



U.S. General Services Administration
Office Of Governmentwide Policy

Annual Events in Fleet Management

License Plate Management

Where to Get Motor Vehicle Help at GSA

- **Annual Events in
Fleet Management
FedFleet**

- **VAM Reporting Closes:** Update Fleet Management Plan, Describe Progress Towards Optimum Fleet Attainment Plan. Review Out Year Acquisition and Disposal Projections. Provide Operating Cost Projections.

(Include VAM Results in agency Strategic Sustainability Performance Plan – due in June)

- **GSA Recommendations to Agency VAM Reporting is Provided to each Agency (Include with agency Strategic Sustainability Performance Plan – due in June)**
- **(GSA Leased Fleet) Majority of Vehicle Orders Arrive April Through June.**

- **No Reports Due!!!**
- ...take the month off.

- **EPAct 2005 Section 701 Waiver Requests (due in FAST).** An annual waiver must be obtained for each AFV that is not able to obtain or use alternative fuel.
- **OMB Sustainability Scorecard Mid-Year Rpt. (due to OMB).** Report progress on annual improvement plans to date. (Agency Fleet Managers)

- **Federal Fueling Centers Report (Sometimes called the EISA 246 Report) due to DOE through FAST.** All fueling centers must be reported. Those dispensing over 100K gallons of petro. required to install renewable fuel pumps.
- **Strategic Sustainability Performance Plan due to White House Council on Environmental Quality (CEQ).** VAM Fleet Management Plan, Progress Towards Optimum Fleet Attainment Plan, & GSA Recommendations to Agency is now included annually.

- ~~• (GSA Leased Fleet) List of Vehicles Eligible for Replacement Sent to Agency Fleet Mgrs.~~

Note: The GSA Leased Fleet ordering process has changed & improved. Vehicle ordering has moved to an on-line system where the fleet managers have “visibility” of orders being placed.

- **FedForum Annual Conference**
 - **The FedForum Annual Conference is suspended for 2013. FedFleet quarterly meetings continue. Enroll at:**
<http://www.gsa.gov/fedfleetenroll>

Information on FedForum is available at
<http://www.fedfleet.org>

- **(GSA Leased Fleet) Agency-Level Customer Meetings Begin and carry through August & September.** (AFV surcharge is determined and other agency goals are discussed)

- **OMB A-11 Report Closes (due in FAST).**

Report budget projections for current and 2 out years, budget summary form, and a narrative to explain how fleet vehicles are used to support the mission of the agency/bureau, how you justify the numbers and types of vehicles needed.

Discuss any significant changes and how you have made reviews of pooling vehicles, restricting access, limiting vehicle and engine size and optional equipment, increasing use of mass transit, teleconferencing, etc. a regular part of fleet management oversight.

- **(GSA Leased Fleet) Agencies provide Customer Guidance Letter to GSA. Guidance is forwarded to Regions (FSRs)**
- **FAST On-Line Training for Agency “Y” Level Users**
- **GSA Automotive & Fleet Product Guides for AFV/HEV’s are Published**

- **FAST Annual Reporting Opens**
- **VAM Annual Reporting Opens**
- **(GSA Leased Fleet) Data for FAST Report is Available in Fleet DriveThru “Fast Data Center” (Approx. by the 15th)**

- **Annual OSHA Safety and Health Report** (due to agency Safety Officer)
- **Update Executive Vehicles Posting.** Executive Fleet Vehicle listings on agencies' websites should be updated frequently as changes are made to executive fleets, but must be updated no less than annually

