

Charter

Maintenance Executive Steering Committee

I. Authority

The membership of the Maintenance Executive Steering Committee (MESC), as defined in Section VIII, self-establishes this committee and agrees to operate consistent with this charter.

II. Mission

The MESC shall advise the Assistant Deputy Under Secretary (Maintenance Policy and Programs) (ADUSD (MPP)) on initiatives for improving the efficiency, effectiveness and costs of worldwide maintenance management and operations of the Department of Defense (DoD). The MESC shall serve as a mechanism for the coordinated review of DoD maintenance policies, systems, programs, and activities and for jointly planning, monitoring, and evaluating the DoD maintenance program. It will also serve as a forum for the exchange of information among the ADUSD (MPP) and DoD officials responsible for the conduct of maintenance operations in the Department of Defense.

III. Reference

The Charter for the Materiel Readiness Senior Steering Group is superseded and hereby cancelled.

IV. Organization

The MESC consists of senior maintenance and logistics representatives from the Office of the Secretary of Defense, the Joint Staff, and the Military Services. It is chaired by the Assistant Deputy Under Secretary of Defense for Maintenance Policy and Programs (ADUSD (MPP)). The Chairman is assisted by an Executive Secretary. The MESC may also use advisory members or establish and charter designated subgroups to undertake specific studies or reviews targeting actionable and measurable outcomes. Such charters for each subgroup will be appended to the MESC charter.

V. Charter Review

The Charter for the MESC and the need for the MESC's advisory function are subject to review every 2 years.

VI. Responsibilities

A. Chairman, MESC will:

1. Chair the MESC.
2. Schedule and preside at MSEC meetings.
3. Appoint an Executive Secretary to assist in carrying out the MESC's mission.
4. Establish administrative and procedural arrangements for the MESC.
5. Determine the agenda for MESC meetings and ensure that issues are addressed effectively and efficiently.
6. Designate lead responsibility for staff proposals and presentations.
7. Liaison with DoD and private-sector activities that concern or may have an impact on DoD maintenance programs and processes

B. MESC members will:

1. Develop and submit maintenance issues for consideration by the MESC.
2. Advise the Chairman and other members of the MESC of maintenance and sustainment policies, programs, initiatives, techniques, procedures, and processes that are proposed or underway within their organizations.
3. Assist the ADUSD (MPP) in formulating positions on maintenance issues and programs.
4. Support initiatives, studies and analyses of maintenance operations as determined by the MESC.

C. MESC Executive Secretary will:

1. Serve as the primary administrative point of contact for the MESC.
2. Prepare agendas and assemble and coordinate materials on matters under consideration by the MESC.
3. Document and disseminate MESC decisions, monitor their implementation, and make periodic reports to the ADUSD (MPP) and the MESC as directed.
4. Maintain a record of MESC proceedings. Maintain and safeguard all MESC files and provide for their disposal when no longer required.

VII. Meetings

The MESC will meet quarterly and at such other times as called by the Chairman.

VIII. Membership

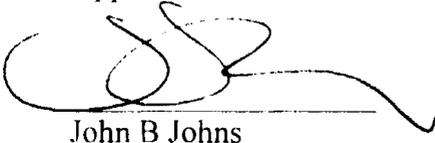
The membership of the MESC consists of the following:

- Assistant Deputy Under Secretary of Defense for Maintenance Policy and Programs, Chairman
- Vice Director for Logistics, J4, Joint Staff
- Chief Maintenance Division, J4, Joint Staff
- Deputy Assistant Secretary of the Army for Acquisition Policy and Logistics
- Assistant Deputy Chief of Staff for Logistics (G4), Department of the Army
- Director for Maintenance, G4, Office of the Deputy Chief of Staff for Logistics (G4) Department of the Army
- Deputy Assistant Secretary of the Navy (Acquisition and Logistics Management)
- Assistant Deputy Chief of Naval Operations, Fleet Readiness and Logistics (N4)
- Deputy Director, Fleet Readiness Division, Office of the Chief of Naval Operations, Department of the Navy
- Deputy Assistant Secretary of the Air Force for Logistics
- Assistant Deputy Chief of Staff (A4) Office of the Deputy Chief of Staff for Logistics, Installations and Mission Support, Department of the Air Force
- Director of Maintenance (A4M), Office of the Deputy Chief of Staff for Logistics, Installations and Mission Support, Department of the Air Force
- Assistant Deputy Commandant, Installations and Logistics, Headquarters, U.S. Marine Corps
- Director, Logistics Plans, Policies and Strategic Mobility Division, Office of the Deputy Commandant, Installations and Logistics, Headquarters, U.S. Marine Corps
- Director, Aviation Logistics, Office of the Deputy Commandant, Aviation, Headquarters, U.S. Marine Corps
- Director, Logistics Operations and Readiness, Defense Logistics Agency
- Assistant Commandant for Engineering and Logistics, Headquarters, U.S. Coast Guard

Ad Hoc Membership:

As required

Approved:



John B Johns

Date: 16 DEC 08