



DEPARTMENT OF DEFENSE
6000 Defense Pentagon
Washington, D.C. 20301-6000

March 17, 2005

CHIEF INFORMATION OFFICER

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
ATTN: CHIEF INFORMATION OFFICER
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
ATTN: CHIEF INFORMATION OFFICER
COMMANDERS OF THE COMBATANT COMMANDS
ATTN: CHIEF INFORMATION OFFICER
DIRECTOR, ADMINISTRATION AND MANAGEMENT
ATTN: CHIEF INFORMATION OFFICER
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
OSD CHIEF INFORMATION OFFICER
DIRECTORS OF THE DEFENSE AGENCIES
ATTN: CHIEF INFORMATION OFFICER
DIRECTORS OF THE FIELD ACTIVITIES
ATTN: CHIEF INFORMATION OFFICER

SUBJECT: Department of Defense (DoD) Information Technology Portfolio Registry
(DITPR)

In order to meet near term IT portfolio management and investment requirements, the DoD Chief Information Officer (CIO), in careful coordination with the CIOs of the Military Departments and the Business Mission Area leads, has chosen the existing web-based DoD Information Technology Portfolio Registry (DITPR) as the Enterprise Shared Space for IT Portfolio Management data for all DoD business IT systems. This is an interim solution that is necessary to support the Defense Business System accountability requirements contained in the Ronald Reagan National Defense Authorization Act (NDAA) of 2005, until a transition is made to a long term, net-centric solution. The NDAA requires mandatory investment reviews to be conducted prior to execution of FY06 funds. Successful implementation of this interim initiative will assist the Department in performing these required reviews.

Information on the estimated 5,800 IT systems/families of systems that is currently being maintained by each core business mission area/domain, will be merged with the 500 systems/families of systems residing in DITPR, in March 2005. This will provide a single authoritative source to support the portfolio management oversight

activities contained in the Deputy Secretary of Defense memorandum, "Information Technology Portfolio Management," March 22, 2004, and the Defense Business System accountability requirements as outlined in the NDAA. The merger of domain data with the DITPR data will enhance DoD's ability to conduct portfolio management and reduce redundant IT system repositories and data calls.

This policy builds on guidance contained in the Deputy Assistant Secretary of Defense (Deputy CIO) memorandum of December 21, 2004, "Department of Defense (DoD) Information Technology (IT) Registry Guidance for Fiscal Year 2005 (FY05)." The Deputy CIO memorandum of July 13, 2004, "Component Support of DoD Information Technology Portfolio Review Process" and the October 20, 2004, memorandum, "Portfolio Management Data Call for the Business Management Modernization Program (BMMP) (Suspense: January 14, 2005)" provided data collection requirements, instructions, procedures and training for data entry. Attached is the schedule of the major DITPR activities and milestones necessary to successfully achieve this critical capability. Following the merger, all subsequent core business mission area/domain data calls will be coordinated by the DoD Deputy CIO and stored in DITPR.

This memorandum applies to all Mission Areas and Core Business Mission Areas/Domains. Your support of this initiative is critical to achieve the near term NDAA mandatory reviews, allowing execution of FY06 funds and Portfolio Management. For additional information regarding this initiative, please contact Joeneicy Lewis, (703) 604-1489 x153 or email joeneicy.lewis@osd.mil.



Priscilla E. Guthrie
Deputy Assistant Secretary of Defense
(Deputy CIO)

Attachment:

As stated

cc:

Core Business Mission Areas/Domains

Mr. David Smith, Financial Management (FM)

Mr. Mark Krzysko, Acquisition (ACQ)

Ms. Norma St. Claire, Human Resources Management (HRM)

Mr. Doug Hansen, Installations and Environment (I&E)

Mr. Gary Jones, Logistics (LOG)

Major DITPR Activities and Milestones

<u>Task</u>	<u>Activity</u>	<u>Milestone</u>	<u>Lead</u>
001	Complete Merge of Domain Registry Data into DITPR	March 31, 2005	DON CIO
002	Establish a Configuration Control Board for DITPR	April 30, 2005	NII/DON CIO
003	Develop business rules for consolidation and validation of current DITPR systems inventory with domain databases/registries	April 30, 2005	NII
004	Identify any additional/remaining data fields needed to support certification	April 30, 2005	Business Mission Area (AT&L)
005	Archive BMMP (BSI) & domain databases	June 30, 2005	CBMAs/ domains
006	Consolidate and validate DITPR systems inventory and domain databases/registries	June 30, 2005	Components
007	Identify initial systems associations (FoS/parent – child relationships)	June 30, 2005	Components
008	Consolidate and validate DoD IT Registry and DITPR	October 31, 2005	NII