- **FAST Annual Reporting Closes**

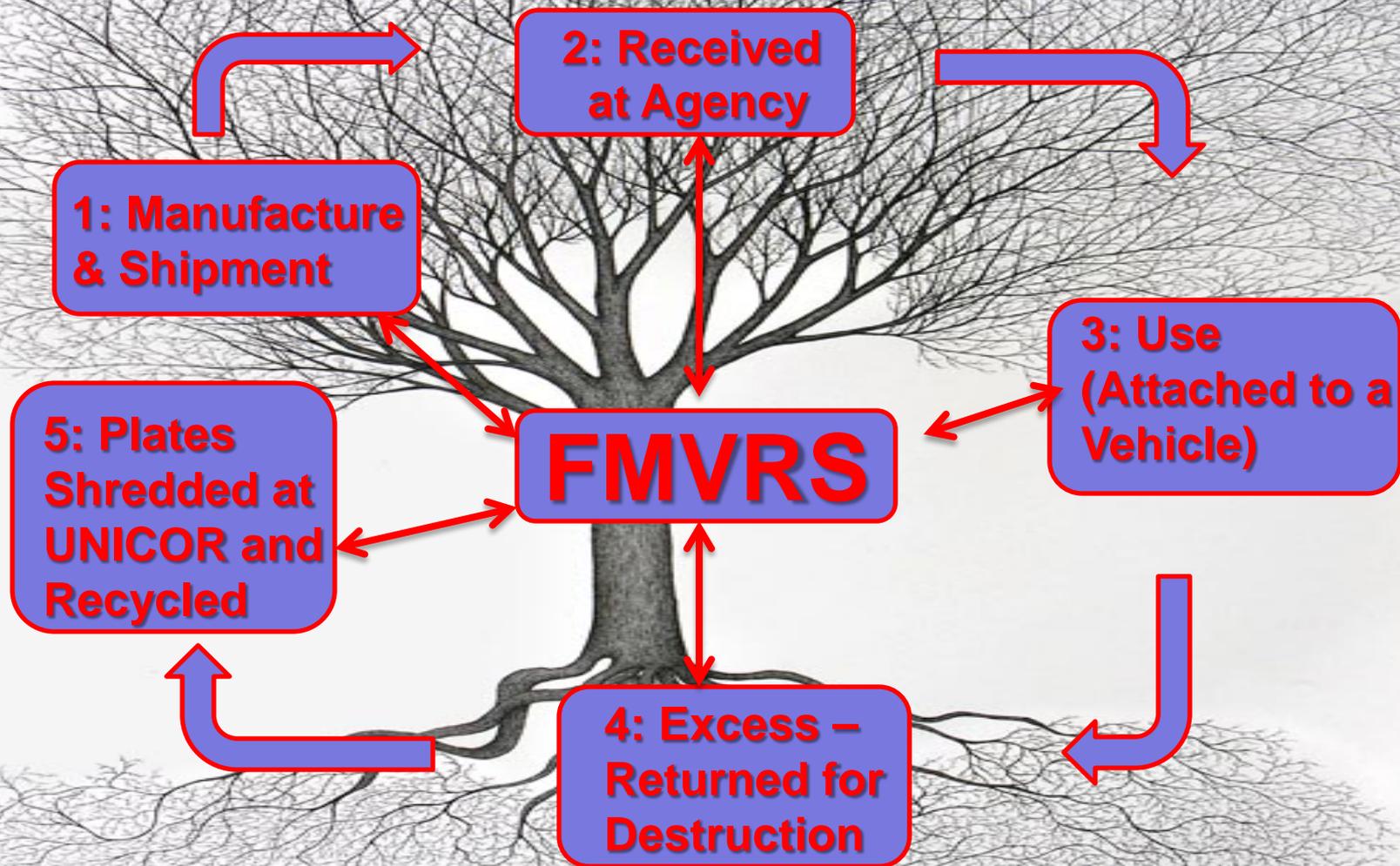
- **Office of Management and Budget (OMB) Sustainability Scorecard (used to be “Transportation” scorecard) is Due.**
Results From This Year Plus Plans For Next Year.

- **Annual Fleet Compliance Report (Sometimes called the EPAct Report).** Use Data from FAST. **Prepare narrative to explain the data.** Due to Congress, copy (or web link) to DOE, and must be Published on Agency Website.

The new....

U.S. Government License Plates

Circle of Life for License Plates



What Has Changed With Federal License Plates?

- **License Plates Have an Expiration Date (8 years)**
- **All Plates are Registered in FMVRS & Tracked From Manufacturer Until Destroyed**
- **License Plates Must be Returned to UNICOR for Destruction**
- **Plates Cannot be Reassigned to Another Vehicle – Use Once and Return for Destruction**
- **Law Enforcement Can Check Registration and Status**
- **There is a New Plate Design**

What is the New Federal License Plate Design?

Agency Prefix



Expiration Date (8yrs)

“T” = Trailer (recommended)

Bar Code (optional)

Agency Logo or Text

Why the Changes?

National Security

- **Decentralized Records**
- **Slow Response to Inquiries**
- **Plates Manufactured at Several Locations**
- **No Record of License Plate Destruction**
- **No Link to NLETS**



What role does the GSA Office of Government-wide Policy play?

- **Provides Guidance to Executive Agencies for Managing U.S. Government License Plates**
- **Establishes License Plate Codes (prefixes)**

...for Display of U.S. Government License Plates on Federal Vehicles?

- You must use U.S. Government license plates on U.S. Government owned or leased motor vehicles
- U.S. Government license plates must be displayed on the front and rear of all Government motor vehicles
- Exception: Two-wheeled motor vehicles and trailers, which require rear license plates only

...from displaying a U.S. Government license plate?

- Exemption is by written certification by the head of your agency that identifying the motor vehicle would endanger the security of the vehicle occupants or otherwise compromise the agency mission
- Vehicles used primarily for investigative, law enforcement, intelligence or security duties, have an exemption from displaying U.S. Government license plates when this would interfere with those duties

- **GSA has established a Memorandum of Understanding (MOU) on behalf of all Federal agencies with UNICOR for the procurement of official U.S. Government license plates.**
- **Agency fleet managers can obtain U.S. Government license plates by contacting the U.S. Department of Justice, UNICOR**

What Role Does UNICOR Play?

- **Sets up an account for each agency purchasing license plates**
- **Provides an ordering web page for each agency**
- **Produces and ships license plates**
- **Remakes damaged plates (must return the damaged plate)**
- **Transfers license plate records to FMVRS**
- **Shreds returned plates and provides certificate of destruction**

Note: There is no charge to your agency for the return shipment of license plates to UNICOR.

What Kind of Plates are Available?

Sedan / Truck, Trailer, Motorcycle:



Can I Put U.S. Government Plates on Equipment?



For construction, agricultural, and material handling equipment, as well as off-road vehicles (such as ATVs), use “Off Road” and Equipment Identification plates – Not U.S. Government license plates.

Note: Off Road plates are NOT registered in FMVRS. The agency must keep track of the plate assignments.



