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# Procure-to-Pay Capability Summary

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**SUBJECT:** Government Furnished Property (GFP) Module Property Loss Capability Area

**BACKGROUND:** When items of government property are lost, stolen, damaged, or destroyed while in the custody of contractors, those items must be reported to the government Property Administrator by the contractor. The Property Administrator in collaboration with the Contracting Officer will adjudicate the case and determine contractor liability.

**POLICY:** Federal Acquisition Regulations (FAR) Part 45 and Defense Acquisition Regulations Supplement (DFARS) Part 245 establish requirements for government and contractor responsibility for GFP. DFARS 252.245-7002 Report Loss of Government Property, updated 15 January 2021, requires contractors to report loss, theft, damage, or destruction of government property in their custody to the GFP Module Property Loss capability area.

**INFORMATION TECHNOLOGY INFRASTRUCTURE:** The Property Loss capability was added to the Procurement Integrated Enterprise Environment (PIEE) GFP Module application in November 2019. This capability enables the contractor to create a Property Loss case either by web entry or Excel upload. To reduce data entry burden and increase data quality, items of GFP involved in the loss incident may be selected from the contractor's accountable items list or from the GFP Attachment. The contractor selects the DoD Property Administrator (PA) who receives an email when the case is submitted. The PA, and perhaps the contracting officer, adjudicate the case. When the PA closes the case, it is digitally signed, and the contractor receives a notification email. The contractor can review the case file in the GFP Module. The Case Summary is uploaded automatically to the PIEE Electronic Data Access (EDA) application in a non-modifiable PDF format and associated with the contract. The Case Summary is referenced by Accountable Property Officers who update the Accountable Property System of Record (APSR) to reflect the items are out of DoD inventory. The Case Summary is also available to the prime on the contract, DoD contracting personnel, and auditors.

**DATA STANDARDS:** The Property Loss capability reuses the standard GFP data established on the GFP Attachment that authorizes the contractor to have custody of GFP.

**IMPACT:** Migration of the Property Loss capability to the GFP Module is part of the consolidation of GFP capabilities into a single tool to provide increased visibility and proactive management of GFP across its lifecycle. Data reuse from items previously receipted by the contractor or from the GFP Attachment decreases the contractor's data entry burden and ensures that item name, description, product identification, cost and other data is consistent between DoD and contractor information systems. When an incident impacts many items, the Excel upload capability further reduces manual data entry burden with an intuitive template format and upload navigation process.

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