

**CONTRACT DATA REQUIREMENTS LIST**

(1 Data Item)

Form Approved  
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please do not return your form to the above organization. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

<b>A. CONTRACT LINE ITEM NO.</b>	<b>B. EXHIBIT</b>	<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____
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<b>D. SYSTEM/ITEM</b>	<b>E. CONTRACT/PR NO.</b>	<b>F. CONTRACTOR</b>
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<b>1. DATA ITEM NO.</b>	<b>2. TITLE OF DATA ITEM</b> Integrated Program Management Data and Analysis Report (IPMDAR)	<b>3. SUBTITLE</b>
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<b>4. AUTHORITY (Data Acquisition Document No.)</b> DI-MGMT-81861C	<b>5. CONTRACT REFERENCE</b> SOW PARA X.X.X.	<b>6. REQUIRING OFFICE</b> EVM Organization
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<b>7. DD 250 REQ</b> LT	<b>9. DIST STATEMENT REQUIRED</b>	<b>10. FREQUENCY</b> MONTHLY	<b>12. DATE OF FIRST SUBMISSION</b> SEE BLK 16	<b>14. DISTRIBUTION</b>		
<b>8. APP CODE</b> N/A		<b>11. AS OF DATE</b> N/A	<b>13. DATE OF SUBSEQUENT SUBMISSION</b> SEE BLK 16	a. ADDRESSEE	b. COPIES	
					Draft	Final
					Reg	Repro

<b>17. PRICE GROUP</b>
<b>18. ESTIMATED TOTAL PRICE</b>

<b>16. REMARKS</b> The Contractor shall provide monthly IPMDARs per DID DI-MGMT-81861C; modified per the following:  As cost performance reporting via IPMDAR is not required for this contract, the Contract Performance Dataset (CPD) and cost-related references in the DID are not applicable to this CDRL.  The following instructions apply to the Schedule (Native Schedule File, Schedule Performance Dataset (SPD)) and Performance Narrative Report (Executive Summary and Detailed Analysis).  1. Block 12 - Date of First Submission:  <b>1.8.1. Monthly Submission Requirement:</b> The IPMDAR authoritative data consisting of the Schedule (Native Schedule File and SPD) and Performance Narrative (Executive Summary and Detailed Analysis) shall be submitted no later than 16 business days after the end of the first full accounting period following Authorization to Proceed (ATP).  2. Block 13 - Date of Subsequent Submission:  <b>1.8.1. Monthly Submissions Requirement:</b> IPMDAR authoritative data consisting of the Schedule (Native Schedule File and SPD) and Performance Narrative (Executive Summary and Detailed Analysis) shall be submitted no later than 16 business days after the close of the contractor's monthly accounting period.  3. Block 14 - Distribution: All UNCLASSIFIED IPMDAR files must be electronically submitted to the DOD EVM Central Repository (EVM-CR). The EVM-CR can be located through the OSD IPM website ( <a href="https://www.acq.osd.mil/asda/ae/ada/ipm/index.html">https://www.acq.osd.mil/asda/ae/ada/ipm/index.html</a> ).	EVM-CR		1		
	<b>15. TOTAL</b>		0	1	0

<b>G. PREPARED BY</b>	<b>H. DATE</b>	<b>I. APPROVED BY</b>	<b>J. DATE</b>
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**CONTRACT DATA REQUIREMENTS LIST**

*(1 Data Item)*

<b>A. CONTRACT LINE ITEM NO.</b>	<b>B. EXHIBIT</b>	<b>C. CATEGORY:</b> TDP _____ TM _____ OTHER _____
<b>D. SYSTEM/ITEM</b>	<b>E. CONTRACT/PR NO.</b>	<b>F. CONTRACTOR</b>

**16. REMARKS** *(Continued)*

4. Block 16 - Remarks:

**2.4.2.20. Data Dictionary for Native Schedule File:** The first monthly analysis narrative submission for the Native Schedule shall include the 'Schedule Assumptions' and 'Data Dictionary'. Any change, post-first submission, to the 'Schedule Assumptions' or 'Data Dictionary' requires re-submittal of the information with the first affected IPMDAR deliverable.

**2.4.2.21. Schedule Risk Assessment (SRA):** In addition to IPMDAR DID requirements for SRAs and the reporting of any SRAs conducted internally by the Contractor, the Contractor shall perform and report the results of additional SRAs on a **quarterly/semiannual/annual [choose one, delete as appropriate]** basis against any such milestones as the Government may direct, and with such inputs and participation as the Government requests. An SRA may also be requested to support Government Estimate-at-Complete (EAC) processes.

**2.4.3.1. SPD Custom/User-Defined Fields:** Contractor will reserve **[x number]** schedule fields as defined below for the purpose of helping the Government navigate, analyze, and health-check the IMS.

**[x1 field definition/description]**

**[x2 field definition/description]**

**[xn field definition/description]**

**2.4.3.2. Resources:** The submission of a resource loaded **native schedule and/or SPD [choose one or both, delete as appropriate] is/is not required [choose one, delete as appropriate]**.

**2.5.1. Delivery Options:** Delivery of the Performance Narrative Report will be submitted as a single submission.

**2.5.2. Executive Summary:** The Executive Summary shall include all schedule-related items contained in the Required Elements Detailed Analysis Table (Table 2.1).