- **How Do I Order License Plates?**
- **How is license plate numbering accomplished?**
- **How can FMVRS license plate records be loaded into my bureau?**



Ordering U.S. Government License Plates

UNICOR Online | - Windows Internet Explorer provided by Federal Prison Industries, Inc.

http://www.unicor.gov/

File Edit View Favorites Tools Help

Order Status Contact Us/Help Home

unicor We're life changing.

Not sure what you are looking for? [Advanced Search]

- About UNICOR
- Purchasing from UNICOR
- Schedule of Products
- Waiver Procedures & Policies
- Doing Business with UNICOR
- Inmate Training Programs
- Clothing & Textiles
- Office Furniture
- Industrial Products & Storage
- Electronics & Components
- Electronics Recycling
- Fleet & Training Site Solutions
- Call Center Solutions
- Data & Document Conversion
- Printing & Bindery
- Warehousing & Distribution
- Solar & Renewable Energy
- News & Events
- Contact Us

WE'RE LIFE CHANGING
away to change.

R2 is Responsible Recycling
and Parts Certified. Recyclable.

CE & I
Clear
clean

Made in America
Quality products and services, supporting domestic jobs & our nations economy.
Reasons to buy from UNICOR

Green Inside and Out
Sustainable raw materials, environmental manufacturing, renewable energy products & recycling services.
Read More >>

Meet Sharon
"UNICOR gave me the opportunity to learn many things and change my life."

Catalogs & Publications
View our products and services catalogs and publications.

Events
Click here for our tradeshow calendar of events.

Bed, Bath, & Drapery
Bed Linens
Mattresses
more >>

Data & Document Conversion Services
Digitizing
OCR/Coding/Indexing
more >>

Industrial Products & Storage Solutions
Catwalks & Mezzanines
Filters
more >>

Printing, Bindery & Distribution
Brochures & Catalogs
Product/Order Fulfillment Services

Call Center Solutions
Inbound Call Center
Fulfillment Service
more >>

Electronics & Components
Cable Assemblies
Circuit Boards
more >>

Office Furniture
Chairs & Seating
Desks & Work Stations
more >>

Recycling, Solar & Renewable Energy
Electronics Recycling
Solar Panels

Clothing & Apparel
Coats & Jackets
Embroidered Apparel
more >>

Fleet & Training Site Solutions/MOUT
Vehicle Upfit
License Plates
more >>

Optics & Eyewear
Prescription Eyewear
Safety Eyewear
more >>

Signs & Promotional Items
Signs & Decals
Awards & Plaques

Categories

Login/Register

Go to WWW.UNICOR.GOV and click on the blue Login/Register button



Select License Plate Store

UNICOR Online | UNICOR Online Stores - Windows Internet Explorer provided by Federal Prison Industries, Inc.

https://www.unicor.gov/online_store/unicoronlinestores.cfm

UNICOR (Federal Prison Industries) [...]

File Edit View Favorites Tools Help

Home Feeds (1) Read Mail Print Page Safety Tools Help

unicor We're life changing. Login/Register

Order Status Contact Us/Help Home

Not sure what you are looking for?

[Advanced Search]

Events/Tradeshows

May 16, 2012 - May 17, 2012
GSA Expo 2012 San Antonio, TX [Show Link](#)

Click Here »
For Corporate Tradeshows

About UNICOR

Purchasing from UNICOR

Schedule of Products

Waiver Procedures & Policies

Doing Business with UNICOR

Inmate Training Programs

Clothing & Textiles

Office Furniture

Industrial Products & Storage

Electronics & Components

Electronics Recycling

Fleet & Training Site Solutions

Call Center Solutions

Data & Document Conversion

Printing & Bindery

Warehousing & Distribution

Solar & Renewable Energy

News & Events

Contact Us

UNICOR Home > UNICOR Online Stores

Online Stores

All Products and Services are not available for purchase. To view our entire offering, see our [Schedule of Products](#). The following selected products are available for purchase online.

- [Office Furniture Store](#) - a full range of office furniture options, from reception areas to executive suites that are delivered in [45 days](#) or less.
- [Industrial Products Store](#) - a diverse product offering from lockers to catwalks and pallet racking, to prescription eyewear and safety prescription eyewear.
- [Clothing & Textiles Store](#) - provides a wide assortment of products from a variety of materials.
- [Bureau of Prisons Store](#) - Private store for institution purchases by authorized Bureau of Prisons staff.
- [U.S. Marshals Service Store](#) - Private store for U.S. Marshals Service employees only.
- [DOJ Print Store](#) - This store is for authorized employees only.
- [License Plate Store](#) - This store is for authorized employees only. Pre-authorization is required.
- [Order Status](#) - Obtain the status of your UNICOR order.

Select the License Plate Store

Start | UNICOR - View ... | UNICOR Onlin... | License Plate St... | Presentation1 | Links | Desktop | 7:42 AM



Choose New or Replacement License Plates

UNICOR - View Plates - Windows Internet Explorer provided by Federal Prison Industries, Inc.

http://www.unicor.gov/shopping/viewPlate.asp?iStore=TAG

File Edit View Favorites Tools Help

Favorites Suggested Sites Web Slice Gallery

UNICOR - View Plates Home Feeds (1) Read Mail Print

unicor License Plate Store We're life changing.

