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Office of the Senior Services Manager

e - NEWSLETTER

SECOND QUARTER FISCAL YEAR 2015 (17 APRIL)

Farewell Message from the SSM



Tommy Marks
Mr. Tommy Marks
Senior Services Manager

The Army will continue to procure a vast array of support services across all nine DoD mandated Services Portfolio Groups. In some cases requirements are firm, easily understood, and tied to clear, measurable outcomes. In other cases, we will continue to support the Command Service Executives as they react to those requirements that cannot firmly be predicted, though our service acquisition workshops will assist to better define these requirements. We will continue to mature our processes of working with Command Service Executives and Army Component Level Leads to expand strategic sourcing across the Army Portfolios to minimize duplication of requirements. The overall Services strategy is to treat services requirements and acquisitions as a program not a contract and balance HQDA oversight with command oversight; utilize multi-functional integrated process teams throughout the services acquisition lifecycle; and leverage Defense Acquisition University and Army Logistics University to develop best practices and templates. This strategy requires an integrated approach and I look forward to your continued support executing the SECARMY initiatives. Also, this will be my last newsletter as I have been selected as the Director, Army Office of Small Business Programs. I look forward to supporting you in my new role. Thanks for all you have done to improve management and oversight of Services! I ask you to support Mr. Harold Williams as the Acting Senior Services Manager.

Services Workshop

The Deputy Assistant Secretary of the Army (Procurement) and the Senior Services Manager hosted the first Services Workshop, 3-4 March at the Mark Center in Alexandria, VA. The workshop focused on enterprise-wide management and the oversight of Services. Stakeholders from across multiple Army commands, Program Executive Offices (PEO) and Direct Reporting (DRU) attended. This collaboration provided HQDA staff insights into significant challenges faced by the commands, PEOs, and DRU executing Services requirements. The workshop allowed the Army to synchronize capabilities to leverage portfolio management and strategic sourcing across the enterprise and synchronize changes anticipated by the release of the DODI 5000.ac (Oversight and Management of Services) by OSD. Synchronizing opportunities to leverage requirements development across the enterprise assists the Army in reducing duplication of contracting efforts, leveraging spend across several portfolios, driving down cost, and improving reporting.

Army MOU with GSA



Mr. Kevin Paige and
Mr. Harry Hallock

Photo by Tobi Edler,
GSA Public Affairs

On 16 March, the Deputy Assistant Secretary of the Army (Procurement), Mr. Harry Hallock, and the Federal Acquisition Service Deputy Commissioner of the Office of the General Supplies and Services (GSA), Mr. Kevin Page, signed a Memorandum of Understanding for the One Acquisition Solution for Integrated Services (OASIS). The GSA Oasis contract provides a contract vehicle for complex professional services projects. Through OASIS the Army can reduce excess costs associated with award and administration of multiple IDIQ and or stand alone contracts, reduce the lead time it currently takes to acquire complex professional services, and eliminate the need for contracting officers to evaluate proposals from performers who are not meeting expectations. Additional information on the OASIS strategic sourcing vehicle is located at OASIS@gsa.gov.

Product Service Code (PSC) Selection Tool

In February, the Director, Defense Procurement and Acquisition Policy announced the release of a web based Product Service Code Selection (PSC) tool that is designed to save time and increase PSC selection accuracy and consistency across the Department. The tool is available at: <https://www.psctool.us/> It is a resource for the services requirements and procurement communities as well as other government data stakeholders. Services contract PSC assignment quality is critical to analyze, forecast, and manage Department of Defense (DoD) wide spending. Selecting the most appropriate PSCs applicable to contract line items is challenging, in part because there are over 3,000 from which to choose. This tool saves time and increases PSC selection consistency across organizations in the Department. The tool has a key word search capability as an alternate or complementary method to make PSC selections. It also provides a crosswalk from PSCs to the correct budgetary object classification code to ensure that funds are being appropriately related for financial management and reporting purposes. An additional feature in the tool provides recommended North American Industrial Classification System (NAICS) codes for many PSCs. NAICS codes are used in government procurement to identify types of industries in order to determine small business size and other socio-economic statuses. Although there is no formal linkage between the list of NAICS codes and the list of PSCs, the tool suggests the NAICS codes that best align with a given PSC where possible by associating the NAICS code to what is actually being procured.

For more information regarding the PSC Tool please contact Mr. Dennis Schmidt at (703) 617-0455, dennis.r.schmidt.civ@mail.mil.

“New” Semi-Annual Services Reporting Procedures

Beginning April 2015, Army organizations will submit Services Acquisitions Semi-Annual Requirements and Cost Savings Reports to the Office of the Senior Services Manager (OSSM) using an on-line reporting concept via the Planning, Programming & Budgeting Business Operating System (PPB BOS). Services reports are due in mid April and mid October of each fiscal year. This new reporting process is designed to increase Services report accuracy by using a web based relational database instead of error prone Excel spreadsheets in tracking Services acquisition requirements and cost savings data; utilizing report filters and dependency checks to prevent submission of reports that have missing or incorrect information in critical data fields; and allow for improved access to current and historical requirements and cost savings data by Services portfolio managers and coordinators. In addition to transitioning to an on-line automated reporting concept, the number of required data fields has been reduced by 30 percent. The data field reductions were the result of a consolidated review of necessary report information by Services portfolio managers, requiring activities and the OSSM Portfolio Management Division.

For technical questions regarding PPB BOS contact Ms. Anne Morton, HQDA G-8, at (703) 695-6509, anne.m.morton.civ@mail.mil; for questions on report content or general issues contact Mr. James Lewis, OSSM Director, Service Portfolio Management Division at (703) 617-0304, james.h.lewis1.civ@mail.mil.

Services Road Shows:

Road Shows are an excellent opportunity for the Senior Services Manager and staff to openly exchange information with field stakeholders and receive feedback on how the new policies are impacting their missions and ability to solicit and award contracts within a reasonable period of time. If you have not been contacted and your command is interested in scheduling a briefing, please contact Mr. Myles Rogers at (703) 617-0245, myles.g.rogers.civ@mail.mil.

SAW Workshops:

Service Acquisition Workshops (SAW) are interactive workshops built around specific acquisition and its multifunctional integrated process team which applies performance-based techniques to Services acquisitions. If you are interested in conducting a SAW, please contact Ms. Sherry Taylor at (703) 617-0456, sherry.l.taylor42.civ@mail.mil.




The Office of the Senior Services Manager is committed to promoting excellence in Services Oversight. The staff will work with field stakeholders as we continue to dig deeper into the insight of the Services framework, recent changes to Service Acquisition best practices, Service Acquisition Workshops, Portfolio Management concepts and Strategic Sourcing.

COLLABORATION IS KEY!

Best practice you want to share?

We want to hear from you and spread the word in our next e-Newsletter.

Quarterly Challenge:

What is the DoD instruction on the Management and Oversight of Services?

HINT: Pending OSD review.

Stay Connected!

<https://spcs3.kc.army.mil/asaalt/zp/Services/Services%20Acquisition.aspx>

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