



ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON
WASHINGTON, DC 20301-3000

DEC - 9 2011

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS
COMMAND (ATTN: ACQUISITION EXECUTIVE)
COMMANDER, UNITED STATES TRANSPORTATION
COMMAND (ATTN: ACQUISITION EXECUTIVE)
DEPUTY ASSISTANT SECRETARY OF THE ARMY
(PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE NAVY
(ACQUISITION AND PROCUREMENT)
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE
(CONTRACTING)
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

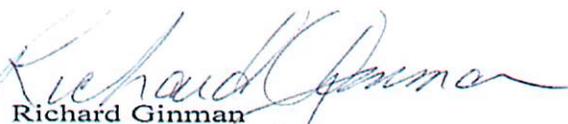
SUBJECT: Contract Data Scorecards

The Department has established an integrated end to end procurement data process. This consists of contract writing systems feeding documents and data for contract awards, orders, and modifications to the Global Exchange Service which then distributes them to accounting and entitlement systems and to the Electronic Document Access (EDA) system. EDA is then used by Wide Area Workflow and other systems to populate data in invoices and receiving reports.

All of this is dependent on compliance with the contract distribution requirements of Defense Federal Acquisition Regulation Supplement 204.201. My office has been scorecarding compliance for over a year by comparing actions reported in the Federal Procurement Data System to actions posted in EDA. During that time, significant strides have been made; the Department has improved from 67% compliance for documents and 30% for data as of April 2010 to 95% compliance for documents and 82% for data as of October 2011. This success has been based to date on use of Electronic Data Interchange transactions.

To continue this momentum as we further improve data integrity by migrating to the Procurement Data Standard (PDS), the scorecard will be expanded by January 2012 to incorporate PDS results. Since the PDS applies edits to enforce statutory and regulatory business rules the procurement community will be able to discretely measure contract data quality. Defense Procurement and Acquisition Policy will hold periodic reviews of the scorecard to discuss component initiatives to improve data quality. Today, DoD is successfully utilizing the PDS for awards and orders 13% of the time.

Attached is the October 2011 scorecard. Details and lists of missing actions are posted at http://www.acq.osd.mil/dpap/pdi/eb/monthly_contract_distribution_metrics.html. For Standard Procurement System (SPS) sites, instructions on sending data to EDA are in the SPS KnowledgeBase at <http://kb.caci.com/kb/content.cfm?id=9305>. For any questions on this issue, contact Mr. Bruce Probert, bruce.probert@osd.mil or 703-588-0830.


Richard Ginman
Director, Defense Procurement
and Acquisition Policy

Attachment:
As stated

EDA Scorecard as of Sunday, October 09, 2011 (matching FPDS actions to EDA)

Signed Date: 2011-09

FY 2011
September

Color key

| | |
|-----------------------|-------|
| Less than or equal to | 50.0% |
| Less than or equal to | 80.0% |
| Less than or equal to | 95.0% |