Log Out Help Order Replacement Tags Contact Us My Account View Cart Check Out

EXPIRES AUG U.S. GOV

New Tags Replacement Tags Copy Your List

Enter the desired quantity for the tag, order and 'add-to cart'. Click on any plate to see a larger image. Check out to order when your cart is complete.

 Department of Agriculture Standard Plates SKU: PLATEUSDA01	Qty: <input type="text" value="0"/> <input checked="" type="radio"/> Pair <input type="radio"/> Single Add to Cart	 Department of Agriculture Motorcycle Plate SKU: PLATEUSDA02	Qty: <input type="text" value="0"/> Single Plates Only Add to Cart
 Department of Agriculture On Post SKU: PLATEUSDA03	Qty: <input type="text" value="0"/> <input checked="" type="radio"/> Pair <input type="radio"/> Single Add to Cart	 USDA ID Plate SKU: PLATEUSDA04	Qty: <input type="text" value="0"/> Single Plates Only Add to Cart

Contact Us 

Choose New Tags or Replacement Tags. Use the “Copy Your List” feature to copy a list of plate numbers from a spreadsheet, etc. Then select the plate(s) you need to buy.



Choose Item & Quantity

UNICOR - View Plates - Windows Internet Explorer provided by Federal Prison Industries, Inc.

http://www.unicor.gov/shopping/viewPlate.asp?iStore=TAG

File Edit View Favorites Tools Help

UNICOR - View Plates

unicor License Plate Store

Log Out, Contact Us, View Cart, Help, My Account, Check Out, Order Replacement Tags

New Tags | Replacement Tags | Copy Your List

Enter the desired quantity for the tag to order and 'add-to-cart'. Click on any plate to see a larger image. Check out to order when your cart is complete.

 Department of Agriculture Standard Plates SKU: PLATEUSDA01	Qty: <input type="text" value="0"/> <input checked="" type="radio"/> Pair <input type="radio"/> Single Add to Cart	 Department of Agriculture Motorcycle Plate SKU: PLATEUSDA02	Qty: <input type="text" value="0"/> Single Plates Only Add to Cart
 Department of Agriculture On-Post SKU: PLATEUSDA03	Qty: <input type="text" value="0"/> <input checked="" type="radio"/> Pair <input type="radio"/> Single Add to Cart	 USDA ID Plate SKU: PLATEUSDA04	Qty: <input type="text" value="0"/> Single Plates Only Add to Cart

Contact Us

Select Pairs or Single Plates & Quantity



Check Out Process

UNICOR - View Plates - Windows Internet Explorer provided by Federal Prison Industries, Inc.

http://www.unicor.gov/shopping/viewPlateList.asp?iStore=TAG&Message=9

File Edit View Favorites Tools Help

UNICOR Online | UNICOR - View Plates x

Home Feeds (1) Read Mail Print Page Safety Tools

unicor License Plate Store *We're life changing.*

Log Out Help Order New Tags Contact Us My Account View Cart Check Out

EXPRESS AUG U.S. GOV

Your shopping cart:

Print Cart Empty Cart

Description	Qty	P/S	First Tag	Last Tag	Price	Total	Remove
 PLATEUSDA01 - Department of Agriculture Standard Plates REPLACEMENT Sku: FREIGHTR Shipping Charges Delivery: 20 days	4	Pair	123456	123459	\$8.00	\$32.00	
						\$10.00	
						Total: \$42.00	

[Click here to see your list of tag numbers](#)

Recalculate

Click Check Out when complete

New Tags Replacement Tags Copy Your List

If you have a list of plate numbers to order, sort the list by plate, select the plate below and copy/paste your list on the next page. This is a fast way to order a large number of plates with non-consecutive numbers.

	Department of Agriculture Standard Plates SKU: PLATEUSDA01	Select this plate <input type="radio"/>		Department of Agriculture Motorcycle Plate SKU: PLATEUSDA02	Select this plate <input type="radio"/>
	Department of Agriculture On-Post SKU: PLATEUSDA03	Select this plate <input type="radio"/>		USDA ID Plate SKU: PLATEUSDA04	Select this plate <input type="radio"/>

Plates have been added to the cart and Freight has been included



Completing License Plate Order

UNICOR Stores | Checkout: 3-Delivery Information - Windows Internet Explorer provided by Federal Prison Industries, Inc.

https://www.unicor.gov/shopping/TagCheckout.asp?Store=TAG

UNICOR License Plate Store

Order Information | Shipping Information | **Delivery Information** | Payment Information | Place Order

Customer Address
MATHEWS TERRY
DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF PRISONS
FEDERAL PRISONS INDUSTRIES UNICOR
1ST ST NW
WASHINGTON, DC 20534
202-305-3782
tmathews@central.unicor.gov
Sales Rep: Unknown

Shipping Address
MATHEWS TERRY
DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF PRISONS
FEDERAL PRISONS INDUSTRIES UNICOR
400 1ST ST NW
WASHINGTON, DC 20534
202-305-3782
tmathews@central.unicor.gov

Description	Qty	P/S	First Tag	Last Tag	Price
 PLATEUSDA01 - Department of Agriculture Standard Plates REPLACEMENT Click here to see your list of tag numbers	4	Pair	123456	123459	\$8.00
Skus: FREIGHTR Shipping Charges	1				
Delivery: 20 days					
					Total:

Delivery Instructions

Name Of Person Who Will Be At Receiving Location: * Terry Mathews

Phone Number: * (202) 305 - 3782 ext:

