



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

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JUN -4 2010

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION & LOGISTICS MANAGEMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: Competition Related Changes in the Federal Procurement Data System

Several competition related changes have been implemented in the Federal Procurement Data System (FPDS) recently to improve the quality of information collected and to standardize DoD and civilian agency reporting procedures.

The first major change was implemented on October 30, 2009. This implementation added or revised FPDS fields for Solicitation Procedures, Extent Competed, and Reason Not Competed (renamed to Other than Full and Open Competition).

A new competition report was released to FPDS System Administrators on December 11, 2009. The new report is entitled "Competition Based on Obligations" and it differs from the existing FPDS report entitled "Competition" by including workflows that identify the extent that fair opportunity was given for orders under multiple award contracts. Such orders are only considered competitive (in the summary report) if fair opportunity was given. The Department is tracking competition achievements using both FPDS competition reports in FY 2010, a transition year to the new report.

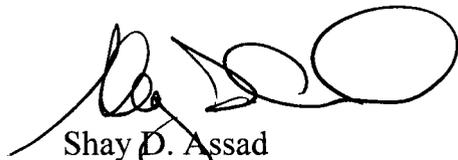
FPDS version 1.4 was deployed on March 15, 2010. In this version, DoD begins using the Blanket Purchase Agreement (BPA), Blanket Ordering Agreement (BOA) and BPA call use cases to report contract actions. Previously DoD only used the Indefinite Delivery Contract (IDC) and Task/Delivery Order use cases which resulted in FAR Part 8 BPAs, FAR Part 13 BPAs/BOAs, and FAR Part 16 task and delivery order contracts all being treated the same, notwithstanding different competition requirements specified in

the FAR. DPAP memorandum of March 19, 2010 addresses procedures for implementing these changes pending upgrades to contract writing systems.

Additionally, for DoD users FPDS previously derived the entry options for Extent Competed based on the contracting officer's entry for Solicitation Procedures, Reason Not Competed, Type of Set-Aside and Local Area Set-Aside. With the deployment of Version 1.4, contracting officers must now complete the Extent Competed field. FPDS has implemented validation rules to preclude erroneous entries.

Updated instructions to assist contracting officers in reporting competition related information in FPDS are attached. This memorandum remains in effect until the guidance in the attachment is incorporated into PGI 204.606. This memorandum supersedes the instructions in Attachment 2 of DPAP memorandum of July 26, 2007 and the corresponding instructions at PGI 204.606(2).

My point of contact for FPDS matters is Ms. Lisa Romney, who can be reached at [lisa.romney@osd.mil](mailto:lisa.romney@osd.mil) or 703-602-8007.



Shay D. Assad  
Director, Defense Procurement  
and Acquisition Policy

Attachment:  
As stated

## KEY FIELDS ASSOCIATED WITH COMPETITION

### Multiple or Single Award IDC (FPDS Element 6E)

**Multiple Award** - Select multiple award when the contract is: (1) one of several indefinite-delivery indefinite-quantity (IDIQ) contracts awarded under a single solicitation in accordance with FAR 16.504(c); or (2) one of several Blanket Purchase Agreements (BPAs) awarded against a Federal Supply Schedule in accordance with FAR 8.405-3(b); or (3) any other IDIQ contract that an agency enters into with two or more sources under the same solicitation when contracting officers are required to compare or compete their requirements among several vendors; or (4) a Part 13 BPA or Blanket Ordering Agreement with multiple awards. NOTE: The requirement to report on fair opportunity is not triggered by the selection of multiple award for Part 13 BPAs or BOAs.

**Single Award** – Select single award when the contract does not satisfy the above criteria for a multiple award.

### Solicitation Procedures (FPDS Element 10M)

**Simplified Acquisition** – Report this code for competitive and noncompetitive contract actions that used simplified acquisition procedures in accordance with FAR 13, to include for acquisitions using the Commercial Items Test Program. However, DECA should select “Only One Source” if a noncompetitive action is justified because it is authorized for resale.

**Only One Source** – Report this code if no solicitation procedure was used or only one source is solicited for the action.

**Negotiated Proposal/Quote** – Report this code for competitive contact actions that use negotiated procedures (FAR 12 or 15).

**Sealed Bid** – Report this code for contact actions using sealed bid procedures (FAR 14).

**Two Step** – Report this code for contact actions that use a combination of sealed bids and negotiated procedures (FAR 6.102).

**Architect-Engineer FAR 6.102** – Report this code if the action resulted from selection of sources for architect-engineer contracts pursuant to FAR 6.102(d)(1).

**Basic Research** – Report this code if the action resulted from a competitive selection of basic research proposals pursuant to FAR 6.102(d)(2).

**Alternative Sources** – Report this code if the action resulted from use of procedures that provided for full and open competition after exclusion of sources to establish or maintain alternative sources pursuant to FAR 6.202.

**Subject to Multiple Award Fair Opportunity** – FPDS will automatically populate this entry for orders placed against multiple award contracts (to include Federal Supply Schedules) and FAR Part 8 BPAs (and orders placed under these BPAs) that are subject to fair opportunity pursuant to FAR/DFARS 8.4 and FAR/DFARS 16.5.

## KEY FIELDS ASSOCIATED WITH COMPETITION

**Extent Competed (FPDS Element 10A)** – In the past this field has been a system derived field for DoD based upon the Contracting Officer entries in the FPDS fields: Type of Solicitation Procedures, Type of Set-Aside, Local Area Set-Aside, and Reason Not Competed. In Version 1.4 of FPDS, released in March 2010, this field is no longer a derived field. Instead, the contracting officer will be required to enter the Extent Competed. Additionally, extent competed no longer pulls from the basic agreement for BPA calls (orders placed under Part 8 BPAs) and orders placed under Blanket Ordering Agreements, but now must be completed for the individual order. Validation rules have been put in place to preclude erroneous combinations. These validation rules can be found in the FPDS Validation Rules document at <https://www.fpds.gov>.

