OFFICE OF THE UNDER SECRETARY OF DEFENSE
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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARIES OF DEFENSE
DEPUTY CHIEF MANAGEMENT OFFICER
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DEPARTMENT OF DEFENSE CHIEF INFORMATION OFFICER
ASSISTANT SECRETARIES OF DEFENSE
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DOD FIELD ACTIVITIES

JUN 21 2016

SUBJECT: Approval of Changes to the Decision Authorities of DoD Components for Acquisition of Services

Reference: (a) DoD Instructions (DoDI) 5000.74, "Defense Acquisition of Services," dated January 5, 2016
(b) Deputy Director, DPAP Services Acquisition Memorandum, "Request to Update Decision Authorities of DoD Components for Acquisition of Services," dated February 3, 2016
(c) Director, DPAP Memorandum, "Approval of Changes to Decision Authorities of DoD Components for Acquisition of Services," dated July 21, 2014

DoD Components Decision Authority for Acquisition of Services shall be designated in accordance with reference (a)'s Table 1 Acquisition of Services Categories by the Under Secretary of Defense (Acquisition, Technology, and Logistics), who serves as or designates the senior DoD Decision Authority for the acquisition of contracted services for Defense Agencies and other DoD Components outside the Military Departments.

The attached table lists the Decision Authorities of all of the DoD Components. Changes or additions received by Defense Procurement and Acquisition Policy/Services Acquisition since issuance of reference (b) have been incorporated.

Effective immediately, I approve the changes to the attached table, DoD Component Decision Authority by Acquisition of Services Category. This memorandum rescinds the July 21, 2014 memorandum for the same subject.

Requested changes to the listed Decision Authorities must be submitted by the agency or component commander for my approval to, Mr. Scott Sweeney, 703-614-9731 or scott.m.sweeney1.civ@mail.mil.

Claire M. Grady
Director, Defense Procurement
and Acquisition Policy

Attachment:
As stated

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
ASD(HA)	Category I	USD(AT&L) or designee
	Category II	Component Acquisition Executive (CAE)
	Category III	CAE
	Category IV	CAE
	Category V	CAE
DARPA	Category I	USD(AT&L) or designee
	Category II	Senior Procurement Executive
	Category III	Head of Contracting Activity (HCA)
	Category IV	HCA
	Category V	Division Chief, Contracts Management Office
DAU	Category I	USD(AT&L) or designee
	Category II	President, DAU
	Category III	President, DAU
	Category IV	President, DAU
	Category V	Director, Acquisition Services
DCAA	Category I	USD(AT&L) or designee
	Category II	Director, DCAA
	Category III	Director, DCAA
	Category IV	Director, DCAA
	Category V	Director, DCAA
DCMA	Category I	USD(AT&L) or designee
	Category II	Director, DCMA
	Category III	Deputy Director, DCMA
	Category IV	Deputy Director, DCMA
	Category V	Deputy Director, DCMA
DECA	Category I	USD(AT&L) or designee
	Category II	HCA
	Category III	Director of Acquisition Management
	Category IV	Director of Acquisition Management ($1M to less than $10M)
	Category V	Chief Contracting Division (less than SAT to $1M)
DFAS	Category I	USD(AT&L) or designee
	Category II	Director, DFAS
	Category III	HCA or, when specifically designated, CAE
	Category IV	HCA or, when specifically designated, CAE
	Category V	Competition Advocate
DHA	Category I	USD(AT&L) or designee
	Category II	CAE
	Category III	CAE
	Category IV	CAE
	Category V	CAE
DHRA	Category I	USD(AT&L) or designee
	Category II	Director, DHRA, Procurement Support Office (PSO)
	Category III	At the level of the Chief, Contract Branch, PSO
	Category IV	At the level of the Chief, Contract Branch, PSO
	Category V	At the level of the Chief, Contract Branch, PSO