E-Mail Address:

Special Shipping Instructions:

Bureau Code: 04

* Indicates a Required Field

Additional shipping addresses can be added

Bureau code should be put in this box and it should be entered just like this:
Bureau Code: 04

Verify everything one last time, then Complete delivery instructions and Click Continue

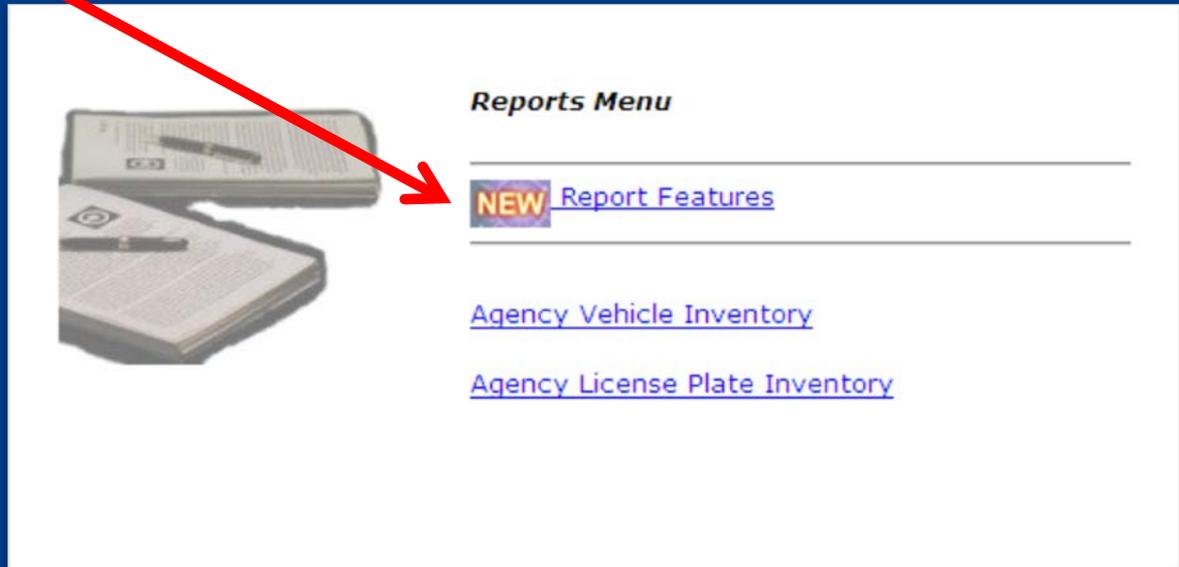


What role does GSA's Office of Motor Vehicle Management play?

- **Develops and operates the Federal Motor Vehicle Registration System**
- **First "DMV" for the Federal Government**
- **Provides instant information to law enforcement through "NLETS"**
- **Currently contains records for over 600,000 vehicles**
- **USPS vehicles added recently**

How do I find my license plates in the FMVRS?

A Listing of all license plate records can be found in the Reports Menu under Agency License Plate Inventory.



The reports can be customized...

- Limit selections to specified Bureau and Office Codes
- Exclude GSA Leased inventory
- Select only specific status (SH or RC)

Please select options and click 'Submit'.

Agency: 12 - Department of Agriculture *

Bureau: 23 - Forest Service *

Office: 000 - All Offices **

Status: All Statuses *

Exclude GSA Leased:

E-mail address: jessica.mueller@gsa.gov *

Submit

2012053009295712 - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Cut Copy Paste Format Painter Clipboard

Arial 10 Font

Wrap Text Merge & Center Alignment

General Number

Normal Calculation

Security Warning Some active content has been disabled. Options...

A1 Agency

	A	B	C	D	E	F	G	H	I	J
1	Agency	Bureau	Office	Federal	Tag Expire	Associated	UNICOR Order	Tag	International	Contact
2	Code	Code	Code	Tag	Date	VN	Number	Status	Address	Name
3	77'00	'000	ZZ00397		'000000	18AAADCSAXF082765		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
4	77'00	'000	ZZ00406		'000000	40ZA4FF4XYCF97785		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
5	77'00	'000	ZZ00412		'000000	40ZA4FA44YCH51222		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
6	77'00	'000	ZZ00415		'000000	1FVABSCS51HJ17183		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
7	77'00	'000	ZZ00513		11/2011	18AAZZA8YF091903		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
8	77'00	'000	ZZ03544		'000000	40ZA4FF42YCF97800		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
9	77'00	'000	ZZ03657		'000000	40ZA4FF49YCF97776		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
10	77'00	'000	ZZ03918		'000000	1FV3GJFC7YHG27041		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
11	77'00	'000	ZZ04326		'000000	14FFB8SXXL642402		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
12	77'00	'000	ZZ04336		'000000	40ZA4FF46YCF86704		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
13	77'00	'000	ZZ04340		'000000	40ZA4FF44YCF86703		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
14	77'00	'000	ZZ04369		'000000	1FV3GJFC2YHG27044		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
15	77'00	'000	ZZ04372		'000000	1FV3GJFCXYHG27048		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
16	77'00	'000	ZZ04377		'000000	1FV3GJFC0YHG27026		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
17	77'00	'000	ZZ04378		'000000	1FV3GJFC4YHG27028		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
18	77'00	'000	ZZ04380		'000000	1FV3GJFC6YHG27032		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
19	77'00	'000	ZZ04383		'000000	1FV3GJFC2YHG27030		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
20	77'00	'000	ZZ04390		'000000	1FUYTEDB0YHG39118		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
21	77'00	'000	ZZ06845		'000000	18AAJCSA61F099456		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
22	77'00	'000	ZZ06849		'000000	18AAJCSA81F099460		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
23	77'00	'000	ZZ07238		'000000	18AAMCSAX1F099385		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
24	77'00	'000	ZZ07258		'000000	1FVABPCT11HJ13766		AT Tag attached to a vehicle	Yes	JESSICA MUELLER
25	77'00	'000	ZZ07267		'000000	1FVABPCT01HJ17145		AT Tag attached to a vehicle	Yes	JESSICA MUELLER

