



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3000

FEB 4 2014

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Implementation of Department of Defense Office of Management and Budget
Reporting Requirements and Updates to Purchase Card On-Line System

On October 5, 2012, the President signed into law the Government Charge Card Abuse Prevention Act of 2012 (Public Law 112-194), which reinforced administration efforts to prevent waste, fraud, and abuse of Government-wide charge card programs. The new reporting requirements of this Act have been incorporated into Office of Management and Budget (OMB) Circular No. A123, Appendix B (Improving the Management of Government Charge Card Programs).

To improve efficiency in data collection and reporting, the Department of Defense (DoD) Purchase Card Policy Office (PCPO) will use data available in the Purchase Card On-Line System (PCOLS) to populate the majority of the required OMB reporting requirements. The remaining data elements will need to be provided by the component Government Purchase Card (GPC) program offices. Since this data will be published on the OMB website, it is essential that the Services and components ensure the accuracy of data that they enter into the system.

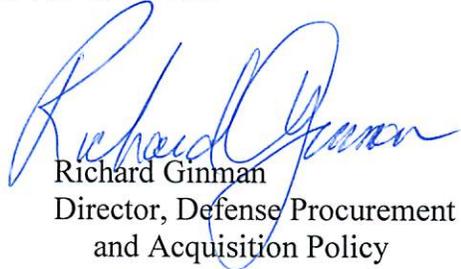
Each component GPC program office will be afforded the opportunity to review and approve their semi-annual report prior to the submission to OMB. For those components not deployed in PCOLS, the component GPC program office will be responsible for providing all the required OMB data elements to the PCPO. The Services and components should plan to submit this data by January 7, and July 7, of each year

The current requirement to report the purchase card transactions quarterly will remain the same. This requirement is due to the fact that OMB is continuing the requirement for all Federal Chief Financial Officer Agencies.

The PCPO office has analyzed the data mining results for the "flagged at risk" transactions category of "other". In many cases the choice of "other" was chosen when a more

specific category was more appropriate. To improve the Department of Defense's ability to ensure audit traceability of disciplinary actions by the PCOLS Data Mining application, the category "other" has been removed as a selectable Case Disposition option. In order to properly disposition or close a Data Mining case, the responsible Approving/Billing Official (A/BO) will be required to select from the more specific Case Disposition options that remain. This change is effective immediately.

Questions and comments on the contents of each scorecard may be directed to Mr. Dennis Idol, Dennis.W.Idol2.civ@mail.mil or 703-697-4435.



Richard Ginman
Director, Defense Procurement
and Acquisition Policy

cc:
Deputy Chief Financial Officer