



ASSISTANT SECRETARY OF DEFENSE

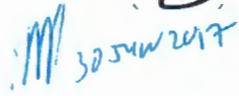
3400 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3400

ENERGY,  
INSTALLATIONS,  
AND ENVIRONMENT

ACTION MEMO

FOR: James A. MacStravic, Performing the Duties of USD(AT&L)

THROUGH: Director for Administration, OUSD (AT&L) 

FROM: Peter Potochney, Acting ASD(EI&E) 

SUBJECT: 2018 Department of Defense Triennial Pest Management Workshop

- Request approval for the 2018 Department of Defense (DoD) Triennial Pest Management Workshop at Lackland Air Force Base, TX, from March 19 to 23, 2018. This event will be hosted by this office's Armed Forces Pest Management Board (AFPMB). Approximately 200 DoD participants from the Army, Navy, Air Force and Defense Logistics Agency and 20 invited non-DoD subject matter experts, which include leading scientists and engineers from academia, industry, and government, are expected to participate.
- The total estimated cost to DoD (excluding DoD manpower) for this event is \$279,796 as detailed in the CAPE estimate at TAB A. Of this total, the direct cost to OUSD (AT&L) is \$41,236. Workshop costs have been kept to a minimum by hosting the meeting at Lackland Air Force Base and utilizing on-base government quarters. Attendees will purchase their own meals and no registration fee will be collected.
- The Workshop will provide a unique DoD forum that is solely focused on vector-borne disease and pest management issues affecting the Warfighter and all DoD personnel in the military's unique operational, training, and garrison environments. The DoD's mission and strategy are dynamic, constantly evolving to meet the challenges associated with vector-borne disease and pest management, while ensuring mission success. With the continued requirement for U.S. forces to rapidly deploy anywhere in the world, the risks of the Warfighter being exposed to debilitating vector-borne diseases such as malaria, chikungunya, and dengue are increasing. Because of the global nature of these issues and the need to ensure the Department is moving forward in a coordinated manner to protect its personnel, installations, supplies, and equipment, holding this DoD-wide Workshop is crucial. An information paper containing more details on the Workshop and a preliminary agenda for it is at TAB B.
- The Workshop complies with the applicable requirements of the Deputy Chief Management Officer's DoD Conference Guidance, Version 4.0.

RECOMMENDATION: Approve the request by initialing below.

Approve:  \_\_\_\_\_ Disapprove: \_\_\_\_\_

COORDINATION: OGC TAB C

Attachments: As stated

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