



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

0 6 DEC 2011

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: 2012 Acquisition Excellence Awards and 2012 Small Business Excellence Awards

As part of a government-wide effort to recognize acquisition professionals who contribute to outstanding improvements in acquisition in the federal government, the Chief Acquisition Officers Council is seeking nominations for the 2012 Acquisition Excellence Awards. The awards this year will be for federal employees engaged in team or individual activities that led to excellent results in fiscal year 2011 in any of the following three acquisition categories: (1) Buying Smarter, (2) Effective Vendor Communication, and (3) Strategic Sourcing. A \$3,000 award will accompany the individual recognition and a \$3,000 award will be split equally among team members recognized for team recognition.

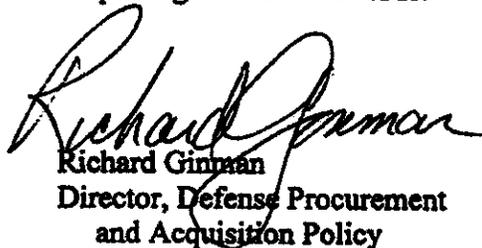
Additionally, the Small Business Procurement Advisory Council is partnering with the Chief Acquisition Officers Council to add an award for small business excellence. For this award, nominations are being sought for those federal employees engaged in collaboration between their Office of Small Business Programs and the acquisition community that led to awards that were successful from both a small business and an acquisition perspective. A \$3,000 award will accompany this recognition.

The Office of Federal Procurement Policy (OFPP) will be accepting nominations for each category, using the attached templates, until January 17, 2012. Please submit the completed nominations for the 2012 Acquisition Excellence Awards to Mr. John Andre at the Federal Acquisition Institute at [John.Andre@fai.gov](mailto:John.Andre@fai.gov). Please submit completed nominations for the 2012 Small Business Excellence Award to Ms. Susan Truslow at OFPP at [struslow@omb.eop.gov](mailto:struslow@omb.eop.gov). All questions concerning the awards are to be directed to Ms. Joanie Newhart, [jnewhart@omb.eop.gov](mailto:jnewhart@omb.eop.gov) at OFPP. The awards for both acquisition and small business will be presented at the Acquisition Excellence 2012 conference being held at the Grand Hyatt Hotel in Washington, DC on March 29, 2012.

Please disseminate these nomination requests broadly throughout your organizations. The Department of Defense wants to be sure that all of our dedicated acquisition and small business professionals have an opportunity to be recognized for their contributions. The attached documents provide information and criteria for the nomination package about the awards.



Andre J. Gudger  
Director, Office of Small Business Programs



Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy

**Attachments:**  
As stated

**cc:**  
Directors, Small Business Programs