ACQUISITION AND
TECHNOLOGY

OFFICE OF THE UNDER SECRETARY OF DEFENSE

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MEMORANDUM FOR DIRECTORS OF DEFENSE AGENCIES
DEPUTY ASSISTANT SECRETARY OF THE ARMY (PROCUREMENT)
EXECUTIVE DIRECTOR, ACQUISITION AND BUSINESS MANAGEMENT, OASN (RD&A)
DEPUTY ASSISTANT OF THE AIR FORCE (CONTRACTING)
DEPUTY DIRECTOR (ACQUISITION), DEFENSE LOGISTICS AGENCY

SUBJECT: DoD Electronic Mall

I want to make you aware of the Department of Defense electronic mall (EMALL) as another source for the acquisition of commercially available supplies and services. The EMALL provides access to a collection of competitively awarded contracts for catalogs of commercial items and services, and a listing of DLA managed items. The contracts and DLA listings offer information on products, product features, delivery times, and prices. The EMALL permits DoD purchase cardholders and other authorized users to browse merchandise and place orders online. The EMALL may be accessed at www.emall.dla.mil.

Military Departments and Defense Agencies may submit their commercial catalog ordering contracts to the Joint Electronic Commerce Program Office (JECPO) for inclusion in the EMALL. Using the EMALL may be helpful for an activity that issues an ordering contract for use by several dispersed contracting offices. EMALL can restrict access to individual contracts to only those activities permitted to order on it. Standard surcharges are applied only to DLA managed items.

Specific questions regarding the EMALL should be directed to the JECPO EMALL Program Manager, Mr. John Christensen, (703)767-0612.

Eleanor Spector

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Director, Defense Procurement