The Vehicle Inventory Report shows all vehicles and their assigned Federal tag.

>>> Any blanks signify “no plate assigned” <<<

2012052908422760 - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Cut Copy Paste Format Painter Clipboard

Arial 10 A A

B I U

Wrap Text Merge & Center

General

Normal Bad

Conditional Formatting Format as Table Calculation Check C

Number

Security Warning Some active content has been disabled. Options...

A1 Agency

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Agency	Bureau	Office	FAST	Vehicle	Equipment	Federal	Additional	Vehicle	Vehicle	Vehicle	Vehicle	Fuel	Primary
2	Code	Code	Code	Report	VIN	Number	Tag	Tag	Make	Model	Year	Color	Type	Contact
3	77	00	000	N	0591PR002		ZZ028A		Allmand B	Portable Li	2002	Yellow	Diesel Dec	Jessica Mueller
4	77	00	000	N	0592PR002		ZZ029A		Allmand B	Portable Li	2002	Yellow	Diesel Dec	Jessica Mueller
5	77	00	000	N	1A9BS1824P450828		ZZ027A		Altorfer	Trailer	2002	White/Blac	Non-Fuele	Jessica Mueller
6	77	00	000	N	1E9BE18214A283031		ZZ01CM		Superline	Trailer	2004	Yellow	Non-Fuele	Jessica Mueller
7	77	00	000		1FC3E3KL2ADA95386				FORD	ECONOLII	2011			Jessica Mueller
8	77	00	000		1FC3E3KL4ADA95387				FORD	ECONOLII	2010			Jessica Mueller
9	77	00	000	N	1FDAW56P94ED46377		ZZ003A		Ford	200SD Cre	2004	White	Diesel Dec	Jessica Mueller
10	77	00	000	N	1FDAX56P54EC95571		ZZ002A		Ford	Buket Truc	2004	White	Diesel Dec	Jessica Mueller
11	77	00	000		1FDRF3G60CEA08118				FORD	F350	2012			Jessica Mueller
12	77	00	000	N	1FMCU5K36BKA94104		ZZ020A		Ford	Escape	2011	Black	Gasoline F	Jessica Mueller
13	77	00	000	N	1FMCU59HX8KC09863		ZZ021A		Ford	Escape	2008	Blue	Gasoline F	Jessica Mueller
14	77	00	000	N	1FMCU59359KA91856		ZZ022A		Ford	Escape	2009	White	Gasoline F	Jessica Mueller
15	77	00	000		1FMNE1BW6BDB20522				FORD	ECONOLII	2012			Jessica Mueller
16	77	00	000	N	1FTCR14U8PTA34363				Ford	Ranger	1993	White	Gasoline C	Jessica Mueller
17	77	00	000	N	1FTFW1EF3CFB75372		ZZ033A		FORD	F150 SUP	2012	Silver	E85 Flex-F	Jessica Mueller

Filtering the vehicle inventory report gives the records for vehicles with no plate assigned.

The screenshot shows the Microsoft Excel interface with the 'Data' tab selected. The 'Filter' button in the 'Sort & Filter' group is highlighted with a red box. Below the ribbon, a security warning is visible. The spreadsheet data is also highlighted with a red box, showing the following records:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Agency	Bureau	Office	FAST	Vehicle	Equipm	Federal	Additio	Vehicle	Vehicle	Vehicle	Vehicle	Fuel	Primary
7	77	00	000		1FC3E3KL2ADA95386				FORD	ECONOLIN	2011			Jessica Mueller
8	77	00	000		1FC3E3KL4ADA95387				FORD	ECONOLIN	2010			Jessica Mueller
11	77	00	000		1FDRF3G60CEA08118				FORD	F350	2012			Jessica Mueller
15	77	00	000		1FMNE1BW6BDB20522				FORD	ECONOLIN	2012			Jessica Mueller
16	77	00	000	N	1FTCR14U8PTA34363				Ford	Ranger	1993	White	Gasoline	Jessica Mueller
19	77	00	000		1FT7X2A68BEA95714				FORD	F250	2010			Jessica Mueller
57	77	01	000	N	1GDC4E1E33F500501				General M	Truck	2003	White	Gasoline	Jessica Mueller
89	77	03	000	N	1GCHK24U42E189215				Chevrolet	Silverado 2	2002	Blue	Gasoline	Jessica Mueller
92	77	03	000	N	1GCHK24U82E186298				Chevrolet	Silverado 2	2002	Blue	Gasoline	Jessica Mueller
94	77	03	000	N	1GCJK33U13F192948				Chevrolet	Silverado 3	2003	Blue	Gasoline	Jessica Mueller



How Do I "attach" a plate to a vehicle record?

