



ACQUISITION  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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MAY - 6 2009

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(POLICY AND PROCUREMENT), ASA (ALT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT),  
ASN (RDA)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING), SAF/AQC  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Federal Procurement Data System (FPDS), Version 1.3 Recertification  
Requirements

This memorandum serves as a reminder that the General Services Administration (GSA) is planning to retire version 1.2 of the FPDS application December 31, 2009. Any contracting system interface with FPDS will be disabled January 1, 2010 unless that system has upgraded to version 1.3, recertified with GSA's FPDS provider, and deployed the version 1.3 certified interface. Please ensure your contracting system providers have completed the required recertification, and that deployment is planned in order to ensure no break in the ability to report contract awards. Contracting offices that experience a break in the availability of their interfaces will be expected to maintain reporting timeliness by direct user input to the FPDS website. Note that the GSA recertification package has been updated to accommodate the completion of version 1.3 requirements; please recertify according to the "Contract Writing System Recertification - V1.3 Completion" package, dated March 9, 2009, available at <https://www.fpds-ng.com/downloads.html>. DoD systems that certified to version 1.3 prior to March, must recertify for the additional capabilities by December 31, 2009, so that all contract writing systems are on the same baseline before version 1.2 is retired.

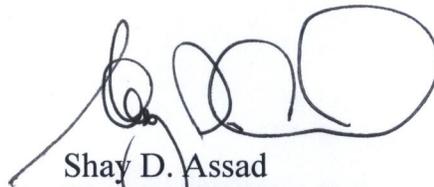
Also GSA, as part of the version 1.3 recertification, will no longer accept contracting system interfaces based on available Business Web Services alone; agencies must use a combination of Business Web Services and Graphical User Interface (GUI) Web Services. The proliferation of the use of interfaces based only on Business Web Services has impacted the ability of GSA to implement required changes to FPDS in a



timely manner, and has increased the risk of inaccuracies in Agencies' data as this method requires no contracting officer interaction with the contract action report as it is being created and approved. However, the application of Business and GUI Web Services integration together allows contracting systems to use the GUI interface provided by FPDS to update the data elements that are not available in the contracting systems and minimizes the impact of future changes in reporting requirements implemented at FPDS. As required changes to contract reporting, especially in light of emerging requirements of both the Federal Funding Accountability and Transparency Act and the American Recovery and Reinvestment Act, are only expected to increase; Defense Procurement and Acquisition Policy (DPAP) supports GSA's recertification requirement to use the combination of Business and GUI Web Services.

I have advised GSA that they should not consider any requests for waivers to this requirement from DoD organizations without my office's endorsement. Any waiver requests submitted to my office for endorsement must include a brief business case that explains the reasons why the organization can not feasibly implement by December 31, 2009, the combined Business Services/GUI Web Services solution (e.g., automated issuance of delivery orders for inventory where no contracting officer is involved in the instant procurement).

Thank you for your continued focus on contract reporting and improving the data therein. Any questions may be directed to Lisa Romney, [lisa.romney@osd.mil](mailto:lisa.romney@osd.mil), 703-602-8007, my action officer for FPDS.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the left.

Shay D. Assad  
Director, Defense Procurement  
and Acquisition Policy

cc:  
Director, Business Transformation Agency