



OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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ACQUISITION  
TECHNOLOGY  
AND LOGISTICS

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY  
(ACQUISITION, LOGISTICS AND TECHNOLOGY)  
ASSISTANT SECRETARY OF THE NAVY  
(RESEARCH, DEVELOPMENT AND ACQUISITION)  
ASSISTANT SECRETARY OF THE AIR FORCE  
(ACQUISITION)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Analysis of Alternatives (AoA) Special Access Program Support

On November 26, 2003, the Acting Under Secretary of Defense, Acquisition, Technology, and Logistics directed that an Analysis of Alternatives (AoA) be conducted to define required Acquisition Domain capabilities. Titled the Department of Defense Acquisition Domain – Sourcing (DADS), this is a joint effort being led by the Air Force on behalf of this office. A study team comprised of individuals from all Military Departments and multiple Defense Agencies was formed to collect and analyze requirements. As future sourcing capabilities will impact the entire Department, there is a clear need to have the Special Access Program community represented.

In this effort, Major Thomas C. Hoot is the lead to incorporate Special Access Program needs as part of the AoA. In his position as the HQ Air Force Materiel Command Division's Chief of Contracting, Major Hoot has the appropriate clearance and experience to complete this very time critical tasking.

Please provide the appropriate level of assistance necessary to incorporate Special Access Program needs in the AoA. Thank you in advance for your cooperation. My point of contact is Ms. Gabrielle Ward at (703) 614-3883 or via e-mail at [gabrielle.ward@osd.mil](mailto:gabrielle.ward@osd.mil).

Deidre A. Lee  
Director, Defense Procurement  
and Acquisition Policy

