



**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN THE U.S. GENERAL SERVICES ADMINISTRATION'S  
FEDERAL ACQUISITION SERVICE AND  
U.S. NAVY'S NAVAL AIR SYSTEMS COMMAND (NAVAIR)**

**1. PURPOSE**

The purpose of this agreement is to establish an ordering level and associated fee structure between the U.S. General Services Administration's (GSA) Federal Acquisition Service (FAS) and the U. S. Navy's Naval Air Systems Command (NAVAIR) for use of the OASIS and OASIS-Small Business government-wide multiple award contracts (MAC's).

**2. GENERAL**

NAVAIR anticipates obligating in excess of \$100,000,001, but not more than \$250,000,000, during the first Contract Award Fee (CAF) computation period. This initial period is defined as February 2016 through December 31, 2016. This period shall be used to calculate the dollars obligated and assess the CAF for all task orders, and modifications thereto, awarded by NAVAIR during this period through OASIS and OASIS-Small Business. During the computation period the CAF shall be 0.50% in accordance with GSA memorandum, dated May 29, 2013, regarding OASIS contract access fees (Attachment 1). Fee computation includes OASIS and OASIS-Small Business task order obligations, and modifications thereto, by all contracting components within NAVAIR (reference DoD AAC's in Attachment 2) as well as those transactions awarded on behalf of NAVAIR by GSA contracting officers.

At the conclusion of the first term, as described in the previous paragraph, all obligations from the identified DoD AACs (and, if applicable, supporting GSA contracting offices) will be used to set the CAF for the following computation period. NAVAIR shall be notified no later than January 31, 2017, of the appropriate CAF to be assigned for orders issued in the following computation period. NAVAIR may dispute the assessment and provide GSA with their assessed sum of obligations. This assessment will be made in the same manner, on a 12 month basis, for each subsequent computation period. The fee established at the time the task order is awarded, with a separate contract line item (CLIN) titled "GSA OASIS CONTRACT ACCESS FEE," will remain unchanged for the base year and all option years of that task order regardless of the year in which the option is exercised.

### 3. RESPONSIBILITIES

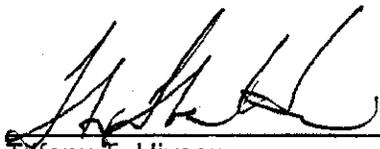
NAVAIR will, through policy issued in accordance with their internal practices, identify the GSA OASIS and OASIS SB contracts as strategic sources of supply for complex integrated professional services which fall within the scope of the contracts.

GSA shall provide training, scope reviews, and share templates and best practices as requested related to use of the OASIS contracts. Additionally, at the request of NAVAIR, the GSA OASIS program manager and/or contracting officer will support meetings and reviews. It is requested that notifications of meetings be provided to GSA 30 calendar days in advance.

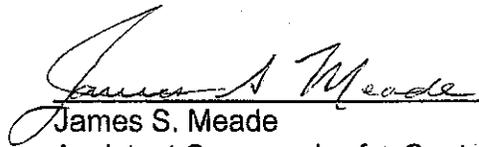
GSA will notify and consult with NAVAIR if planning to exercise the authority to off-ramp or on-ramp additional contractors to OASIS and/or OASIS-Small Business.

### 4. ADMINISTRATION

This MOU shall be in effect from the date of signature and apply until rescinded by NAVAIR or GSA, or is bilaterally modified by both parties. By signing this MOU, NAVAIR certifies that the anticipated obligation amount is accurate to the best of their ability and that the individual signing has responsibility for acquisition strategy and planning for the organization. GSA understands that actual obligations may vary based upon unanticipated events and/or factors outside the control of the NAVAIR.

  
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Tiffany T. Hixson  
Regional Commissioner and  
Professional Services Category Executive  
Federal Acquisition Service  
U.S. General Services Administration

Date 03/16/2016

  
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James S. Meade  
Assistant Commander for Contracts  
Naval Air Systems Command  
U.S. Department of the Navy

Date 3/18/2016

Attachments

**DECISION PAPER**

**TO:** Thomas Sharpe  
FAS Commissioner

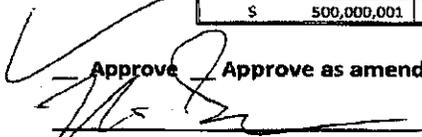
**FROM:** MICHAEL CASELLA  
Office of Chief Financial Officer (B)  
(202) 501-1721

**SUBJECT:** Proposed Fee Structure for the OASIS Program

1. **PURPOSE:** To obtain the Commissioner's approval for implementation of a tiered fee structure for customers of the OASIS and OASIS Small Business contracts.
2. **BACKGROUND:** The One Acquisition Solution for Integrated Services (OASIS) contracts are designed to support complex, integrated professional services requirements. At the standard GSA fee of 0.75%, it is more cost-effective for customers to conduct their own agency-specific procurements for large dollar projects.
3. **ACTION REQUESTED:** FAS and the OCFO propose implementation of a tiered fee structure whereby agencies would achieve discounts on the GSA fee based upon Memoranda of Understanding (MOU) and cumulative annual obligations. Obligations will be tracked by Contracting Office ID. The fee will be re-assessed each year based upon the previous year's actual obligations. Potential customers can use an MOU to set a fee in advance of actual obligations based upon their willingness to commit to certain levels of expected business volume. These agreements will also be re-assessed annually based on actual obligations. This fee structure is anticipated to recover all direct and indirect costs for operating the OASIS program.

CAF TIERED FEE STRUCTURE			
OBLIGATION DOLLARS		FEE RATE	
\$ -	\$ 100,000,000	0.75%	
\$ 100,000,001	\$ 250,000,000	0.50%	
\$ 250,000,001	\$ 500,000,000	0.25%	
\$ 500,000,001	\$ 75,000,000,000	0.10%	

Approve  
  Approve as amended  
  Disapprove  
  Discuss


29 May 2013

Signature Date

**APPLICABLE DOD AAC's**

N00421 NAVAL Air Warfare Center Aircraft Division (NAWC-AD) Patuxent River

N68936 Naval Air Warfare Center Weapons Division (NAWC-WD)

N68335 NAWC-AD Lakehurst

N61339 NAWC Training Systems Division Orlando (TSD)

N00019 Naval Air Systems Command Headquarters (NAVAIR HQ)