



**THE JOINT STAFF
WASHINGTON, DC**

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23 APR 2007

**MEMORANDUM OF AGREEMENT
BETWEEN
THE ASSISTANT DEPUTY UNDER SECRETARY OF DEFENSE FOR
MATERIEL READINESS AND MAINTENANCE POLICY (ADUSD (MR&MP))
AND
THE VICE DIRECTOR FOR LOGISTICS, JOINT STAFF (VJ4)**

SUBJECT: Analysis Support for the Sustainment Key Performance Parameter (KPP)

1. References.

a) CJCSI 3170.01 Series, "Joint Capability Integration and Development System".

b) JROCM 161-06, 17 AUG 2006, "Key Performance Parameter Study Recommendations and Implementation".

2. Scope. This memorandum of agreement formalizes policies, procedures, and responsibilities for the support provided by the Assistant Deputy Under Secretary of Defense for Materiel Readiness and Maintenance Policy (ADUSD (MR&MP)) to the Joint Staff Vice Director for Logistics – J4 (VJ4) for execution of statutory responsibilities directed within CJCSI 3170.01 Series, specifically the application of the Sustainment KPP as established in CJCSI 3170.01C Enclosure B.

3. Background. On August 17, 2006 the Joint Readiness Oversight Council (JROC) endorsed the implementation of a Mandatory Sustainment KPP; specifically defined as the Materiel Availability KPP with supporting key system attributes (KSAs) of Materiel Reliability and Ownership Costs for all Major Defense Acquisition Programs (MDAPs) and selected ACAT II and III programs. The JROC directed that the implementation of these items would coincide with the update of CJCSI 3170.01 Series which reflected these changes. This memorandum of agreement formalizes the respective roles and responsibilities of ADUSD (MR&MP) and VJ4 to review and oversee programs to ensure attainment of the Sustainment metrics.

4. Applicability. The OSD cognizant agency for this agreement is the Assistant Deputy Under Secretary of Defense for Materiel Readiness and Maintenance

Policy (ADUSD (MR&MP)). The Joint Staff cognizant agency is the Joint Staff Vice Director for Logistics – J4 (VJ4).

5. Responsibilities.

a. The Joint Staff Vice Director for Logistics (VJ4) will:

1) Serve as the Joint Staff proponent for the Sustainment KPP. VJ4 is tasked to review CDDs and supporting data; assess, comment, and make recommendations to the JROC.

2) Identify a cognizant agent/Point of Contact (POC) to coordinate all support from ADUSD (MR&MP). Authority to develop procedural details for implementing this agreement will be delegated to the POC.

3) Inform ADUSD (MR&MP) of programs for which support is required from ADUSD (MR&MP), providing both the program status within the Joint Capabilities Integration Development System (JCIDS) and requested timeline and requirements for support.

4) Provide access to documents requiring review including but not limited to capability development documents (CDDs) and their supporting documents.

5) Develop Sustainment KPP assessment criteria and standards for comments/recommendations in coordination with subject matter experts from ADUSD (MR&MP).

6) Facilitate access to information required for analysis by placing information requirements in the JCIDS Handbook. Information requirements are determined in coordination with ADUSD (MR&MP).

7) Post a Sustainment KPP review procedure as a link on Knowledge Management Decision Support Tools (KMDS), in coordination with ADUSD (MR&MP), to educate program sponsors on the assessment process, the evaluation criteria, and Sustainment KPP specific information requirements and format.

b. The Assistant Deputy Under Secretary of Defense for Materiel Readiness and Maintenance Policy (ADUSD (MR&MP)) will:

1) Identify a cognizant agent/Point of Contact (POC) to coordinate all support to VJ4. Authority to develop procedural details for implementing this agreement will be delegated to the POC.

2) Promptly respond to requests for support from VJ4 and advise whether the requested timeline or resources require adjustment or can be supported as requested.

3) Provide analysis support to the VJ4 for programs that require review of the Sustainment KPP. Analysis support includes but is not limited to:

- a) reviewing CDDs and supporting data
- b) assessing the program against KPP criteria
- c) providing commentary on reviewed documents with draft validation letters if appropriate
- d) interacting with program sponsors on Sustainment KPP requirements.

4) Provide subject matter expertise to assist with the development of objective Sustainment KPP Criteria.

6. Policies.

a. VJ4 will post formalized procedures to KMDS, in coordination with ADUSD (MR&MP), in a separate document to ensure the enduring nature of this memorandum of agreement and provide enough flexibility to allow adjustments as necessary.

b. Approval for formalized procedures is delegated to the cognizant agents of the VJ4 and the ADUSD (MR&MP). Agents must be of the rank of O6 or the civil service equivalent.

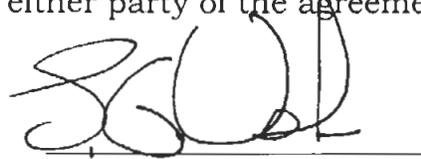
c. Mandatory review of this memorandum is conducted with each revision of CJCSI 3170.01 Series, or as required by the ADUSD (MR&MP) or VJ4.

7. Cancellation. This memorandum of agreement will remain in effect until superseded or cancelled in writing by either party of the agreement.



Mr. David V. Pauling
Assistant Deputy Under Secretary
Of Defense (Materiel Readiness
and Maintenance Policy)

Date: 4/23/07



Edward G. Usher III
Major General, USMC
Vice Director for Logistics, The Joint
Staff

Date: 4/23/07