



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-3000

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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT), ASA(ALT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION MANAGEMENT), ASN(RDA)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING), SAF/AQC

SUBJECT: Changes in the Contracting Career Field Certification Requirements

DPAP memoranda of December 23, 2005, and May 8, 2006, advised of revisions to the Contracting Level II core curriculum to be effective October 1, 2006. A conversion matrix was developed to assist in the transition from the current to the new Level II Contracting course requirements. In this matrix, predecessor courses are identified for all new courses except CON 218 "Advanced Contracting for Mission Support."

As a result, an individual who completed all current Level II contracting courses but has not yet satisfied the two year experience requirement by September 30, 2006, could not become Level II certified without completing CON 218. To rectify this, I am granting a grace period for individuals who, as of September 30, 2006, have completed all current Level II training requirements (CON 202, CON 204, CON 210 and two electives) but have not yet completed the two year experience requirement. These individuals are granted a grace period only until March 31, 2007. If the experience requirement is not met by March 31, 2007, the individual is required to complete CON 218 for Level II certification in Contracting.

My point of contact for this is Teresa Brooks and she can be reached at 703-681-8309 or via e-mail at teresa.brooks@osd.mil.

Shay D. Assad
Director, Defense Procurement
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cc: Army Director, Acquisition Career Management (SAAL-ZB)
Navy Director, Acquisition Career Management (ASN/RDA)
Air Force Director, Acquisition Career Management (SAF/AQX)
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