VRSTAGASGN-Assign License Plate to VIN - Windows Internet Explorer provided by General Services Administration

https://fmvrsb.fas.gsa.gov/fmvrs/vrstagsgn

File Edit View Favorites Tools Help

VRSTAGASGN-Assign License Plate to VIN

FMVRS.FAS.GSA.gov
The Official Government Site to Register Federal Vehicles

Brought to you by
GSA Fleet
General Services Administration

[Main Menu](#) [About FMVRS](#) [Contact Us](#) [Privacy and Security](#) [Logout](#)

Assign License Plate to VIN

VIN:

Tag:

Agency	Bureau	Office	Status	Expiration date	Select
12	23	000	RC	00/0000	<input type="button" value="G"/>

Vehicle Information

Agency: 12 Bureau: 23
Office: 000
VIN: 1D3HU16N48J197901
Federal Tag: Additional Tag:
Make: DODGE Model: RAM 1500
Model Year: 2008 Color: WHITE
Fuel Type: GASOLINE Garage Zip: 54121-0000
Override VIN check: No Fast Reported: No
Status: AC-Active

[Go to Vehicle Detail](#)

License Plate Information

Agency: 12 Bureau: 23
Office: 000
Tag: A342363 Exp date: 00/0000
Order #: Shipping #:
Status: RC Tag received by Agency Last update: 03/06/2012

[Go to License Plate Detail](#)

Done

Start | GSA.gov Mail - Inbox - je... | Gmail - Inbox - jesskaltm... | Microsoft PowerPoint - [...] | Transfer Selection - Paint | Webinar Training Script 2... | VRSTAGASGN-Assign ...

1:11 PM Tuesday

What do I do in FMVRS when a plate is missing?

FMVRS.FAS.GSA.gov
The Official Government Site to Register Federal Vehicles

Brought to you by GSA Fleet
General Services Administration

Federal Motor Vehicle Registration System (FMVRS) 7700JKM Main Menu

[About FMVRS](#) [Contact Us](#) [Privacy and Security](#) [Logout](#)

Click on a link to access the option

Vehicles Menu

- [Vehicle Detail](#)
- [List of Vehicles](#)
- [VIN Change](#)
- [Vehicle Status Update](#)
- [Look Up Vehicle Contact Info](#)
- [Transfer Vehicle to New Agency](#)
- [Mass Update Vehicle POC](#)



Security Menu

- [MyAccount](#)
- [Manage Accounts](#)
- [List of Users](#)
- [Office Management](#)
- [Mass Office Transfer](#)



[Bulk Data Upload](#)



Reports Menu

- NEW** [Report Features](#)
- [Agency Vehicle Inventory](#)
- [Agency License Plate Inventory](#)



License Plates Menu

- [License Plate Detail](#)
- [List of License Plates](#)
- [Federal Tag Change](#)
- [Assign License Plate to VIN](#)
- [Update Plate/VIN Association](#)
- [Disassociate License Plate from VIN](#)
- License Plate Status Update**
- [UNICOR Order Maintenance](#)



[Current spreadsheet template](#) | [FMVRS User Guide \(Updated February 16, 2012\)](#) |

Immediately update license plate status in FMVRS...

FMVRS.FAS.GSA.gov
The Official Government Site to Register Federal Vehicles

Brought to you by GSA GSA Fleet General Services

* Main Menu * About FMVRS * Contact Us * Privacy and

Vehicle Registration System (FMVRS) 7700JKM License P

Select new status and click 'Update Status' to modify

Tag

Agency	Bureau	Office	Status	Expiration date	Select
00	00	000	AT	00/0000	<input type="button" value="⊕"/>

New Status: [Click for list of all statuses](#)

- Select -
- DA - Tag Destroyed by Agency
- MS - Tag missing or unaccounted for
- PD - Pending Destruction
- RC - Tag received by agency and stored

Date s User ID

Enter additional comments below

Besides Changing the Status in FMVRS, What Else Should I do When a Plate is Missing?

You must report the loss or theft of U.S. Government license plates immediately to your local security office (or equivalent), local police, and to GSA Fleet when a GSA Fleet leased motor vehicle is involved.

-



How is Law Enforcement Involved in the Recovery of Missing License Plates?

National Law Enforcement Telecommunications Service (NLETS): FMVRS sends a message to NLETS that is relayed to Law Enforcement Officer when querying on a missing plate

GSA Office of the Inspector General:

GSA OIG Office of Investigations can provide investigative assistance to Federal, State, Local or military law enforcement.

Federal Protective Service:

Monitors and scans plates near Federal buildings.
Monitors on-line sales sites for Federal plates

What are My Responsibilities for the Management of U.S. Government License Plates?