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
DIA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Acquisition Executive Acquisition Executive or designee Deputy, Acquisition Executive Head of Contracting Activity (HCA)
DISA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Component Acquisition Executive (CAE) or designee CAE or designee CAE or designee CAE or designee
DLA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee DLA Senior Procurement Executive HCA, HCAs may re-delegate in writing within their contracting activity HCA, HCAs may re-delegate in writing within their contracting activity HCA, HCAs may re-delegate in writing within their contracting activity
DMA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee CAE or designee ($500M to less than $1B) Integrated Acquisition review Board (I-ARB) or streamlined I-ARB (chaired by CAE) ($250M to less than $500M) I-ARB or streamlined I-ARB ($50M to less than $250M) HCA or designee ($20M to less than $50M) Chief of the Contracting Office ($10M to less than $20M) Chief of the Contracting Office ($5M to less than $10M) 1 level above the Contracting Officer (Over $150K to less than $5M) NOTE: DMA HCA is provided by DLA and DMA operates using DLA DLAD thresholds.
DMEA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee HCA, Director of DMEA HCA, Director of DMEA HCA, Director of DMEA HCA, Director of DMEA

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
DoDEA	Category I	USD(AT&L) or designee
	Category II	Director, DoDEA
	Category III	Associate Director, Financial and Business Operations, DoDEA
	Category IV	Associate Director, Financial and Business Operations, DoDEA
	Category V	Associate Director, Financial and Business Operations, DoDEA
DSCA	Category I	USD(AT&L) or designee
	Category II	Deputy Director, DSCA
	Category III	Head of Contracting Activity (HCA), Principal Director Business Operations, DSCA
	Category IV	HCA, Principal Director Business Operations, DSCA
	Category V	Business Deputy for Defense Contracts
DSS	Category I	USD(AT&L) or designee
	Category II	Director, DSS
	Category III	Director, DSS
	Category IV	Director, DSS
	Category V	Chief, Office of Acquisitions
DTIC	Category I	USD(AT&L) or designee
	Category II	Director, Acquisition Directorate (AD), WHS
	Category III	AD Division Director, WHS
	Category IV	AD Division Director, WHS
	Category V	AD Contracting Officer, per warrant limit
DTRA	Category I	USD(AT&L) or designee
	Category II	Component Acquisition Executive (CAE)
	Category III	CAE ($50M to $250M)
	Category IV	HCA ($10M to $50M)
	Category V	Contracts Branch Chief
DTSA	Category I	USD(AT&L) or designee
	Category II	DISA, DITCO (Information Technology (IT) acquisitions) WHS/AD (All other acquisitions)
	Category III	DISA, DITCO (Information Technology (IT) acquisitions) WHS/AD (All other acquisitions)
	Category IV	DISA, DITCO (Information Technology (IT) acquisitions) WHS/AD (All other acquisitions)
	Category V	DISA, DITCO (Information Technology (IT) acquisitions) WHS/AD (All other acquisitions)

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
MDA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee (thru Director, MDA) Director for Acquisition Director for Acquisition Director for Acquisition Director for Acquisition
NDU	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Head of Contracting Activity (HCA) United States Navy Contracting Activity HCA United States Navy Contracting Activity HCA United States Navy Contracting Activity HCA United States Navy Contracting Activity
NGA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Component Acquisition Executive (CAE) CAE CAE Office of Contract Services
NSA/CSS	Category I Category II Category III Category IV Category V	USD(AT&L) or designee SAE or designee SAE or designee SAE or designee Program Executive Office (PEO)
OEA	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Director, OEA Director, OEA Director, OEA Director, OEA
OIG	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Inspector General (IG) Inspector General (IG) Inspector General (IG) Assistant IG for Administration and Management
OJCS	Category I Category II Category III Category IV Category V	USD(AT&L) or designee HCA United States Navy Contracting Activity HCA United States Navy Contracting Activity HCA United States Navy Contracting Activity HCA United States Navy Contracting Activity
TRMC	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Director, TRMC Director, TRMC PDD, TRMC PDD, TRMC

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
USAFRICOM		**USAFE/AFAF:**
	Category I	USD(AT&L) or designee
	Category II	SAE (SAF/AC)
	Category III	SAF/AQ (more than $100M to less than $250M) USAFE/CC ($10M to $100M)
	Category IV	SAF/AQ (more than $100M to less than $250M) USAFE/CC ($10M to $100M)
	Category V	Wing CC
		USARAF:
	Category I	USD(AT&L) or designee
	Category II	Deputy Assistant Secretary of the Army for Procurement (DASA (P)) (equal to or more than $550M) Senior Services Manager (SSM) ($250M to less than $550M)
	Category III	Principal Assistant Responsible for Contracting (PARC)
	Category IV	Principal Assistant Responsible for Contracting (PARC)
	Category V	Chief of the Contracting Office
		NAVAF:
	Category I	USD(AT&L) or designee
	Category II	DPAP (equal to or more than $500M) SSM ($250M to less than $500M)
	Category III	DASN AP ($50M to less than $250M) Flag Officer/General Officer (GO) ($10M to less than $50M)
	Category IV	DASN AP ($50M to less than $250M) Flag Officer/GO ($10M to less than $50M)
	Category V	Flag Officer/GO ($5M to less than $10M) Chief of the Contracting Office ($150K to less than $5M)

