



OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

APR 29 2014

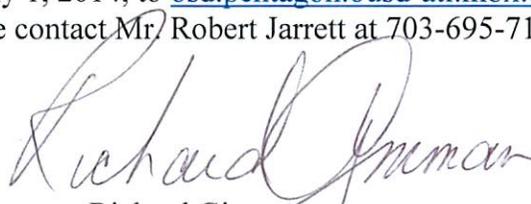
ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: The 2014 Acquisition and Contracting Legends Award – Call for Nominations

This year, we will present the “Acquisition and Contracting Legends Award” to honor the memory of contracting leaders and to encourage and promote the leadership qualities they exemplified. The award will recognize leaders at all levels within the DoD acquisition and contracting community who have trained, mentored, and demonstrated passion for the profession. Attached are the instructions and criteria for award nominations. Also attached is the current gallery of acquisition and contracting legends. The awardee will be recognized at a Senior Leader Meeting in December 2014 at the Pentagon.

I encourage each of you to identify and nominate a deserving employee. Please send your nominations for the award by July 1, 2014, to [osd.pentagon.ousd-atl.mbx.dpap@mail.mil](mailto:osd.pentagon.ousd-atl.mbx.dpap@mail.mil). Should you have any questions, please contact Mr. Robert Jarrett at 703-695-7146.

  
Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy

Attachments:  
As stated

## The Acquisition and Contracting Legends Memorial Award

**1. ELIGIBILITY:** Military members or Government civilian employees within the DoD acquisition/contracting community at any grade level who have demonstrated the traits as detailed below throughout their acquisition career.

**2. BACKGROUND:** Contracting Legends inspire us to be our best every day, in every situation. To honor them, we will create a gallery of those Legends who have left us, as well as award those who inspire us to walk in their footsteps.

It began with the Sharon R. Parish “People Always” Leadership Award, and after three award cycles, DoD lost Mr. Barney Klehman. Rather than create a separate award to honor Barney, Defense Procurement and Acquisition Policy, in consultation with the Senior Procurement Executives (SPEs), decided to create the annual Acquisition and Contracting Memorial Legends Award.

**3. AWARD:** The Acquisition and Contracting Memorial Legends Award recognizes leaders at all levels in the DoD acquisition/contracting community that have developed, motivated and inspired others through formal and informal initiatives. The nominee who is selected for this honor will be recognized at a quarterly Senior Leader Meeting.

The six categories below summarize the traits exemplified by Acquisition and Contracting Legends. Nominations will identify how the individual excelled in these areas and should explain the nominee’s accomplishments.

**a. Mentorship and Dedication to Helping Others**

The nominee provides mentorship and coaching, and seeks opportunities to help others grow and improve in their careers.

**b. Selfless Service**

The nominee places the mission and consideration for others before their own wants and performs services/duties without expecting reward.

**c. Creative Thinking**

The nominee is creative in their thinking and approach to problem solving. Their efforts support the growth of the profession through the introduction of innovative ideas.

**d. Collaboration**

The nominee builds teams with a spirit of community and cohesion; involves others in developing plans and goals; and recognizes contributions and gives others visibility and credit. The nominee develops extensive networks across organizations and routinely uses these networks for the benefit of the workforce.

e. Contracting Expertise

The nominee demonstrates expertise in navigating the complexities of contracting.

f. Leadership Qualities

The nominee demonstrates exceptional leadership qualities through his or her willingness to lead on tough issues. He or she excels in leadership roles on multi-disciplined teams.

**4. INSTRUCTIONS:**

a. The Director of Defense Procurement and Acquisition Policy (DPAP) will solicit nominees from the addressees for this award annually.

b. Each addressee may nominate one individual annually. Nominations will be no longer than 2 pages in length and must address the six categories above. Forward nomination packages to [osd.pentagon.ousd-atl.mbx.dpap@mail.mil](mailto:osd.pentagon.ousd-atl.mbx.dpap@mail.mil) no later than July 1, 2014.

c. The Director, DPAP will select the award winner or multiple winners, and will also make selections to be added to the Acquisition and Contracting Legends Gallery.

d. The winner of the Acquisition and Contracting Legends Award will receive a certificate and award with brass nameplate, similar to the past years Sharon Parish Awards.

**5. LEGENDS GALLERY**

a. At any time, each addressee may also nominate a deceased individual to be added to the Acquisition and Contracting Legends Gallery via a memorandum to the Director, DPAP. The nomination should include a 35-word biography to be included in the Gallery. If selected to the gallery, that deceased individual will have a 35 word write-up as an attachment to the annual call for nominations of the legends award, and on the DPAP website.

## **The Acquisition and Contracting Legends Gallery**

Contracting Legends were such an inspiration to us all, we shall recognize and remember them.

**Sharon R. Parish:** Sharon was an inspirational leader throughout her 40-year Government career. Sharon was a “servant leader” who believed in “Mission First, People Always” and a champion of personal interaction and mentoring.

**Barney Klehman:** Barney was a passionate leader throughout his 41-year Government career, encouraging innovative thinking and commitment to mission success. A devoted mentor for many contracting professionals, Barney believed professional development was a life-long process.