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# Procure-to-Pay Capability Summary

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PUBLICATION DATE: September 25, 2023

**SUBJECT:** GFP Module Contractor Acquired Property Pre-Screening

**BACKGROUND:** Contractor Acquired Property (CAP) is property acquired, fabricated, or otherwise provided by the contractor for performing a contract and to which the Government has title. Based on specific DFARS clauses, the contractor may recommend to the Contracting Officer that items of CAP be bought back by the contractor, be transitioned to Government Furnished Property (after delivery), or be donated to the contractor. The CAP Pre-screening capability in the GFP Module formalizes and provides visibility to the contractor's request and the Contracting Officer's determination. The capability is an enabler for PGI 245.402-71 Delivery of contractor-acquired property by providing a mechanism for contractors to identify CAP that exceeds the capitalization threshold.

**POLICY:**

- FAR 52.245-1(j)(1)(i or ii) – Buy back CAP
- FAR 52.245-1(j)(1)(i) - Convert CAP to GFP (after delivery)
- FAR 52.245-1 Alternate II - Donation of CAP (Limited to certain research and development efforts)
- PGI 245.402-71 (3) (ii) (A) - Identify CAP that exceeds the capitalization threshold

**INFORMATION TECHNOLOGY INFRASTRUCTURE:** The CAP Pre-Screening capability was added to the Procurement Integrated Enterprise Environment (PIEE) GFP Module application in February 2020. This capability establishes a workflow between a contractor property manager and the Contracting Officer that formalizes contractor requests to buy back, convert to GFP, or receive a donation of specific items of CAP. The Contractor identifies the CAP items via web entry or via an Excel upload for large amounts of CAP items. The contractor selects the Contracting Officer from a drop-down list. Upon submission, the Contracting Officer receives an email alerting him that there is a pending CAP Pre-screening request. The Contracting Officer will concur or non-concur with the contractor's request. If the request is to convert the CAP to GFP, the GFP Attachment for the gaining contract will be automatically created from the data.

NOTE: the CAP must be delivered on a line item on the contract under which it was procured or fabricated before it can become GFP.

**DATA STANDARDS:** The CAP Pre-Screening capability reuses the standard GFP data elements and creates the standard GFP Attachment for CAP items that will (after delivery) become GFP.

**IMPACT:** Development of the CAP Pre-Screening capability formalizes and provides visibility to a contractually required process. It also provides the mechanism for contractors to identify CAP that exceed the capitalization threshold. The process enables Contracting Officers to quickly and easily respond to requests and exploit the CAP Pre-screening data to create the GFP Attachment when appropriate.

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