
Procure-to-Pay Capability Summary

PUBLICATION DATE: September 25, 2023

SUBJECT: myInvoice

BACKGROUND: myInvoice is a software application developed by the Defense Finance and Accounting Service (DFAS) to allow vendors to track invoice payment status. Through a Procure-to-Pay Process Advocates' Working Group (P2PPAWG) initiative, Defense Pricing & Contracting (DPC) and the Deputy Chief Financial Officer (DCFO) determined that by incorporating the standalone myInvoice tool into the Procurement Integrated enterprise Environment (PIEE) platform the Department could reduce duplicative information technology (IT) investments, standardize common data sets, and better promote a "single face to industry" by reducing the disparate applications that vendors must access to conduct business with the DoD.

POLICY: DPC updated DFARS PGI 204.8 to facilitate the use of the PIEE's myInvoice module information (on payment of final invoices) to automatically close contracts.

DATA STANDARDS: In March 2014, DFAS, DPC, and DCFO collaborated to standardize the invoice payment status codes from 17 different myInvoice feeder systems into PIEE, which established an enterprise "purple" set of invoice payment status codes to be displayed in the module. The team created 14 different payment status codes, with 110 remarks codes, into which the legacy codes were mapped. The standard code set has been in use since 2014.

INFORMATION TECHNOLOGY INFRASTRUCTURE: In parallel to the regulatory and data efforts, DPC, DFAS, and DCFO identified PIEE as the best solution for hosting the DFAS myInvoice module. Specifically, the team determined that eliminating myInvoice as a standalone application could yield substantial operations and maintenance costs. Given the similar user community and functional groups, integrating myInvoice into PIEE would also reduce the number of parallel systems that vendors and DoD employees would be required to access to perform financial management. This move also expanded access to additional vendors. Last, by combining the new standard invoice tracking information with the invoice information already part of PIEE, DoD decision makers could gain important visibility into overall contract completion status. The myInvoice module was deployed in PIEE in August 2014.

IMPACT: As a result of these efforts, DoD has reduced IT maintenance costs while consolidating and standardizing invoice payment information allowing for invoice statuses in the Wide Area WorkFlow (WAWF) module to be updated through the myInvoice capability now also integrated into PIEE. Absorbing this capability as a module within PIEE maintains a single face to industry (in terms of invoicing) and allows vendors to now log into PIEE to understand the status of their invoices based on information provided by the accounting and entitlement systems with a standard process.

CONTACT: Patrick Knepper, DLA at 571-425-7016, patrick.knepper@dla.mil
DFAS myInvoice Support Team, dfas.dsc.jjh.mbx.cco-esolutions-myinvoice@mail.mil