on a routine basis to support informed decision making at all levels throughout the Department and to enable improved business operations.

Defense transformation is being realized in Acquisition, Technology and Logistics through pursuit of the following goals:

- Acquisition Excellence with Integrity;
- Logistics Integrated and Efficient ;
- Systems Integration and Engineering For Mission Success;
- Technology Dominance;
- Resources Rationalized;
- Industrial Base Strengthened; and
- Motivated, Agile Workforce.

These goals are implicit in this charter.

At the enterprise level, DoD's transformation is being jointly guided by the DoD Chief Financial Officer and Chief Information Officer, through the DoD Business Management Modernization Program (BMMP), a coherent program of business process improvements which will be incorporated into an overarching enterprise architecture framework. To identify the processes, systems and technical requirements of the future architecture and to manage the transition to that future state the BMMP established a governance organization which includes seven domains: Accounting and Finance; Acquisition; Human Resource Management; Enterprise Information Environment; Installations and Environment; Logistics; and Strategic Planning and Budgeting. This charter addresses the governance of the Acquisition Domain.

Within the Acquisition community some transformation has already occurred. In recent years the Department has redesigned business processes and developed a number of enterprise-wide systems to implement process improvements, primarily in the procurement area. Several enterprise level systems have been deployed at the Federal level through e-government initiatives. These acquisition enterprise solutions serve as a foundation for the present transformation, as do those solutions that have emerged from within the Components to support one or many acquisition functions.

IV. Vision and Mission of the Acquisition Domain

The vision of the Acquisition Domain is "An innovative and strategic Acquisition enterprise focused on efficient and cost-effective delivery of the best possible capabilities that enable the Warfighter to succeed."

The mission of the Acquisition Domain is to lead the transformation to strategic acquisition by integrating the people, processes and technologies required to implement a modern acquisition environment that supports the Warfighters' needs.

We seek an integrated business environment within which planning, acquisition and system sustainment continually improve in effectiveness and efficiency and at the same time, financial reporting compliancy requirements are met seamlessly in the background. Improvement will come from the realization of a more effective and integrated architecture. Acquisition Domain decision makers will have better data and information upon which to base decisions and less manual or inefficient processes, leading to reduced cycle times, and increased productivity. This transformation of work and work culture will require changes: in business processes; significant investments in information technology; a clear understanding of acquisition to be accomplished; and a strong leadership organization that keeps the many stakeholders focused on achieving the organization's goals and objectives.

V. Goals of the Acquisition Governance Board

The goals of the AGB are to:

- Provide direction and guidance for enabling strategic acquisition and business management transformation in the Acquisition Domain;
- Promote a business support environment that enables effective, seamless, efficient, and collaborative acquisition processes;
- Foster a net-centric, information-sharing work culture characterized by:
 - Trusted information from trusted sources,
 - Collaborative use of information without time, place, or organizational barriers, and
 - Preservation of essential information for management, programmatic and operational reuse;
- Oversee management of the Acquisition Domain information technology portfolio, aligning information technology capital investments with business goals.

VI. Membership of the Acquisition Governance Board

The AGB shall consist of the following DoD Acquisition representatives:

- A. Chairperson – Director, Defense Procurement and Acquisition Policy
- B. Deputy Director, Defense Procurement and Acquisition Policy, Electronic Business, also serving as Executive Secretary
- C. Governance Board members to include the following or their designees:
 - a. Assistant Secretary of the Army (Acquisition, Logistics, and Technology)
 - b. Assistant Secretary of the Navy (Research, Development and Acquisition)
 - c. Assistant Secretary of the Air Force (Acquisition)
 - d. Acquisition Executive, United States Special Operations Command
 - e. Senior Procurement Executive, Defense Logistics Agency
 - f. Director, Defense Information Systems Agency
 - g. Director, Defense Contract Management Agency
 - h. Director, Force Structure, Resources and Assessment Directorate (J-8)
 - i. Director, Acquisition Resources and Analysis
 - j. Director, Defense Finance and Accounting Service
 - k. Representative for Other Defense Agencies (Currently represented by Director, Missile Defense Agency)

Each organization will identify a primary member and may identify alternates.