Major Subcontractors, per the Tailorable Elements Detailed Analysis Table (Table 2.2), shall be reported if there were any changes in the reported period or expected in the following three months.

Schedule Health metrics, per the Tailorable Elements Detailed Analysis Table (Table 2.2), shall be reported when that analysis is performed, but no less than annually.

Detailed analysis of schedule shall include progress to date and changes to schedule assumptions, changes to the baseline schedule, significant variances and their causes, potential impacts, and recommended corrective actions to minimize schedule delays. The analysis shall also discuss any changes in schedule margin, as well as identify or provide updates on risks and issues, along with a discussion of the critical path, near-critical paths, and driving paths for such milestones as the Government may direct. Task(s) and duration(s) associated with Schedule Margin, if used, shall be identified and variances from previously submitted report shall be explained. Schedule Variance thresholds for reporting significant variances to the baseline schedule and near-critical paths shall be specified in the CDRL.

**Please consult with your PMO to determine potential schedule metrics and their thresholds that you may wish to use for detailed reporting purposes.**

## INSTRUCTIONS FOR COMPLETING DD FORM 1423

(See DoD 5010.12-M for detailed instructions.)

### FOR GOVERNMENT PERSONNEL

**Item A.** Self-explanatory.

**Item B.** Self-explanatory.

**Item C.** Mark (X) appropriate category: TDP - Technical Data Package; TM - Technical Manual; Other - other category of data, such as "Provisioning," "Configuration Management," etc.

**Item D.** Enter name of system/item being acquired that data will support.

**Item E.** Self-explanatory (to be filled in after contract award).

**Item F.** Self-explanatory (to be filled in after contract award).

**Item G.** Signature of preparer of CDRL.

**Item H.** Date CDRL was prepared.

**Item I.** Signature of CDRL approval authority.

**Item J.** Date CDRL was approved.

**Item 1.** See DoD FAR Supplement Subpart 4.71 for proper numbering.

**Item 2.** Enter title as it appears on data acquisition document cited in Item 4.

**Item 3.** Enter subtitle of data item for further definition of data item (optional entry).

**Item 4.** Enter Data Item Description (DID) number, military specification number, or military standard number listed in DoD 5010.12-L (AMSDL), or one-time DID number, that defines data content and format requirements.

**Item 5.** Enter reference to tasking in contract that generates requirement for the data item (e.g., Statement of Work paragraph number).

**Item 6.** Enter technical office responsible for ensuring adequacy of the data item.

**Item 7.** Specify requirement for inspection/acceptance of the data item by the Government.

**Item 8.** Specify requirement for approval of a draft before preparation of the final data item.

**Item 9.** For technical data, specify requirement for contractor to mark the appropriate distribution statement on the data (ref. DoDD 5230.24).

**Item 10.** Specify number of times data items are to be delivered.

**Item 11.** Specify as-of date of data item, when applicable.

**Item 12.** Specify when first submittal is required.

**Item 13.** Specify when subsequent submittals are required, when applicable.

**Item 14.** Enter addressees and number of draft/final copies to be delivered to each addressee. Explain reproducible copies in Item 16.

**Item 15.** Enter total number of draft/final copies to be delivered.

**Item 16.** Use for additional/clarifying information for Items 1 through 15. Examples are: Tailoring of documents cited in Item 4; Clarification of submittal dates in Items 12 and 13; Explanation of reproducible copies in Item 14.; Desired medium for delivery of the data item.

### FOR THE CONTRACTOR

**Item 17.** Specify appropriate price group from one of the following groups of effort in developing estimated prices for each data item listed on the DD Form 1423.

a. Group I. Definition - Data which is not otherwise essential to the contractor's performance of the primary contracted effort (production, development, testing, and administration) but which is required by DD Form 1423.

Estimated Price - Costs to be included under Group I are those applicable to preparing and assembling the data item in conformance with Government requirements, and the administration and other expenses related to reproducing and delivering such data items to the Government.

b. Group II. Definition - Data which is essential to the performance of the primary contracted effort but the contractor is required to perform additional work to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, or quality of the data item.

Estimated Price - Costs to be included under Group II are those incurred over and above the cost of the essential data item without conforming to Government requirements, and the administrative and other expenses related to reproducing and delivering such data item to the Government.

c. Group III. Definition - Data which the contractor must develop for his internal use in performance of the primary contracted effort and does not require any substantial change to conform to Government requirements with regard to depth of content, format, frequency of submittal, preparation, control, and quality of the data item.

Estimated Price - Costs to be included under Group III are the administrative and other expenses related to reproducing and delivering such data item to the Government.

d. Group IV. Definition - Data which is developed by the contractor as part of his normal operating procedures and his effort in supplying these data to the Government is minimal.

Estimated Price - Group IV items should normally be shown on the DD Form 1423 at no cost.

**Item 18.** For each data item, enter an amount equal to that portion of the total price which is estimated to be attributable to the production or development for the Government of that item of data. These estimated data prices shall be developed only from those costs which will be incurred as a direct result of the requirement to supply the data, over and above those costs which would otherwise be incurred in performance of the contract if no data were required. The estimated data prices shall not include any amount for rights in data. The Government's right to use the data shall be governed by the pertinent provisions of the contract.