



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

## THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3010

12 FEB 2003

MEMORANDUM FOR SECRETARY OF THE ARMY  
SECRETARY OF THE NAVY  
SECRETARY OF THE AIR FORCE

SUBJECT: 2003 Secretary of Defense Maintenance Awards

Department of Defense (DOD) Instruction 1348.30 establishes the Secretary of Defense Maintenance Awards Program. This program is designed to encourage and enhance maintenance awareness and excellence through formal recognition of military units that accomplish outstanding achievements in field level maintenance management and production. The annual awards competition is divided into large, medium, and small categories, with two winners selected from each category. One of these six winning units, literally the "best of the best," is selected as the Phoenix Award winner.

The 2003 Secretary of Defense Maintenance Awards Ceremony will be held on Wednesday, October 29, 2003 in conjunction with the 2003 DoD Maintenance Symposium and Exhibition at the Valley Forge Convention Center, King of Prussia, PA.

All Active and Reserve units of the Military Services whose primary mission is field level maintenance are eligible to compete. To be considered for these awards, the nomination packages must be submitted via Military Service Command channels to ADUSD(L&MR)/MPP&R no later than May 16, 2003.

Please designate a focal point for the coordination of your Services' 2003 Secretary of Defense Maintenance Award nominations. Please forward the designees' contact information to Captain Bret Gordon, USN, [bret.gordon@osd.mil](mailto:bret.gordon@osd.mil), (703) 695-0338 or Mr. Chuck Field, [chuck.field@osd.mil](mailto:chuck.field@osd.mil), (703) 697-9067.

Thank you for your continuing support of the DoD Maintenance Awards Program.

A handwritten signature in black ink, appearing to read "E. C. Aldridge, Jr." with a large flourish at the end.

E. C. Aldridge, Jr.



cc:

Commander, U. S. Northern Command  
Commander, U. S. Southern Command  
Commander, U. S. Joint Forces Command  
Commander, U. S. Pacific Command  
Commander, U. S. European Command  
Commander, U. S. Central Command  
Commander, U. S. Transportation Command  
Commander, U. S. Special Operations Command  
Commander, U. S. Strategic Command  
Director for Logistics (J4)  
Deputy Chief of Staff G-4, USA  
Deputy Chief of Naval Operations (Fleet Readiness & Logistics), USN  
Deputy Chief of Staff Installations & Logistics, USAF  
Deputy Commandant for Installation & Logistics, USMC