| | | FPDS Action | EDA | | Automatic | Manual | % Auto | with line | without | % with |
|------------|-------|-------------|---------|--------|-----------|--------|--------|-----------|-----------|--------|
| | | Count | Match | %EDA | upload | upload | | item data | line item | data |
| | | | Count | Match | | | | | data | data |
| Army | Total | 76,749 | 69,800 | 90.9% | 69,747 | 53 | 99.9% | 57,634 | 19,115 | 75.1% |
| Navy | Total | 48,425 | 46,347 | 95.7% | 45,010 | 1,337 | 92.9% | 42,722 | 5,703 | 88.2% |
| Air Force | Total | 29,465 | 29,059 | 98.6% | 28,155 | 904 | 95.6% | 22,385 | 7,080 | 76.0% |
| DLA | Total | 51,757 | 49,110 | 94.9% | 48,326 | 784 | 93.4% | 46,349 | 5,408 | 89.6% |
| DCMA | Total | 2,746 | 2,740 | 99.8% | 2,664 | 76 | 97.0% | 2,593 | 153 | 94.4% |
| DARPA | Total | 114 | 113 | 99.1% | 113 | - | 99.1% | 112 | 2 | 98.2% |
| DECA | Total | 579 | 519 | 89.6% | 519 | - | 89.6% | 508 | 71 | 87.7% |
| DFAS | Total | 213 | 210 | 98.6% | 210 | - | 98.6% | 204 | 9 | 95.8% |
| DHRA | Total | 85 | 84 | 98.8% | 84 | - | 98.8% | 79 | 6 | 92.9% |
| DISA | Total | 3,016 | 1,690 | 56.0% | 1,687 | 3 | 55.9% | 631 | 2,385 | 20.9% |
| DMC | Total | 258 | 253 | 98.1% | 253 | - | 98.1% | 249 | 9 | 96.5% |
| DMEA | Total | 115 | 115 | 100.0% | 112 | 3 | 97.4% | - | 115 | 0.0% |
| DODEA | Total | 693 | 690 | 99.6% | 690 | - | 99.6% | 556 | 137 | 80.2% |
| DSCA | Total | 148 | 127 | 85.8% | 127 | - | 85.8% | 115 | 33 | 77.7% |
| DSS | Total | 132 | 132 | 100.0% | 132 | - | 100.0% | 129 | 3 | 97.7% |
| DTRA | Total | 276 | 272 | 98.6% | 272 | - | 98.6% | 1 | 275 | 0.4% |
| MDA | Total | 508 | 506 | 99.6% | 506 | - | 99.6% | 164 | 344 | 32.3% |
| TMA | Total | 534 | 435 | 81.5% | 433 | 2 | 96.5% | 57 | 477 | 10.7% |
| USSOCOM | Total | 1,550 | 1,537 | 99.2% | 1,536 | 1 | 99.1% | 12 | 1,538 | 0.8% |
| USTRANSCOM | Total | 767 | 588 | 76.7% | 586 | 2 | 76.4% | 248 | 519 | 32.3% |
| WHS | Total | 503 | 501 | 99.6% | 501 | - | 99.6% | 463 | 40 | 92.0% |
| Overall | | 218,633 | 204,828 | 93.7% | 201,663 | 3,165 | 92.2% | 175,211 | 43,422 | 80.1% |

Interpreting the EDA Scorecard

What is the EDA Scorecard?

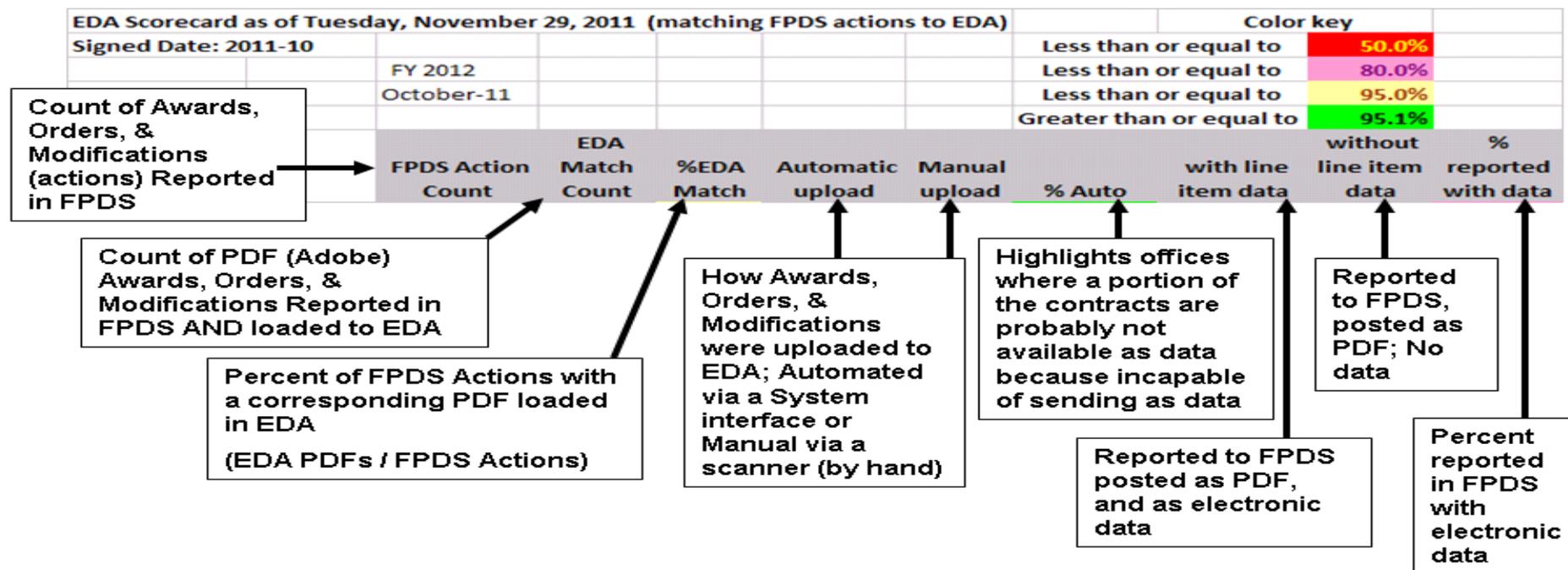
The EDA Scorecard measures compliance with the requirement in DFARS PGI 204.201 to send contract actions to EDA by comparing actions reported in FPDS to actions posted in EDA.

