



ACQUISITION
TECHNOLOGY
AND LOGISTICS

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DEC 07 2006

MEMORANDUM FOR DIRECTORS, DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT), ASA (ALT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION MANAGEMENT), ASN (RDA)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING), SAF/AQC
EXECUTIVE DIRECTOR ACQUISITION, TECHNOLOGY
AND
SUPPLY DIRECTORATE (DLA)
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTOR, ARMY CONTRACTING AGENCY

SUBJECT: Emergency Procurement Committee

The Director, Defense Procurement and Acquisition Policy (DPAP) has recently formed the DPAP Emergency Procurement Committee. Committee members represent each of the services, legal, and the Business Transformation Agency. Specific stakeholders are also invited to participate, such as DAU, DCMA, USAID and the State Department, on a case-by-case basis.

The Committee's charter is to develop and implement initiatives that will allow the warfighter to easily access information governing the procurement of emergency supplies/services and to affect the actual procurement in a more timely and efficient manner. The committee will also examine existing and potential legislation that will aid our contingency contracting officers. I encourage you to use this committee to facilitate emergency initiatives.

The Committee's first meeting was held on 6 Nov 06. Their first task is to revise DFARS language to identify the Synchronized Personnel Operational Tracker as the Joint DoD database to track contractor personnel and contract capability in theater. Concurrently, a sub-committee, chaired by the Air Force, is creating DFARS Procedures, Guidance and Information for a Joint Contingency Contracting Guide which will consolidate relevant contingency contracting information to include purpose, authorities, responsibilities and procedures. Finally, the Air Force Logistics Management Agency is developing a pocket sized Joint Contingency Contracting handbook for our warriors in the field.

The committee will meet weekly over the course of the next year and I will be briefed on their progress on a monthly basis. I look forward to hearing your great ideas, both in the legislative realm as well as our acquisition regulations. The chair for this committee is Lt Col Jill Stiglich, jill.stiglich@osd.mil. Please contact her directly.

A handwritten signature in black ink, appearing to read 'Shay D. Assad', written over a horizontal line.

Shay D. Assad
Director, Defense Procurement
and Acquisition Policy