

## Services Acquisition Functional Integrated Product Team (FIPT) Meeting

Date: April 29, 2015; 1030 – 1200

Location: PLCC B9

Participants: see attached sign in sheet

### Agenda

- Opening Remarks
- SA FIPT charter update
- AF D, DACM Pilot (Coding the Services Acquisition Workforce)
- DAU Current Services Acquisition Activities and Planning
- Training Activities/SA FIPT Working Group
- Closing Remarks

### Opening Remarks:

- Mr. Ken Brennan opened the meeting by reviewing the agenda highlights and reinforcing the importance of the SA FIPT working group in pushing SA FIPT actions forward.
- The DODI 5000.ac is a critical path item for the SA FIPT and a formal non-concurrence was received from OGC. However Services has resolved the issue and the DODI continues in staffing to Mr. Estevez and Mr. Kendall. Any new information will be provided to the SA FIPT members as it becomes available.
- The DPAP SA website is up and available for review and comment. Updates are being done monthly of current content and significant changes are planned to incorporate connections to SSM content. (The layout will be similar to the section of the website dedicated to the FDEs.) The website URL is: <http://www.acq.osd.mil/dpap/sa/index.html>
  - **ACTION:** DPAP SA to update website with content provided offline.
- FDE briefings to Mr. Estevez are ongoing. The focus of the briefings are FDE goals and Mr. Brennan was one of the first FDEs to review detailed metrics and goals; market research utility; spend; market; etc
- DPAP SA will be running a DAWDF funded, services acquisition training course that is scheduled in December in Southbridge, MA.
  - Historically this venue was reserved for acquisition courses focused on 1102s but we now have the opportunity to offer a services acquisition curriculum.
  - **ACTION:** All SA FIPT members are encouraged to submit ideas on: audience, curriculum, etc (DPAP POC: Kenyada Corley ([kenyada.t.corley.civ@mail.mil](mailto:kenyada.t.corley.civ@mail.mil)); 703-695-4258)

### SA FIPT Charter Final 2015 Update

- The charter states it should be updated every two years; today's discussion will focus on the FL's two year goals
  - Specific comments were made suggesting changing the word "qualification" (which indicates there are clear competencies to measure) and the word "execute" (when the SA FIPT is actually charged with oversight)
  - Wording should be added to state the SA FIPT can establish a working group
  - **ACTION:** DPAP SA to present SA FIPT charter to FL for final review and signature after revisions from SA FIPT members are incorporated.

### AF Dep. DACM Pilot (Coding the Services Acquisition Workforce)

- Request SA FIPT FL endorsement of the Air Force pilot project to use an acquisition functional code for the full time 'Services Managers' for contracts greater than \$100M

- **ACTION:** DPAP/SA endorses the request to AT&L for code addition to be made to Defense Civilian Personnel Data System (DCPDS) for civilians and will begin formally staffing the request.
- Background information:
  - Identifying workforce positions that are involved in developing the requirements for a future procurement action is a completely different approach for manpower management;
  - When we can identify the people who are performing the requirements development and have a way to collect that data we can:
    - Create common duty descriptions for the Services manager portion of the job
    - Document how to manage the operational KSA/duties that align to the various types of Services acquisition (medical, IT, logistics, construction, transportation, facilities, equipment and maintenance)
  - Pilot Services managers would likely be an 80/20 mix of civilian/military
- Initial pilot effort steps:
  - DPAP/FL actions needed
    - Approve adding the code to DCPDS
  - PEO/CM would work with DACM office within the AF pilot to create filters that would help identify the positions (probably by tracing the management of the contracts under direct review of PEO/CM).
  - Create a Position Category Description (PCD) with the common duties that would be found in a Position Description (PD) for a Services Acquisition Manager.
  - Begin identifying individuals as we work through tracking their experience and provide a separate description of education/experience/training requirements (initial focus would be on training)

### **DAU Current Services Acquisition Activities and Planning**

- Mr. Floyd reviewed the DAU services acquisition training model
  - Reinforcing the DODI 5000.AC use of the Functional Services Manager (FSM)
  - DAU recommending a tailored, tiered training approach (better for services acquisition and cheaper)
  - Augment tailored training with team SAWS
  - Reviewed the notional core training for services acquisition (see slides)

### **SA FIPT WG Update**

- Ms. Emily Clarke reported on:
  - SA FIPT Working Group's efforts with OCS (using DAWDF funding for an Army IDIQ to add an instructor for the ALU course at Ft Lee). The additional instructor will increase the training capabilities on requirements development both at Ft Lee and at DOD sites. (The instructor will be available to travel to DOD sites to provide the class – requires host to provide approx. 25 students and classroom.)
  - Promoting the OCS requirements development class to the other services and the larger requirements community – mil/civ from all DOD may attend at no cost. When DAWDF funding is available SA can assist with TDY costs for the requirements community.
  - SA is publicizing the services acquisition courses being offered at sites other than DAU (eg DON, DHA, etc) the DON SSM office is organizing and setting up several training classes (ACQ 265 and COR 222) open to all DOD. (June & July scheduled).

**Next Meeting Dates:**

The next SA FIPT WG meeting will be from 1000 – 1130 on Wednesday, June 17th in PLCC B9.

The next SA FIPT meeting will be from 0930 – 1130 on Thursday, July 23<sup>rd</sup> in PLCC M3. Invitations will be sent by Mr. Brennan's office.

**Adjourn SA FIPT meeting.**