

# DFARS Procedures, Guidance, and Information

## PGI 247—Transportation

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*(Added August 20, 2010)*

### **PGI 247.001 Definitions.**

For more information about the Voluntary Intermodal Sealift Agreement (VISA) program, see

[http://www.marad.dot.gov/ships\\_shipping\\_landing\\_page/national\\_security/vol\\_intermodal\\_sealift\\_agreement/vol\\_intermodal\\_sealift\\_agreement.htm](http://www.marad.dot.gov/ships_shipping_landing_page/national_security/vol_intermodal_sealift_agreement/vol_intermodal_sealift_agreement.htm).

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### PGI 247.2—CONTRACTS FOR TRANSPORTATION OR FOR TRANSPORTATION-RELATED SERVICES

#### PGI 247.200 Scope of subpart.

For general cargo provisions, see DOD 4500.9-R, Defense Transportation Regulation (DTR), Part II, Chapter 201, paragraphs L, M, N, and S (available at [http://www.transcom.mil/j5/pt/dtrpart2/dtr\\_part\\_ii\\_201.pdf](http://www.transcom.mil/j5/pt/dtrpart2/dtr_part_ii_201.pdf)).

#### PGI 247.271-2 Procedures.

**(a) *CONUS military activities assigned multi-service personal property areas of responsibility.***

(1) When two or more military installations or activities have personal property responsibilities in a given area, one activity must contract for the estimated requirements of all activities in the area. The installation commanders concerned must designate the activity by mutual agreement.

(2) The Commander, Military Surface Deployment and Distribution Command (SDDC), must designate the contracting activity when local commanders are unable to reach agreement.

**(b) *Additional services and excess requirements.***

(1) When requiring activities need additional services that exceed contractor capabilities available under contracts, contracting officers should use simplified acquisition procedures to satisfy those excess requirements.

(2) Additional services are those not specified in the bid items.

(i) Additional services may include—

(A) Hoisting or lowering of articles;

(B) Waiting time;

(C) Special packaging; and

(D) Stuffing or unstuffing of sea van containers.

(ii) Contracting officers should consider contracting for local

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moves that do not require drayage by using hourly rate or constructive weight methods. The rate will include those services necessary for completion of the movement, including—

- (A) Packing and unpacking;
- (B) Movement;
- (C) Inventorying; and
- (D) Removal of debris.

(iii) Each personal property shipping activity must determine if

local requirements exist for any additional services.

(iv) The contracting officer may obtain additional services by—

- (A) Including them as items within the contract,

provided they are not used in the evaluation of bids (see [DFARS 252.247-7008](#), Evaluation of Bids); or

- (B) Using simplified acquisition procedures.

(v) Either predetermine prices for additional services with the contractor, or negotiate them on a case-by-case basis.

(vi) The contracting officer must authorize the contractor to perform any additional services, other than attempted pick up or delivery, regardless of the contracting method.

(vii) To the maximum extent possible, identify additional services required that are incidental to an order before placing the order, or, when applicable, during the premove survey.

#### (c) Contract distribution

(1) CONUS personal property shipping activities must send the copy to the Commander, Military Surface Deployment and Distribution Command (SDDC), ATTN: AMSSD-PP, 709 Ward Drive, Scott AFB IL 62225.

(2) In the European and Pacific areas, personal property shipping

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activities must send the copy to either the Property Directorate, SDDC Europe, or the Field Office-Pacific.

(3) Other overseas personal property shipping activities must send the copy to the Commander, Military Surface Deployment and Distribution Command, ATTN: AMSSD-PP, 709 Ward Drive, Scott AFB IL 62225.

(d) When preparing solicitations for personal property for shipment or storage, and intra-area or intra-city movement, contracting officers should follow the procedures in DOD 4500.9-R, Part IV, Chapter 404 at <http://www.transcom.mil/j5/pt/dtrpart4/dtr-part-4-404.pdf>, and Appendix G at <http://www.transcom.mil/j5/pt/dtrpart4/dtr-part-4-app-g.pdf>.

PGI 247.271-3 Solicitation provisions, schedule formats, and contract clauses.

(c) DoD 4500.9-R, Defense Transportation Regulation, Part IV, Appendix G-3 (available at <http://www.transcom.mil/j5/pt/dtrpart4/dtr-part-4-app-g3.pdf>), contains guidance on schedules as follows:

Schedule I Outbound Services, Pages 18-24.

Schedule II Inbound Services, Pages 25-29.

Schedule III Intra-City and Intra-Area Moves, Page 30.

(1) *Demurrage and detention charges.*

(i) Carrier demurrage/detention is a charge made against a consignor (shipper) or consignee (receiver) for the extended use of carrier-furnished equipment when delays attributable to the consignor or consignee occur. Carrier demurrage/detention rules usually allow a period of free time for loading, unloading, or holding equipment.

(ii) Carrier-published demurrage/detention rules and charges are not uniform from one carrier to another. Contracting officers should specifically address them in the contract. While demurrage/detention rules are published in individual carrier tariffs or agency tenders, Contracting Officers may negotiate contract-specific demurrage/detention rules and charges independent of any existing tariffs or tenders.

(6) Process any modification of schedule format, other than those authorized in paragraph (c) of this subsection, as a request for deviation to the Commander, SDDC.

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### PGI 247.3—TRANSPORTATION IN SUPPLY CONTRACTS

#### PGI 247.301 General.

Transportation guidance relating to Government Purchase Card (GPC) purchases that require shipments to OCONUS destinations is available in the Department of Defense Government Charge Card Guidebook for Establishing and Managing Purchase, Travel, and Fuel Card Programs, Appendix C, entitled Government Purchase Card Guide to Overseas (OCONUS) Shipments, at [http://www.acq.osd.mil/dpap/pdi/pc/docs/dod\\_charge\\_card\\_guide\\_20090622.doc](http://www.acq.osd.mil/dpap/pdi/pc/docs/dod_charge_card_guide_20090622.doc).

PGI 247.305 Solicitation provisions, contract clauses, and transportation factors.

PGI 247.305-10 Packing, marking, and consignment instructions.

Follow the procedures in DOD 4500.9-R, Defense Transportation Regulation, Part II, Chapter 208

[http://www.transcom.mil/j5/pt/dtrpart2/dtr\\_part\\_ii\\_208.pdf](http://www.transcom.mil/j5/pt/dtrpart2/dtr_part_ii_208.pdf).

Additional guidance for marking can be found at MIL-STD-129P (Document ID 129P) at <https://assist.daps.dla.mil/quicksearch/> and AR 700-15 at [http://www.apd.army.mil/jw2/xmldemo/r700\\_15/cover.asp](http://www.apd.army.mil/jw2/xmldemo/r700_15/cover.asp).

Consignment locations can be found in the Transportation Facilities Guide (TFG) on the SDDC website at <https://eta.sddc.army.mil/default.asp?fa=general>. Access to this site requires an Electronic Transportation Account.

PGI 247.370 DD Form 1384, Transportation Control and Movement.

DOD 4500.9-R, Defense Transportation Regulation, Part II, Chapter 203 is available at

[http://www.transcom.mil/j5/pt/dtrpart2/dtr\\_part\\_ii\\_203.pdf](http://www.transcom.mil/j5/pt/dtrpart2/dtr_part_ii_203.pdf).]