



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-3000

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

APR 2 - 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Unlinked eBills in PowerTrack®

Reference: ADUSD(TP) Memo of June 28, 2007, Use of US Bank's PowerTrack®
Unlinked eBills

As indicated in the referenced memo (attached), a working group was formed to develop the requirements for an auditable unlinked eBill supporting paper parcel express invoice processing. During the process of developing these new requirements, we determined that the need for an unlinked eBill capability is unnecessary. When the need exists to create a document online in PowerTrack® to support payment of a paper parcel express shipment, creation of a New Buyer Document by the shipping activity or a New Seller Document by the commercial carrier is the preferred auditable method. Accordingly, as of June 1, 2008, use of unlinked eBills in the PowerTrack® system is prohibited.

Waivers to this restriction must be obtained in writing from the Assistant Deputy Under Secretary of Defense (Transportation Policy). A waiver request must contain a justification and a certification statement that the eBills will contain sufficient documentation to permit a post payment audit. Waivers will be consolidated and submitted at the department and agency level.

This guidance has been coordinated with the Military Services, Defense Agencies, Defense Finance and Accounting Service and the Department of Defense Office of the Inspector General, and will be incorporated into the Defense Transportation Regulation. My point of contact for this action is Mr. Fred Schutz, at 703-601-4461, extension 103.

Earl B. Boyanton Jr.
Assistant Deputy Under Secretary
(Transportation Policy)

Attachment:
As stated



cc:

DIRECTOR, ESOLUTIONS, DFAS-JL/CO
DIRECTOR, LOGISTICS SUPPORT DIRECTORATE, DoDIG

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