



LOGISTICS AND
MATERIEL READINESS

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

JAN 5 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Office of the Secretary of Defense Supply and Transportation Fellows
Program Nominations

The purpose of this memorandum is to invite nominations for the Office of the Secretary of Defense (OSD) 2011-2012 Supply and Transportation Fellows Program, which will commence on or about July 11, 2011. The Fellows Program is a year-long, hands-on leadership and management development program under the direction of the Assistant Secretary of Defense for Logistics & Materiel Readiness. It is designed to enhance the career development of selected mid-level logistics professionals in military grades 0-4 to 0-5 and civilian grades GS13-14 and equivalent who have demonstrated top potential. Additional information is at <http://www.acq.osd.mil/log/tp/tranmgt.htm>.

Nominations are due not later than February 25, 2011, and must be approved by the agency or command flag officer/Senior Executive Service member. Applications should be screened for those individuals that have demonstrated significant potential for advancement in the logistics career field. The Deputy Assistant Secretary of Defense for Supply Chain Integration and the Deputy Assistant Secretary of Defense for Transportation Policy will confirm the selection of the candidates to their respective components by March 25, 2011.

Request each military Service headquarters and Defense organization submit two nominations, and the Reserve and National Guard addressees submit one nomination each to the POCs listed below. Nomination packets shall include the following:

1. Resume or military biographical summary
2. Most recent performance appraisal or military performance report
3. Signed copy of training agreement (attached)
4. Statement from the nominee, not to exceed one page, explaining why he or she should be favorably considered for the program

During the year-long program, selected Fellows will be integrated into the OSD Supply Chain Integration and Transportation Policy offices. Selected military and civilian participants remain assigned to their parent organizations. All program related expenses during the year are borne by the nominee's parent organization. Program related expenses include salary, official travel and per diem, transportation costs, and living expenses. Travel and per diem costs associated with Fellows' trips to government and private sector logistics organizations outside the NCR are estimated to be no more than \$5,000 per individual for the year.

The Fellows Program provides significant headquarters-level experience and benefits to the participants, their Department of Defense Component, and the logistics community as a whole. I encourage your strong support of this program to further the executive development of our future logistics leaders.

My POCs are Ms. Debra Bennett, 703-604-0098 extension 201, debra.bennett@osd.mil and Mr. Adam Yearwood, 703-601-4461 extension 102, adam.yearwood@osd.mil.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alan F. Estévez', with a long horizontal flourish extending to the right.

Alan F. Estévez
Principal Deputy

Attachment:
Training Agreement

Distribution:

ASSISTANT SECRETARY OF THE ARMY (INSTALLATIONS, ENERGY AND ENVIRONMENT)
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COMMANDER, U.S. TRANSPORTATION COMMAND
DEPUTY CHIEF OF STAFF FOR LOGISTICS (G-4), U.S. ARMY
DEPUTY CHIEF OF NAVY OPERATIONS FOR FLEET READINESS AND LOGISTICS (N-4), U.S. NAVY
DEPUTY CHIEF OF STAFF FOR INSTALLATIONS AND LOGISTICS, U.S. AIR FORCE
DEPUTY COMMANDANT, INSTALLATIONS AND LOGISTICS, U.S. MARINE CORPS
DIRECTOR FOR LOGISTICS (J-4), JOINT STAFF
COMMANDING GENERAL, ARMY MATERIEL COMMAND
COMMANDER, AIR FORCE MATERIEL COMMAND
COMMANDER, NAVAL SUPPLY SYSTEMS COMMAND
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COMMANDANT, U.S. ARMY QUARTERMASTER SCHOOL
COMMANDANT, U.S. ARMY TRANSPORTATION SCHOOL
COMMANDANT, U.S. ARMY ORDNANCE SCHOOL
PRESIDENT, DEFENSE ACQUISITION UNIVERSITY
PRESIDENT, NATIONAL DEFENSE UNIVERSITY