



**MEMORANDUM FOR: Kim GPC\_OAOPC**

Group: Army, Department of the  
Workers' Compensation Claims E

**SUBJECT:** Governmentwide Commercial Purchase Card (GPC) Oversight Agency/Organization Program  
Coordinator (OA/OPC) Delegation of Procurement Authority and Appointment

**References:**

- a. Department of Defense (DoD) Government Charge Card Guidebook for Establishing and Managing Purchase, Travel, and Fuel Card Programs
- b. Office of Management and Budget (OMB) Circular A-123, Appendix B
- c. Federal Acquisition Regulation (FAR)
- d. Defense Federal Acquisition Regulation Supplement (DFARS)
- e. DoD 7000.14-R - Department of Defense Financial Management Regulation (DoD FMR) Volume 10, Chapter 23: 'Purchase Card Payments'
- f. United States Code Title 28 and 31

You are hereby appointed to serve as an Oversight A/OPC for Army. Your authority to act as an Oversight A/OPC shall be in accordance with the above references. Oversight A/OPC roles and responsibilities are defined in Reference (a).

Additionally, under authority vested in the undersigned and in conformance with Subpart 1.6 of the FAR, you are appointed as a Contracting Officer for the United States of America subject to the limitations contained in the FAR and to the following:

You are delegated authority to sign the following GPC Delegation of Procurement Authority and Appointment Letters for individuals under the Army GPC program:

- Agency/Organization Program Coordinator (A/OPC)
- Approving/Billing Official (A/BO)
- Card Holders with the following Special Designations:
  - Micro-Purchase Cardholder
  - Micro-Purchase Convenience Check Writer
  - Higher Education Micro-Purchase Cardholder
  - Micro-Purchase Contingency Contracting Cardholder
  - Warranted Contracting Officer Contingency Cardholder
  - Contract Ordering Official Cardholder
  - Overseas Simplified Acquisition Cardholder
  - Contract Payment Official Cardholder
  - SF-182 Training Payments Cardholder
  - Inter/Intra-Governmental Payment Official Cardholder

You may not sign GPC Joint Appointments Module Delegation of Authority and Appointment Letters with single purchase limits exceeding the Simplified Acquisition Threshold (SAT) as defined in FAR 2.101; this is because Contracting Officers delegated authority exceeding the SAT are subject to Defense Federal Acquisition Regulation Supplement FAR 201.603-2 Selection requirements.

This delegation of procurement authority is equivalent to appointment via an SF 1402 granted in accordance with FAR 1.603-3 (a).

As an Oversight A/OPC, you are subject to personal financial liability (including reimbursing the Government for unauthorized or erroneous purchases through salary offsets) or appropriate adverse personnel action (including removal or other punishment) if you violate applicable GPC use and control regulations, are negligent, or if you engage in GPC misuse, abuse, or fraud (10 U.S.C. 2784). For individuals subject to chapter 47 of the Uniform Code of Military Justice (UCMJ), violation of such regulations is punishable under section 892 of article 92 of the UCMJ.

This appointment/delegation is effective as of the date countersigned. Unless sooner terminated, this appointment/delegation is effective as long as you remain in this position.

ShellyDAA WAWF  
GPC Delegating/Appointing Authority  
DEPT OF DEFENSE\DEPT OF THE ARMY  
2020/08/08

Procurement DoDAAC: S0512A

**ACKNOWLEDGMENT OF DELEGATION AND APPOINTMENT**

Receipt of this delegation/appointment is hereby acknowledged. I fully understand the roles and responsibilities associated with this delegation/appointment.

Kim GPC\_OAOPC  
Oversight Agency/Organization Program Coordinator  
DEPT OF DEFENSE\DEPT OF THE ARMY  
2020/08/08

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This is a facsimile of the official appointment that is maintained in the system of record, which is the Joint Appointment Module (JAM) in PIEE.