



OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

MAY 01 2007

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR DIRECTORS DEFENSE AGENCIES

DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT), ASA(ALT)
DIRECTOR, ARMY CONTRACTING AGENCY
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION MANAGEMENT), ASN(RDA)
DEPUTY ASSISTANT SECRETARY OF THE AIR
FORCE (CONTRACTING), SAF/AQC
DIRECTOR DEFENSE CONTRACT MANAGEMENT
AGENCY
DEPUTY DIRECTOR FOR LOGISTICS
OPERATIONS (DLA)

SUBJECT: Reporting of Modifications to the Federal Procurement Data System
Next Generation (FPDS-NG)

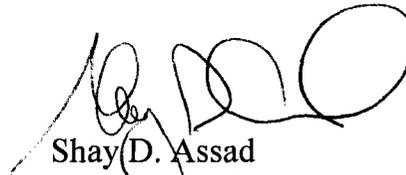
As DoD continues to make significant strides in completing its transition to its use of the Federal Procurement Data System – Next Generation (FPDS-NG), I want to reaffirm my thanks to all of you who have worked so hard to support this challenging transition. The majority of DoD contracting offices are now reporting their FY07 contract actions directly to FPDS-NG. The remainder are in the process of resolving final technical issues and is scheduled to be fully transitioned in the very near future.

In an effort to recognize the challenges associated with completing the transition to FPDS-NG, I want to recognize the impact of the current Federal Acquisition Regulation (FAR) requirement to report all modifications to previously reported contracts and orders, regardless of their dollar value (e.g., includes \$0 modifications). While I encourage your offices to report all modifications as required by the FAR, I want to clarify the minimum requirements during this transition period where backlogs and technical issues exist. As such, until FY08 or such time as the FAR is updated related to this topic, whichever is sooner, I ask that you ensure that your offices are reporting, at a minimum, all modifications that change information previously submitted to FPDS-NG via a DD Form 350 or contract action report (CAR). This includes information such as changes related to obligations, values, vendor identification (e.g., DUNS changes, name changes, novations), socio-economic indicators, competition indicators, as well as periods and places of performance. Unless such modifications are reported, erroneous data will be carried forward in FPDS-NG without the ability to



edit, and limit the capability to report correct information related to the contract or order in the future. After this period of time, I expect that your offices will comply with the regulations fully in this regard.

My action officer for FPDS-NG is Lisa Romney, 703-602-8675,
lisa.romney@osd.mil.

A handwritten signature in black ink, appearing to read 'Shay D. Assad', written over a horizontal line.

Shay D. Assad
Director, Defense Procurement
and Acquisition Policy