



PERSONNEL INDUCTION PROCESS

Newcomers to TTCP should complete the following actions on joining the organisation:

1. Register for the TTCP secure **Webmail** (using the registration form at <https://ttcp.dstl.gov.uk/horde/>).
2. Register for the TTCP secure **Portal** (using the registration form at <https://www.ttcp.drdc-rddc.gc.ca/>).
3. If access to classified (up to Secret-level) email communications with TTCP colleagues is required, apply for a **Griffin** account via national channels (TTCP Secretariat members can provide further details on how to do this).
4. Read the **TTCP 101 – Beginner's Guide** (available in the Reference sections of the TTCP Public Website (<http://www.dtic.mil/ttcp/>) and the TTCP Portal).
5. Obtain a copy of the latest TTCP **Organisational Poster** (available in the Reference section of the TTCP Portal).
6. Obtain a copy of the appropriate Group and Technical Panel / Action Group **Terms of Reference** (available from the appropriate Group / TP / AG management and / or the Group area of the TTCP Portal).

If in any doubt, panic, confusion, etc, please don't hesitate to contact your national Secretariat member, via the contact page on the [TTCP Public Website](#) or via the contact information on the TTCP Portal. We are here to help!