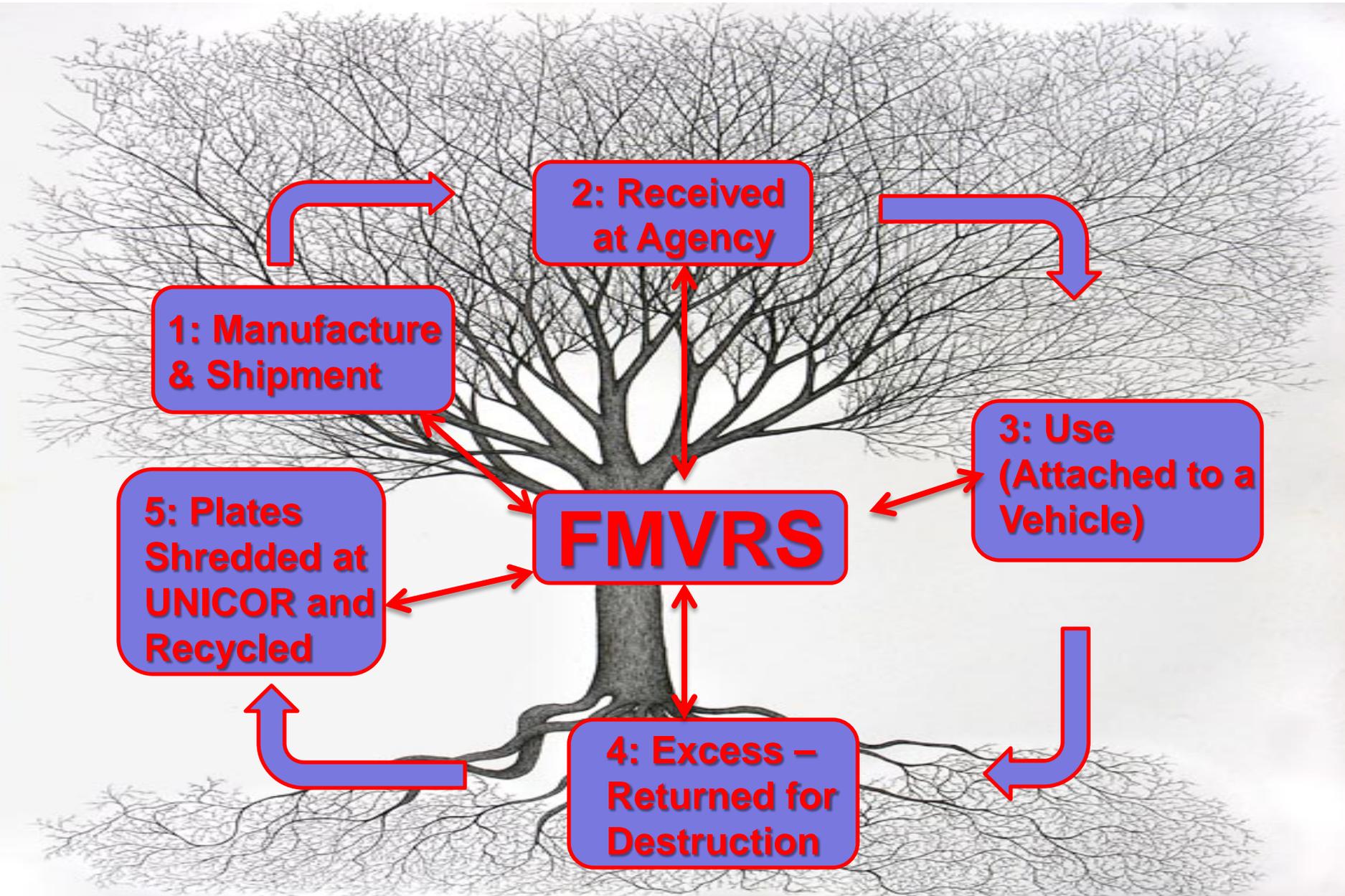
- Ensure that all U.S. Government license plates, both new & old design, are registered in FMVRS
- Change the status in FMVRS upon receipt
 - “Received” if placing in storage
 - “attached” when mounting on a vehicle
 - (You have a 2 week window - then notices are sent. You have 30 days until marked “missing”)*
- Safeguard license plates in your possession
- Return all excess plates to UNICOR for destruction
- Change FMVRS status & report missing/stolen plates

Remember...

Change the status in FMVRS immediately when a plate is missing (today...not tomorrow)

Can be changed back if the plate is found.

Circle of Life for License Plates



How do I Get Help With License Plates?

Use of FMVRS:

Contact the FMVRS Help Desk:

866-472-6711 gsafleet@gsa.gov

License Plate Ordering:

Contact UNICOR at:

800-827-3168

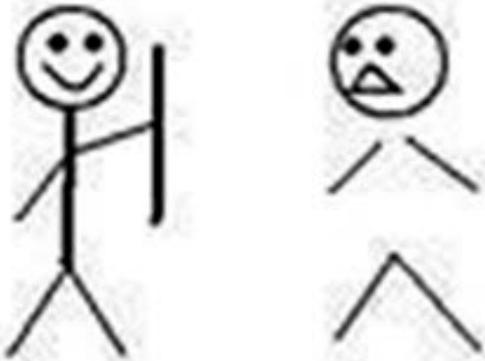
CUSGDLP@central.unicor.gov

License Plate Policy:

Contact the Office of Government-wide Policy at:

Vehicle.Policy@GSA.Gov

I've got your back.



Primarily, your support for motor vehicle issues comes from two GSA Offices:

- **GSA Office of Motor Vehicle Management**
- gsafleet@gsa.gov
- **GSA Office of Governmentwide Policy**
- Vehicle.Policy@GSA.Gov

Questions?

The End

Thank You