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
USCENTCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Deputy Chief of Staff Deputy Chief of Staff Deputy Chief of Staff Deputy Chief of Staff
USEUCOM		**USAFE:**
	Category I	USD(AT&L) or designee
	Category II	SAE (SAF/AC)
	Category III	SAF/AQ (more than $100M to less than $250M) USAFE/CC ($10M to less than $100M)
	Category IV	SAF/AQ (more than $100M to less than $250M) USAFE/CC ($10M to less than $100M)
	Category V	Wing CC
		USAREUR:
	Category I	USD(AT&L) or designee
	Category II	Deputy Assistant Secretary of Army for Procurement (DASA (P)) (equal to or more than $550M) Senior Services Manager (SSM) ($250M to less than $550M)
	Category III	Principal Assistant Responsible for Contracting (PARC)
	Category IV	Principal Assistant Responsible for Contracting (PARC)
	Category V	Chief of the Contracting Office NOTE: MARFOREUR services acquisitions use USAREUR
		NAVEUR:
	Category I	USD(AT&L) or designee
	Category II	DPAP (equal to or more than $500M) SSM ($250 to less than $500)
	Category III	DASN AP ($50M to less than $250M) Flag Officer/General Officer (GO) ($10M to less than $50M)
	Category IV	DASN AP ($50M to less than $250M) Flag Officer/GO ($10M to less than $50M)
	Category V	Flag Officer/GO ($5M to less than $10M) Chief of the Contracting Office ($150K to less than $5M)

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
USNORTHCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee AFPEO/CM AFPEO/CM AFPEO/CM AFPEO/CM
USPACOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee NAVSUP Fleet Logistics Center (FLC) NAVSUP FLC NAVSUP FLC NAVSUP FLC NOTE: USPACOM does not have direct contracting or acquisition authority and complies with policy as directed by NAVSUP
USSOCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee USSOCOM Acquisition Executive or designee USSOCOM Acquisition Executive or designee USSOCOM Acquisition Executive or designee USSOCOM Acquisition Executive or designee
USSOUTHCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Commander/PARC (or other Service equivalent) of the servicing contracting office – under Army Contracting Command (ACC) Commander/PARC (or other Service equivalent) of the servicing contracting office – under ACC Commander/PARC (or other Service equivalent) of the servicing contracting office – under ACC Chief of Contracting, Regional Contracting Office (RCO)-Miami (or other service equivalent) of the servicing contracting office – under ACC
USSTRATCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Chief, Resource Management and Comptroller Division (J83) Chief, Resource Management and Comptroller Division (J83) Chief, Resource Management and Comptroller Division (J83) Chief, Resource Management and Comptroller Division (J83)
USTRANSCOM	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Senior Procurement Executive ($500M – less than $1B) Head of Contracting Activity (HCA) ($250M – less than $500M) HCA HCA or as delegated Division Chief or as delegated

DoD Component Decision Authority by Acquisition of Services Category

AGENCY	Approval Level* (see Appendix A)	Decision Authority
USUHS	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Director, DPAP (HCA) Vice-President for Finance and Administration Director of Acquisitions Chief of Operations or Research
WHS (includes DLSA, DPMO, OGC, and PFPA)	Category I Category II Category III Category IV Category V	USD(AT&L) or designee Director, Washington Headquarters Services, Acquisition Directorate (WHS/AD) Division Director, WHS Division Director, WHS Contracting Officer, WHS/AD

APPENDIX A
SERVICE CATEGORY DESCRIPTION

Category I	More than $300M in any one year or Equal to or more than $1B
Category II	$250M to less than $1B
Category III	$100M to less than $250M
Category IV	$10M to less than $100M
Category V	Simplified Acquisition Threshold to less than $10M