What the requirement?

DFARS PGI 204.201 requires all contract actions be sent as both document (Indexed Portable Document Format (PDF)) and data (either American National Standards Institute X.12 Electronic Data Interchange standard transaction sets (850 and 860) or DoD Procurement Data Standard eXtensible Markup Language (XML) format).

How does the EDA Scorecard work?

Each action reported in FPDS is checked to see if there is a corresponding document in EDA, whether the document was loaded automatically or manually¹, and whether line item data² was received. The totals are then summed by issuing office to show percent compliance.



¹ The number loaded manually is provided to help determine whether the absence of data indicates an inability to send data due to contracts being written outside automated contract writing systems (e.g. Microsoft Word).

² The index file sent with the PDF carries most of the basic data from the cover page of the contract such as issuing, administration and pay office DODAACs, contractor CAGE and DUNS, and contract number. The data file adds most of the data from the remainder of the contract, such as line item descriptions, amounts, schedules, funding, and delivery points and clauses.

A subtotal is presented for each Component.

The information (in percentages) is displayed for each issuing DODAAC within a Component.

| Air Force | Total | 10,227 | 9,842 | 96.2% | 9,633 | 209 | 97.9% | 7,135 | 3,092 | 69.8% |
|-----------|--------|--------|-------|--------|-------|-----|--------|-------|-------|--------|
| | FA0021 | 10 | 6 | 60.0% | | 6 | 0.0% | 1 | 9 | 10.0% |
| | FA2263 | 4 | 4 | 100.0% | 4 | | 100.0% | 4 | | 100.0% |
| | FA2517 | 138 | 135 | 97.8% | 132 | 3 | 97.8% | 124 | 14 | 89.9% |
| | FA2521 | 108 | 100 | 92.6% | 100 | | 100.0% | 72 | 36 | 66.7% |
| | FA2523 | 2 | 2 | 100.0% | | 2 | 0.0% | | 2 | 0.0% |
| | FA2543 | 38 | 36 | 94.7% | 36 | | 100.0% | 36 | 2 | 94.7% |
| | FA2550 | 61 | 61 | 100.0% | 52 | 9 | 85.2% | 60 | 1 | 98.4% |
| | FA2816 | 24 | 23 | 95.8% | 23 | | 100.0% | 22 | 2 | 91.7% |
| | FA2823 | 134 | 134 | 100.0% | 134 | | 100.0% | 124 | 10 | 92.5% |
| | FA2835 | 32 | 31 | 96.9% | 31 | | 100.0% | | 32 | 0.0% |
| | FA2860 | 63 | 58 | 92.1% | 58 | | 100.0% | 57 | 6 | 90.5% |
| | FA3002 | 77 | 76 | 98.7% | 74 | 2 | 97.4% | 73 | 4 | 94.8% |
| | FA3010 | 158 | 155 | 98.1% | 146 | 9 | 94.2% | 148 | 10 | 93.7% |
| | FA3016 | 103 | 103 | 100.0% | 103 | | 100.0% | 59 | 44 | 57.3% |
| | FA3020 | 58 | 55 | 94.8% | 55 | | 100.0% | 53 | 5 | 91.4% |
| | FA3022 | 44 | 42 | 95.5% | 42 | | 100.0% | 38 | 6 | 86.4% |

A grand total is displayed for all Components (at the bottom of the EDA Scorecard).

| | | | | | | | | | | |
|---------|-------|--------|--------|--------|--------|-------|--------|--------|--------|--------|
| Overall | Total | 86,502 | 81,796 | 94.56% | 80,159 | 1,637 | 92.67% | 71,118 | 15,384 | 82.22% |
|---------|-------|--------|--------|--------|--------|-------|--------|--------|--------|--------|