



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

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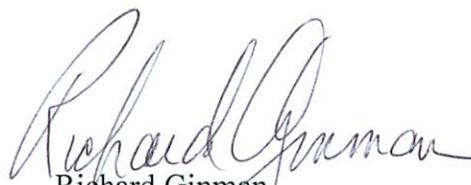
MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: GAO Report, GAO-11-122R, Proper Announcement of Contract Awards

The Government Accountability Office (GAO) issued a report, GAO-11-122R, on November 30, 2010, "DoD Components Are Not Sending Required Information on Contract Awards to the Office of Public Affairs." The GAO analysis revealed that contract award announcements provided to the Office of the Assistant Secretary of Defense for Public Affairs (OASD(PA)) lacked information required by the Defense Federal Acquisition Regulation Supplement (DFARS) Subpart 205.303 and as a result, subsequent contract award announcements were insufficient.

Please ensure that your contracting officers and specialists are appropriately reporting all contractual actions, including modifications that have a face value of more than \$6.5 million in accordance with DFARS 205.303, with all the specific information requirements outlined in that subpart. This reporting does not include unexercised options. This information must be submitted to the OASD(PA) by close of business the day before the date of the proposed contract action award. In addition, all departments and agencies will monitor and verify that all information on contract award announcements, provided to the OASD(PA), are proper and in accordance with DoD regulations.

Should you have any questions, please contact Ms. Peggy Ayanian at 703-693-0497, or at Peggy.Ayanian@osd.mil.


Richard Ginman
Director, Defense Procurement
and Acquisition Policy