

CHARTER

MAINTENANCE EXECUTIVE STEERING COMMITTEE

I. Authority

This charter revises and replaces the Maintenance Executive Steering Committee (MESC) Charter dated December 16, 2008. It establishes the membership, updates roles and responsibilities, and defines the operating procedures of the committee. The Joint Group on Depot Maintenance (JG-DM) charter dated March 26, 2010, is hereby cancelled.

II. Mission

The MESC shall advise the Deputy Assistant Secretary of Defense for Maintenance Policy and Programs (DASD(MPP)) on initiatives impacting the efficiency, effectiveness, and affordability of worldwide maintenance management and operations of the Department of Defense (DoD). The MESC shall serve as a forum for the coordinated review of maintenance policies, systems, programs, and activities. The committee will provide guidance for joint planning, monitoring, and evaluation of the DoD maintenance program while helping to synergize, optimize, and steer DoD enterprise maintenance practices and strategy. The committee will build consensus and develop a common vision for worldwide maintenance management across the joint enterprise. The committee supports and executes, to the best of their abilities, decisions, policies, initiatives, and guidance resulting from deliberations of the MESC.

III. Organization and Governance

The MESC consists of senior maintenance and logistics representatives from the Office of the Secretary of Defense, the Joint Staff, Defense Logistics Agency, and the Military Services. It is co-chaired by the DASD(MPP) and the Vice Director for Logistics for the Joint Staff (JS/VJ4). Administrative support is provided by an Executive Secretary appointed by the co-chairs. The MESC may use advisory members or establish and task designated subgroups to undertake specific studies or reviews targeting actionable and measurable outcomes. Such tasks or subgroup activity will be tracked as MESC action items.

Governance authority for the MESC is derived from the positional authority and responsibilities of each member as they perform duties for their parent organization. As representatives of the DoD maintenance community, the key areas over which the MESC will govern are:

1. Depot Source of Repair (DSOR) Decision Process
2. Maintenance Policy
3. Shaping the Industrial Base
4. Joint Program Integration
5. Technology Insertion
6. Workforce Issues
7. Lessons Learned/Best Practices/Efficiencies

The maintenance community does not directly control, but interacts with, influences, and is influenced by, key acquisition, requirements, resource, and logistics disciplines. The MESC will also recommend actions to influence the following areas:

1. Supply Chain, Product Support, and Life Cycle Management Policies
2. Operations and Support Costs
3. Readiness
4. Sustainment Metrics

The results and decisions of MESC discussions on these topics and issues will inform Department-wide and Service logistics and decision-making bodies including the Joint Logistics Board, the Readiness Management Group and Executive Readiness Management Group, the Air Force Logistics Board, the Army's Organic Industrial Base Corporate Board, the U.S. Coast Guard's National Fleet Board, and Naval Logistics Integration Forum.

IV. Responsibilities

A. Co-chairmen, MESC will:

1. Schedule and preside over MESC meetings
2. Appoint an Executive Secretary to assist in carrying out the MESC's functions
3. Establish administrative and procedural arrangements for the MESC
4. Determine the agenda for MESC meetings and ensure issues are adequately addressed
5. Liaise with DoD and private-sector activities that concern or may have an impact on DoD maintenance programs and processes
6. Direct a review of the Charter and assessment of the relevance of the MESC's advisory function every 4 years

B. MESC members will:

1. Develop and submit maintenance topics for consideration by the MESC
2. Advise the co-chairs and other MESC members of maintenance and sustainment policies, programs, initiatives, techniques, procedures, and processes that are proposed or underway within their organizations
3. Assist DASD(MPP) in formulating positions on maintenance issues and programs.
4. Support initiatives, studies, and analyses of maintenance operations as agreed by the MESC members
5. Recommend adjudication and resolution of shared maintenance issues to the co-chairs

C. MESC Executive Secretary will:

1. Serve as the primary administrative point of contact for the MESC
2. Prepare agendas and assemble and coordinate materials on matters under consideration by the MESC
3. Document and disseminate MESC decisions, monitor their implementation, and make periodic reports to the DASD(MPP) and the MESC as directed
4. Maintain records of MESC proceedings

V. Meetings

The MESC will meet quarterly and additionally at the call of the co-chairs. Each of the key areas described in Section III will be discussed at least annually; however, Shaping the Industrial Base will be discussed at least twice per year and Readiness will be addressed at least quarterly.

VI. Membership

The membership of the MESC consists of the following:

A. Co-Chairmen

1. Deputy Assistant Secretary of Defense for Maintenance Policy and Programs
2. Vice Director for Logistics, J4, Joint Staff

B. OSD

1. Deputy Assistant Secretary of Defense for Supply Chain Integration
2. Deputy Assistant Secretary of Defense for Materiel Readiness
3. Director, Force and Infrastructure Analysis Division, Cost Assessment and Program Evaluation, Office of the Secretary of Defense
4. Director for Revolving Funds, Comptroller Office of the Secretary of Defense

C. Joint Staff

1. Chief, Maintenance Division, J4, Joint Staff

D. Department of the Army

1. Deputy Assistant Secretary of the Army for Acquisition Policy and Logistics
2. Director for Maintenance, Office of the Deputy Chief of Staff for Logistics (G4) Department of the Army

