



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

OCT 07 2016

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Use of Document Type Character "M" in Procurement Instrument Identifiers

Subpart 204.16 of the Defense Federal Acquisition Regulation Supplement (DFARS) was effective February 26, 2016 and provides clarifying guidance for the implementation of Federal Acquisition Regulation (FAR) subpart 4.16 within the Department of Defense. While components are working to meet the implementation date for compliance with the entirety of the FAR and DFARS subparts, it is imperative that components comply as soon as possible, but not later than November 1, 2016 with the requirement to no longer use the character "M" in the 9th position of the Procurement Instrument Identifiers (PIID). "M" has been set aside by DFARS 204.1603(a)(3) to be used only by the Department's FedMall system. Use of this character by other contracting offices creates the risk of duplicate PIIDs being assigned. Please ensure your components cease use of character "M".

Questions and comments may be directed to my action officer Ms. Lisa Romney, at (703) 697-4396 or janice.l.romney.civ@mail.mil.

Sincerely,

Claire M. Grady
Director, Defense Procurement
and Acquisition Policy