- D. Governance Board associates to include the following or their representatives:

- a. President, Defense Acquisition University
- b. Assistant Secretary of Defense, Network Information and Integration/Chief Information Officer, Department of Defense
- c. Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense
- d. Deputy Under Secretary of Defense (Logistics and Materiel Readiness)
- e. Deputy Under Secretary of Defense (Installations and Environment)
- f. Deputy Director of Plant, Property and Equipment Policy
- g. Deputy Under Secretary of Defense (Systems Planning and Budgeting)
- h. Special Assistant, USD Acquisition, Technology and Logistics

VII. Responsibilities of the Acquisition Governance Board

The AGB will:

- Execute actions to implement and achieve the domain vision both as a body and in the members' roles of Component Acquisition Executives;
- Establish a roadmap for achieving the Acquisition Domain vision of enabling strategic acquisition;
- Guide the development of and enforce the use of architecture products (e.g., standards, constraints, guidelines, processes, and products) within the Acquisition community;
- Initiate, promote, provide oversight, and govern DoD joint Acquisition Domain business-improvement initiatives;
- Review Component-specific Acquisition Domain business-improvement initiatives to ensure that the portfolio management process is properly implemented;
- Develop appropriate acquisition and systems sustainment business models that enable the prioritization, planning, and support to necessary activities;
- Establish metrics that reflect progress in meeting the vision and provide insight into performance improvement achieved at the process level;
- Effectively integrate defense industry partners into the Acquisition Domain planning, implementation, and process improvement efforts;
- Establish a program of pilot activities to explore promising technologies and approaches that are relevant to Acquisition Domain business processes. When pilots are successful, promote their widespread implementation across the domain;
- Within the context provided by the BMMP, support domain integration and compliance with the Department's business enterprise architecture;

- Provide periodic reports to the Under Secretary of Defense (AT&L).

The AGB Chairperson will:

- Schedule and preside over AGB meetings;
- Carry out domain owner functions assigned to the USD (AT&L) for the Acquisition Domain;
- Manage, in advance of meetings, the issues to bring before the AGB;
- Facilitate the review and decision process by resolving conflicts or issues among the members;
- Establish and define responsibilities and membership of a standing working group known as the Joint Acquisition eBusiness Oversight Board (JAEBOB) and other subordinate groups as may from time to time be needed;
- Through the Executive Secretary, prepare and distribute AGB meeting agendas, decision memoranda, tasks, meeting minutes, and other correspondence;
- Invite additional organizations to participate in AGB meetings as appropriate;
- Represent the AGB and the Acquisition Domain in senior executive level forums (e.g., Office of Management & Budget (OMB), Business Management Modernization Program (BMMP), Federal Acquisition Council, Chief Information Officer (CIO), and Civilian Agencies.)

The members of the AGB will:

- Represent their respective Components on Acquisition Domain issues;
- Advise the AGB Chairperson regarding governance of the Acquisition Domain;
- Resolve issues raised by the JAEBOB;
- Provide regular updates on their Component Acquisition Domain portfolios.

The associates will:

- Support the strategic directions of the AGB and more generally of the Acquisition Domain;
- Facilitate cross-domain coordination on those decisions/issues that impact other Domains; and

- Provide insight into specific projects that are part of the acquisition domain or that cross multiple domains.

VIII. Decision Making Procedures

AGB decisions should be reached by achieving consensus of the members. Should issues not be resolvable through consensus, the AGB Chairperson will set forth a plan of resolution.

IX. Effective Date

This charter is effective immediately and remains in effect until modified or rescinded.

X. Signature



Michael W. Wynne
Acting Under Secretary of Defense
(Acquisition, Technology and Logistics)