



ACQUISITION AND
TECHNOLOGY

DEPUTY UNDER SECRETARY OF DEFENSE
3015 DEFENSE PENTAGON
WASHINGTON, DC 20301-3015

JUL 21 2008

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DIRECTORS DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(POLICY AND PROCUREMENT), ASA(ALT)
DIRECTOR, ARMY CONTRACTING AGENCY
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION MANAGEMENT), ASN(RDA)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING), SAF/AQC
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DEPUTY DIRECTOR FOR LOGISTICS OPERATIONS (DLA)
DIRECTOR, BUSINESS TRANSFORMATION AGENCY
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Publication of the Procurement Data Standard (PDS), Phase I

Congressional and Department of Defense (DoD) requirements for contract data reporting and system interoperability in the acquisition process rely upon accessible and accurate data. As such, I am establishing enterprise-wide procurement data standards for the Department to promote improved accuracy and support data visibility for all types of reporting to better enable the automated processing of acquisitions.

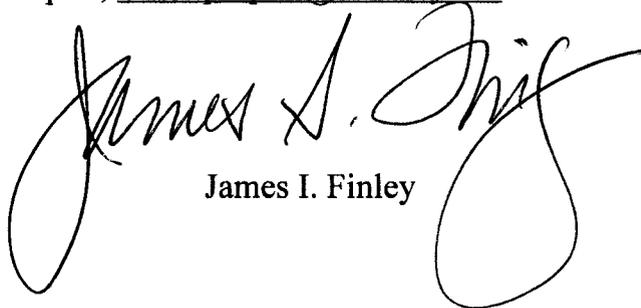
The Procurement Data Standard (PDS) will be used to help us achieve this goal. It is a system-agnostic data model using common language and business rules intended as a DoD-wide requirement for contract data output. Phase I of this standard covers new contract and order awards only. Future phases will address modifications and related contracting actions. The PDS and supporting documents can be viewed on the Defense Procurement, Acquisition Policy, and Strategic Sourcing website at <http://www.acq.osd.mil/dpap/pdi/eb/index.html>, and are a forecast of requirements for any existing or future acquisition system improvements for contract writing and administration capabilities. Each component must plan for alignment to this standard in the interim and target environments. All systems that perform Federal Acquisition Regulation (FAR)-based procurement capabilities resulting in a contract (defined in FAR Part 2) shall produce an output of contract data that conforms to this standard. The



rationale for imposing this requirement on existing systems is that it operationalizes the FAR and Defense FAR Supplement (DFARS). Systems performing contracting capabilities that can not map output to the standard are non-compliant with the regulations.

I also request that the Business Transformation Agency (BTA) take the necessary steps to incorporate this standard into the next version of the Business Enterprise Architecture (BEA), and work with DPAP to establish appropriate Investment Review Board (IRB) criteria regarding its use. Additionally, I request that BTA review the Standard Procurement System (SPS) to identify any changes to comply with the PDS and perform pilot testing of compliant transactions with the Global Exchange (GEX) during Q4FY08. Finally, I ask that the Army and Air Force ensure that their Procurement Automated Data and Document System (PADDS) and CONWRITE systems, respectively, also participate in this pilot testing given the complexity of the contract actions they produce. Deliverables will include the outbound map from each system, a report on the gaps and potential change requests, identification of potential internal control weaknesses, and proposed business rules.

Please provide your component plan for bringing your systems (existing and planned) in conformance with the standard, including your estimated timeline for compliance, to my lead for this effort, LeAntha Sumpter, leantha.sumpter@osd.mil, 703-602-7955 by August 8, 2008. Additional comments on the PDS may be provided to her action officers Lisa Romney, lisa.romney@osd.mil, and Bruce Propert, david.propert@us.army.mil.

A handwritten signature in black ink, appearing to read "James I. Finley". The signature is stylized with large loops and a long horizontal stroke at the end.

James I. Finley