In addition to the changes in Version 1.4, new Extent Competed options were made available to DoD in the FPDS major change released October 30, 2009. The following guidance applies when reporting the Extent Competed for the initial contract award. The Extent Competed for any modification to a contract or order against a task or delivery order contract pulls from the basic contract.

<b>Competed under SAP</b> – Report this code for competitive contract actions that were awarded using FAR Part 13 Simplified Acquisition Procedures (i.e., solicitation procedures were ‘Simplified Acquisition’), to include for the Commercial Item Test Program.
<b>Full and Open Competition (F&amp;OC)</b> – Report this code if the contract action resulted from an award pursuant to FAR 6.102(a) – sealed bid, FAR 6.102(b) – competitive proposal, FAR 6.102(c) – combination, or any other competitive method that did not exclude sources of any type.
<b>F&amp;OC after exclusion of sources</b> – Report this code when sources are excluded before competition. (NOTE: This terminology is broader than FAR 6.2 (which includes set-aside actions and actions to establish or maintain alternate sources) in that it also includes actions justified by a J&A that provided for competition.)
<b>Not Available for Competition</b> – Report this code if the contract action is not available for competition (i.e., contract actions where the solicitation procedures were ‘Only One Source’ and the reason not competed is ‘Authorized by Statute’, ‘International Agreement’, ‘Utilities’, or ‘Authorized Resale’).
<b>Not Competed under SAP</b> – Report this code for non-competitive contract actions that were awarded using FAR Part 13 Simplified Acquisition Procedures, to include for the Commercial Item Test Program (i.e., solicitation procedures were ‘Simplified Acquisition’).
<b>Not Competed</b> – Report this code when the contract action is not competed and the solicitation procedures were “Only One Source”.

**Other than Full and Open Competition (FPDS Element 10C)** – This field was previously entitled Reason Not Competed. Two new drop down options were made available to DoD in the FPDS major change released October 30, 2009 to Version 1.3:

## KEY FIELDS ASSOCIATED WITH COMPETITION

Brand Name Description and Not Competed under SAP. Not Competed Under SAP should be used whenever solicitation procedures were “Simplified Acquisition” and the contract action was not competed. The available drop down options for Other than Full and Open Competition, with the applicable FAR site are provided below. Select the applicable J&A authority when a contract action is “Not Competed” or is “Not Available for Competition”.

<b>Not Competed under SAP</b> – FAR 13 (to include J&As under the Commercial Item Test Program)
<b>Unsolicited Research Proposal</b> - FAR 6.302-1(a)(2)(i)
<b>Follow-On Contract</b> - FAR 6.302-1(a)(2)(ii/iii)
<b>Unique Source</b> - FAR 6.302-1(b)(1)
<b>Patent or Data Rights</b> - FAR 6.302-1(b)(2)
<b>Utilities</b> - FAR 6.302-1(b)(3)
<b>Standardization</b> - FAR 6.302-1(b)(4)
<b>Brand Name</b> – FAR 6.302-1(c)
<b>Only One Source – Other</b> – FAR 6.302-1 other
<b>Urgency</b> – FAR 6.302-2
<b>Mobilization, Essential R&amp;D</b> – FAR 6.302-3
<b>International Agreement</b> – FAR 6.302-4
<b>Authorized by Statute</b> – FAR 6.302-5(a)(2)(i)
<b>Authorized for Resale</b> – FAR 6.302-5(a)(2)(ii)
<b>National Security</b> – FAR 6.302-6
<b>Public Interest</b> – FAR 6.302-7

**Fair Opportunity/Limited Sources (FPDS Element 10R)** – This field was previously entitled “Statutory Exception to Fair Opportunity” and is the basis for determining whether competition is provided for on orders placed against multiple award contracts. This field must be entered for orders against IDIQ contracts coded multiple award (to include DoD contracts, FSS contracts and Government-wide acquisition contracts). It must also be entered for BPAs issued under FSS contracts and orders placed under such BPAs. If you find that FSS contracts or multiple award Government-wide contracts do not reflect that they are multiple award contracts (and thus you are not able to complete this field), please advise your Agency FPDS POC so the contracting office for the multiple award contract can be notified and pursue correction.

<b>Urgency</b> – report this code if the action was justified pursuant to FAR 8.405-6(b)(3) or FAR 16.505(B)(2)(i)
<b>Only One Source – Other</b> – report this code if the action was justified pursuant to FAR 8.405-6(b)(1) or FAR 16.505(B)(2)(ii).
<b>Follow-on Delivery Order Following Competitive Initial Order</b> – report this code if the action was justified pursuant to FAR 8.405-6(b)(2) or FAR

## KEY FIELDS ASSOCIATED WITH COMPETITION

16.505(B)(2)(iii)
<b>Minimum Guarantee</b> – report this code when it was necessary to place an order to satisfy minimum amount guaranteed to the contractor. See FAR 16.505(b)(2)(iv).
<b>Other Statutory Authority</b> – report this code when statute expressly authorizes or requires that the purchase made by the action be made from a specified source (DFARS 208.405-70(b)(1) or DFARS 216.505-70(b)(1)).
<b>No Exception – Fair Opportunity Given</b> – report this code when fair opportunity has been given pursuant to FAR/DFARS 8.405 or FAR/DFARS 16.505.