



**OFFICE OF THE UNDER SECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000**

DEC 16 2008

**ACQUISITION  
TECHNOLOGY  
AND LOGISTICS**

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(POLICY AND PROCUREMENT), ASA (ALT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT),  
ASN (RDA)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING), SAF/AQC  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DoD FIELD ACTIVITIES

SUBJECT: Request for Data on Defense Base Act (DBA) Insurance

As required by Section 843 of the FY 2009 National Defense Authorization Act (Public Law 110-417), the Department must adopt an acquisition strategy by June 2009 for insurance required by the Defense Base Act (42 U.S.C. 1651 et seq.). This strategy must minimize the cost of such insurance to the Department and to defense contractors subject to the Act and consider such options as entering into a single Department-wide DBA insurance contract.

Please provide the data requested in the attached Excel file for any contracts that have overseas performance or otherwise require DBA insurance coverage for prime contractors or their subcontractors. Also, provide the name and title, telephone number and email address of the primary point of contact for this request for your DoD Component. Lastly, provide the name and contact information for the person who may represent your DoD Component on the Department's team to develop the acquisition strategy for DBA insurance.

Please provide your electronic responses, including the Excel file, by January 11, 2009 to Ms. Teresa Lawson at [Teresa.Lawson@osd.mil](mailto:Teresa.Lawson@osd.mil). She can also be reached at (703) 602-2402.

Shay D. Assad  
Director, Defense Procurement

Attachment:  
As stated

