



LOGISTICS AND
MATERIEL READINESS

ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

DEC 20 2012

MEMORANDUM FOR DEPUTY CHIEF OF STAFF FOR LOGISTICS, G4,
U.S. ARMY
DEPUTY CHIEF OF NAVAL OPERATIONS FOR FLEET
READINESS AND LOGISTICS, N4, U.S. NAVY
DEPUTY CHIEF OF STAFF FOR LOGISTICS,
INSTALLATIONS AND MISSION SUPPORT, A4/7,
U.S. AIR FORCE
DEPUTY COMMANDANT, INSTALLATIONS AND
LOGISTICS, U.S. MARINE CORPS
DIRECTOR FOR LOGISTICS, JOINT STAFF, J4

SUBJECT: 2013 Secretary of Defense Maintenance Awards

The Secretary of Defense Maintenance Awards Program is designed to enhance maintenance awareness and encourage maintenance excellence by providing appropriate awards and recognition for field-level and depot-level maintenance units through an annual program. Department of Defense (DoD) Instruction 1348.30 provides the Secretary of Defense Maintenance Awards Program governance and procedures. The *Robert T. Mason Award for Depot Maintenance Excellence* is awarded annually to a single depot-level program. From the field-level nominations, six units will receive field-level Secretary of Defense Maintenance Awards and from these six, one will be presented the Phoenix Trophy, the Department's highest award for field-level maintenance.

The 2013 Secretary of Defense Maintenance Awards Ceremony will be held on November 20, 2013, in conjunction with the 2013 DoD Maintenance Symposium and Exhibition at the Long Beach Convention Center, Long Beach, California.

To be considered for these awards, nomination packages must be submitted via Military Service Command/Joint Staff channels to the Deputy Assistant Secretary of Defense for Maintenance and received by May 11, 2013. Please provide a point of contact for the coordination of your components' nominations to Ms. Corey Battistoni, Maintenance Policy and Programs, at corey.battistoni@osd.mil or 703-614-9329, by January 31, 2013.

Thank you for your continuing support of the Secretary of Defense Maintenance Awards Program.



Alan F. Estevez