

# Acquisition Exchange Program

## ADA Assessments and Route Cause, 2 Projects

1. Performance Assessments
2. Root Cause Analysis

# Acquisition Exchange Program

## Assessments and Route Cause, Project 1



**Topic:** Performance Assessments

**Duration:** 6 months – 1 year

**Location:** The Suffolk Bldg, Falls Church, VA

**POC:** Ms. Carolina Von Goihman, (571) 256-0647, [Carolyn.i.Vongoihman.ctr@mail.mil](mailto:Carolyn.i.Vongoihman.ctr@mail.mil)

**Target Grade:** GS-11 or above

**Start Date:** Negotiable



## Assignment Background

The Deputy Director of Assessments and Root Cause is responsible for conducting performance assessments of major defense acquisition programs (MDAPs) periodically. Performance assessments evaluate the cost, schedule, and performance of the program relative to current metrics, assessing the extent to which the program is likely to deliver a capability to the warfighter consistent with the resources to be expended and the promised schedule. The Office of Acquisition Data and Analytics (ADA) also advises acquisition officials on program performance issues prior to Full Rate Production (FRP) authorization. Altogether, ADA develops policy and guidance, monitors programs, conducts assessments and develops performance measures.

## Project Description

The individual selected will perform **acquisition oversight for a portfolio of MDAPs**. Specific duties include:

1. Performing contract performance and schedule analysis and writing quarterly Contract Performance Assessments
2. Identifying issues and recommending programs to be briefed to DoD Leadership
3. Maintaining program reference materials
4. Coordinating with the Services, DCMA and OSD organizations
5. Supporting the Defense Acquisition Board (DAB) process
6. Reviewing program documentation (e.g., Acquisition Strategies, Acquisition Program Baselines (APBs))
7. Drafting statutorily required memos (e.g., Nunn-McCurdy + 6, Full Rate Production and Multi-Year Procurement)

The individual selected will also be assigned special projects. Potential projects include: representing ADA in various **OSD working groups**; drafting **policy, guidance and metrics** to help evaluate the cost, schedule, and performance of programs; preparing reference material for the USD(A&S) in preparation for quarterly **meetings with industry**; performing **data quality reviews**; performing portfolio analysis to evaluate **issues impacting multiple programs**; and supporting **program deep dives** in areas such as reliability, cost and funding, performance, or test.

## Benefits

- 👍 **Interact with senior officials** across the Department, gaining perspective from senior acquisition decision-makers
- 👍 Develop a **thorough knowledge** of the Acquisition Oversight process
- 👍 Develop the skills needed to perform **oversight of MDAPs**
- 👍 Engage in a **career-broadening** experience

## Requirements

- ✓ At least four years of **acquisition-related experience**, preferably working with MDAPs at the Program Office, Program Executive Office (PEO), or Agency level
- ✓ Strong **technical knowledge** of: EVM, integrated master schedules, systems engineering, test & evaluation, and/or budget
- ✓ Ability to **communicate effectively**, both orally and in writing
- ✓ **Initiative**; ability to work independently and lead a team
- ✓ Strong **organizational** and **analytical** abilities
- ✓ Ability to view issues from **different perspective**
- ✓ Minimum **Secret Clearance**

**Apply Now!** [Email ADA](#) your completed application form (see [ADA site](#)) and current resume.

**Expenses** **Coverage of travel/temporary relocation expense** is not authorized – must be covered by applicant's organization. TDY expenses incurred in the execution of AEP tasks will be covered by OUSD (A&S) / ADA.

# Acquisition Exchange Program

## Assessments and Route Cause, Project 2



**Topic:** Root Cause Analysis  
**Duration:** 6 months – 1 year

**Location:** Pentagon RM 3C889A or Suffolk Building Arlington, VA

**POC:** Ms. Carolina Von Goihman, (571) 256-0647, [carolyn.i.vongoihman.ctr@mail.mil](mailto:carolyn.i.vongoihman.ctr@mail.mil)

**Target Grade:** GS-11 or above

**Start Date:** Negotiable



### Assignment **Background**

The Deputy Director for Assessments and Root Cause is responsible for the creation of multidisciplinary teams to conduct root cause analyses on programs that have experienced significant cost growth, and establishing policy, standards, and guidance for root cause analyses. The Assessments and Root Cause division of ADA carries out root cause analyses on major defense acquisition programs when a program has a critical Nunn-McCurdy cost breach or upon request of the Under Secretary of Defense for Acquisition and Sustainment.

### Project **Description**

Specific projects that could be performed by the participant are listed below. The project mentor and the participant will agree upon the actual projects that will be performed based on the participant's experience and the needs of the office.

1. Assist in the **execution of root cause analyses** currently assigned to ADA
2. Develop, review, recommend changes to, and coordinated ADA **root cause policy** and guidance
3. Review past root causes analyses to develop **lessons learned**
4. **Identify criteria** for discretionary root cause analyses

### **Benefits**

- 👍 **Interact with senior officials** in the Department and throughout the Federal Government
- 👍 Develop a **thorough knowledge** of the acquisition process and the execution of a root cause analysis on a Major Defense Acquisition Program
- 👍 Understand and develop the business, data management, cost estimation, and **major defense acquisitions expertise skills** needed to review a program, identify the root causes of cost growth, and draft an analysis suitable for senior OSD leadership
- 👍 **Promote different perspectives** in senior acquisition policymaking while engaging in a **career-broadening** experience

### **Requirements**

- ✓ In-depth **technological competence** and demonstrated history of being able to rapidly and effectively grasp complex technical issues
- ✓ **Experience** of independent **cost estimating**
- ✓ Knowledge of the theory and practice of **root cause analysis**, or failure analysis
- ✓ Knowledge of **DoD acquisition process** or experience in industry Research, Development, Test, & Evaluation and/or production
- ✓ Exceptional record of **critical thinking** as shown in analysis
- ✓ Ability to **manage resources strategically** in order to meet team goals

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