



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

NOV -5 2009

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT), ASA (ALT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION & LOGISTICS MANAGEMENT),
ASN (RDA)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING), SAF/AQC
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Competition Report for Fiscal Year (FY) 2009

The President's memorandum of March 4, 2009 on Government Contracting emphasized the importance of maximizing the use of full and open competition. DoD has reinvigorated the role of the Competition Advocate and meets quarterly with Component Competition Advocates to review accomplishments and impediments. The annual competition report is an opportunity to provide meaningful analysis of competition (e.g., by Buying Activity or by product type, analyzing the number of offers for competitive awards), to highlight actions taken to promote competition and the impediments impacting competitive opportunities.

The FY 2009 Component Competition Advocate report is due to DPAP by January 15, 2010. In addition to addressing each of the 14 reporting requirements described in Federal Acquisition Regulation Subpart 6.502(b), the reports should provide examples representative of report findings. Competition Advocates should also address how they are implementing the DPAP Memorandum of September 14, 2009 with regards to using the training template or CLC 055 to educate the acquisition and requirements community on competition.

Competition reports must include at least three years of trend data on competition achievements and fair opportunity achievements and use this trend data to assist in establishing challenging goals for FY 2010. In the past, the Federal Procurement Data System (FPDS) Competition report determined competition achievements based on the

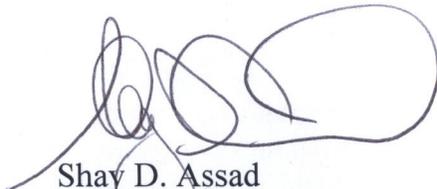
entry for "extent competed." Please be aware that per an Office of Federal Procurement Policy change request to the FPDS, the official competition report is being revised to capture the extent that orders issued under multiple award contracts provides for fair opportunity. Such an order will only be counted as a competitive action if fair opportunity was given. The revised report will be entitled "Competition Report based on Obligations," and is expected to be available in FPDS in early November 2009 and is expected to impact competition achievements.

FPDS will retain the current FPDS Competition Report for comparison and trend purposes. Since DoD has been tracking fair opportunity achievements for the past three years, we are in a position to analyze the expected impact of the new report on our competition achievements. Accordingly, when providing trend data and goals for FY 2010, Components' reports must address accomplishments and goals from both perspectives, using either the new and old FPDS Competition Reports or the format emailed to your competition points of contact.

As discussed at the Competition Advocate meeting on October 27, 2009, Component Competition Advocates shall provide my point of contact a preliminary assessment of its anticipated goals once they have discussed FY 2010 goals with their buying activities, but not later than December 15, 2009. Competition Advocates must strive to improve upon FY 2009 competition achievements, consistent with the guidelines discussed at the meeting. To the extent that the guidelines are not practicable because of anticipated program requirements or other impediments that impact the ability to achieve the guidelines, the Competition Advocates shall discuss these impediments in its preliminary assessment and its Competition Report.

Components are encouraged to run Component level reports from FPDS on December 15, 2009, to maximize consistency. However, the report may be run anytime after the Component (or a buying activity) certifies its FY 2009 data. If a different date is used, please specify the date used in your report. If you need assistance in running the FPDS Competition Report(s), please contact your agency's FPDS system administrator.

My point of contact for competition is Ms. Teresa Brooks who may be reached at teresa.brooks@osd.mil or 703-697-6710.



Shay D. Assad
Director, Defense Procurement
and Acquisition Policy