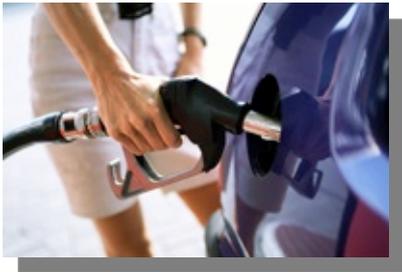


# DOD Fleet Management Training and Certification

7/31/13



# Current Situation

- DOD represents the 2<sup>nd</sup> largest fleet in the world
- No cohesive DOD-wide Fleet Management training program
- No comprehensive DOD-wide Fleet Management training program



# Current Situation

- The services have created training programs for their specific needs
  - ✓ Air Force - Detailed foundation for a full training program (*Career Field Education and Training Plan*)
  - ✓ Marine Corps - Strong foundation for a full training program and desire for a certification program
  - ✓ Navy - Unknown at this point
  - ✓ Army - Unknown at this point



# Opportunity

- To establish a framework for the respective services to develop a fleet management training program that aligns with Department of Defense goals, objectives and requirements
- To implement a vehicle fleet management and certification program designed to improve critical mission support and continue toward achieving the goals of reducing vehicle fleet expenditures, petroleum consumption and GHG emissions
- To provide a career path for DOD personnel in fleet management
- To lead the federal government in professional fleet management



# Proposal

- To develop a comprehensive fleet management training and certification program for all of DOD
- To work with the individual services to build on what has already been developed
- To recognize and address the range of knowledge and responsibilities involved
- To establish the needed governance structure



# Governance

- Establish a DOD Fleet Training Advisory Board
- OSD will be the administrator of the DOD Fleet Manager Training and Certification Program
- Each major Service will have a voting member on the Board
- The Board will have approval responsibility for program design, implementation, and monitoring
- The “front-line” Service Fleet Managers who comprise the Board “own” the learning process
- OSD, working with the Board, will ensure long-term governance and administrative cohesion



# Some Training Advisory Board Tasks

- Develop vision/mission and purpose statements to guide the program
- Give final shape to:
  - Learning processes and procedures
  - A curriculum map appropriate to DoD Fleet Managers
  - Identification of future learning needs
  - Certification registration, tracking and award processes
- Lead the effort to “translate” the DoD plan into local (Service-wide region, bureau, installation office, field) training efforts and to align those local efforts with the DoD plan and program



# Specifics

- Recognize and address the varying roles in fleet management:

Fleet Manager  
Fleet Analyst

Fleet Administrator  
Fleet Director

- Recognize and address the differences between owned and leased fleets, light and heavy duty assets

- Have training targeted towards specific tasks and skills:

Laws, regulations, policies

Reporting requirements (e.g. FAST)

Inventory management

Vehicle assignment

Acquisition & Disposal

Budgeting

Operation management

Vehicle utilization management

Maintenance & repair

Vehicle fueling

Alternative fuels & fueling

Customer relationship management

Procurement policies/practices

Short term rental vehicles

Vehicle costing (direct/indirect)

Shop mechanic training management

.....etc., etc., etc.,



# Next Steps

- ✓ Assemble team from DoD Services to act as a “Training Advisory Board”
- ✓ Determine respective roles regarding governance of training & certification
- ✓ Identify all topics that will be part of a full Training & Certification Program
- ✓ Identify current status of training among Services and Agencies
- ✓ Develop gap analysis to determine the content that needs to be developed
- ✓ Determine what may be available in the way of non-federal fleet training & support from the private sector
- ✓ Develop a comprehensive DoD Training & Certification Program



# QUESTIONS & DISCUSSION