E. Department of the Navy

1. Deputy Assistant Secretary of the Navy for Expeditionary Programs and Logistics Management
2. Director, Fleet Readiness Division, Deputy Chief of Naval Operations (Fleet Readiness & Logistics)
3. Assistant Deputy Commandant, Installations and Logistics (Plans), Headquarters, U.S. Marine Corps
4. Assistant Deputy Commandant for Aviation (Sustainment), Headquarters, U.S. Marine Corps

F. Department of the Air Force

1. Deputy Assistant Secretary of the Air Force for Logistics and Product Support
2. Director of Logistics, Deputy Chief of Staff for Logistics, Installations and Mission Support, Headquarters Air Force

G. Department of Homeland Security

1. Assistant Commandant for Engineering and Logistics, Headquarters, U.S. Coast Guard

H. Defense Logistics Agency (DLA)

1. Director, DLA Logistics Operations and Readiness (J3), Defense Logistics Agency

Ad Hoc Membership: As required

VII. Standing Committee–The Joint Group on Depot Maintenance (JG-DM)

The MESC establishes and oversees one standing committee–the Joint Group on Depot Maintenance (JG-DM). The mission of the JG-DM is to promote and review depot maintenance functions at the enterprise level in order to achieve effective and affordable depot maintenance support for the Nation’s weapon systems and to execute responsibilities assigned in Department of Defense Directive 4151.18. The committee supports and executes, to the best of their abilities, decisions, policies, initiatives, and guidance resulting from deliberations of the JG-DM.

The roles and responsibilities of the JG-DM are to:

1. Oversee and facilitate inter-service depot maintenance support to achieve the most cost effective and efficient support possible, compliant with Title 10 statutes as well as Service-unique operational requirements
2. Oversee the Joint Technology Exchange Group (JTEG) in its mission to advise the JG-DM on maintenance technology investment
3. Optimize use of the national maintenance infrastructure through improvements in business and technological processes
4. Influence efficiencies that decrease operation costs of the Services and the Defense Logistics Agency (DLA)
5. Support implementation of the DoD Maintenance Strategic Plan
6. Develop and recommend to the MESC organic industrial base strategic direction and policy
7. Jointly recommend DSOR decisions for all new systems and equipment entering DoD inventory. Jointly reassign existing DSOR decisions when required. Through DSOR decisions, establish the most cost effective maintenance capability and preclude unwarranted duplication of assignments
8. Adjudicate inter-Service industrial base-related issues
9. Annually, conduct reviews of planned investment strategies to include Military Construction, Capital Investment Plan, and new technology to advise MESC and Service Logistics Command decision makers on optimal use of facilities and resources. Ensure investment strategies optimize the maintenance enterprise and do not duplicate existing capability where capacity exists, unless there is an operational necessity
10. As required, stand up team(s) to address and resolve issues that impact the depot maintenance enterprise. Team(s) will make recommendations to the JG-DM for action or to take to the MESC for action

11. Conduct periodic DoD Command/Senior-Level Depot Maintenance Peer-to-Peer meetings and info-sharing initiatives to address issues and exchange information on best business practices and lessons learned from continuous process improvement initiatives
12. Meet quarterly and additionally at the call of the co-chairs.

The membership of the JG-DM consists of the following:

A. Co-Chairmen

1. Deputy Assistant Secretary of Defense for Maintenance Policy and Programs
2. Rotates annually between the Services

B. Joint Staff

1. Vice Director for Logistics, J4, Joint Staff

C. U.S. Army

1. Director of Logistics Integration (G3/4), Headquarters Army Materiel Command

D. U.S. Marine Corps

1. Executive Deputy, Marine Corps Logistics Command

E. U.S. Navy

1. Deputy to the Commander, Fleet Readiness Centers, Naval Air Systems Command
2. Deputy Commander, Logistics, Maintenance and Industrial Operations, Naval Sea Systems Command

F. U.S. Air Force

1. Director of Logistics, Headquarters Air Force Materiel Command
2. Executive Director, Air Force Sustainment Center

G. U.S. Coast Guard

1. Commander, U.S. Coast Guard Surface Forces Logistics Center
2. Commander, U.S. Coast Guard Aviation Logistics Center
3. Commander, Command, Control, Communications, Computers and Information Technology (C4IT) Service Center

VIII. Charter Approval

Assistant Secretary of Defense
Logistics and Materiel Readiness 15 DEC 2015

Assistant Secretary of the Army
Acquisition, Logistics, and Technology

Assistant Secretary of the Navy
Research, Development, and Acquisition

Principal Deputy, Office of the Assistant
Secretary of the Air Force (Acquisition & Logistics)

Deputy Chief of Staff of the Army G4

Deputy Chief of Staff of Naval Operations
Fleet Readiness and Logistics N4

Deputy Chief of Staff of the Air Force
Logistics, Engineering, and Force Protection A4

Deputy Commandant
Installations and Logistics, U.S. Marine Corps

Director of Logistics
Joint Staff, J4

Director
Defense Logistics Agency

Deputy Commander
Army Materiel Command

Commander
Naval Air Systems Command

Commander
Naval Sea Systems Command

Vice Commander
Air Force Materiel Command

Deputy Commandant
Mission Support
U.S. Coast Guard