



DEPUTY SECRETARY OF DEFENSE
1010 DEFENSE PENTAGON
WASHINGTON, DC 20301-1010

MAR 04 2012

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Requirements for the Acquisition of Services

Section 863 of the Ike Skelton National Defense Authorization Act for Fiscal Year 2011, P.L. 111-383, requires the Secretary of Defense to ensure that the Military Departments and Defense Agencies establish a process for identifying, assessing, reviewing, and validating requirements (both operational and supporting requirements) for the acquisition of services. Over the past several months, the Director of Defense Procurement and Acquisition Policy (D, DPAP) has engaged with the Senior Service Managers from the Military Departments and Defense Agencies to understand optimal approaches to implementing this critical requirement. Please submit your processes and initial implementation plans to D, DPAP not later than 30 days after the date of this memorandum.

Pursuant to section 863, plans must address the following: (1) the organization of the review process; (2) the level of command responsibility required for identifying, assessing, reviewing, and validating requirements for the acquisition of services in accordance with the requirements of section 863 and the categories established under title 10, U.S.C., section 2330(a)(1)(C); (3) the composition of positions necessary to operate such a process; (4) the training required for personnel engaged in such a process; (5) the relationship between doctrine and such a process; (6) methods of obtaining input on joint requirements for the acquisition of services; (7) procedures for coordinating with the acquisition process; and (8) considerations relating to opportunities for strategic sourcing. The Department will construe the \$10-million review threshold for a "supporting" requirement set out in section 863 to pertain to the anticipated annual cost of the requirement.

My point of contact is Mr. John Tenaglia, who can be reached at John.Tenaglia@osd.mil or 703-697-8334.



OSD001863-12

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