March 22, 2013

MEMORANDUM FOR: MITIGATION OVERSIGHT COMMITTEE MEMBERS
DOD SITING CLEARINGHOUSE COORDINATION GROUP

FROM: Executive Director, DoD Siting Clearinghouse

SUBJECT: Procedures Memo #1: DoD Siting Clearinghouse Process Flow Diagrams

The attached process flow diagrams are provided for your use when you review energy projects submitted by the US Department of the Interior or the Federal Energy Regulatory Commission for a DoD mission compatibility evaluation.

The DoD Siting Clearinghouse Mitigation Oversight Committee approved these diagrams at its February 26, 2013 meeting. It is our intent to include these diagrams in our planned Mission Compatibility DoD Instruction. The review procedures outlined in the attached diagrams are based on various statutes, protocols, and interagency agreements.

If you have any questions relating to use of these diagrams, or wish to suggest updates to the diagram, please contact Col Suzanne Johnson at Suzzane.Johnson@osd.mil or 703-571-9057.

Attachments:
As Stated
BLM 43 CFR 2800*

* See Wind Energy Protocol between DoD and BLM, dated July 2008

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**Step 1:**
BLM Field Office issues notice of Right-of-Way (ROW) application

**Step 2:**
DoD Regional Environmental Coordinators (RECs)
- Screen for complete package
- Assess possible impact
- Forward BLM notice to SC

**Step 3:**
SC Mission Evaluation Manager
- Coordinate package with Components and OSD functional offices
- Develop Cooperating Agency request (if applicable)

**Step 4:**
SC Mission Evaluation Manager
- Review coordination package
- Review requirement for Cooperating Agency status (if applicable)
- Request RECs monitor and engage
- Consult with OSD functional offices

**Step 5:**
SC Mission Evaluation Manager
- Review and coordinate internally
- Coordinate with other functional offices as required
- Prepare functional office positions on proposal
- Transmit coordination package to Clearinghouse

**Step 6:**
SC Mission Evaluation Manager
- Is information complete and accurate?
  - YES: Proceed to Step 7
  - NO: Review for notice to SC

**Step 7:**
Components
- Coordinate package with Components and OSD functional offices
- Assess possible impact
- Screen for Environmental impact
- Package complete

**Step 8:**
Components
- Review coordination package
- Review requirement for Cooperating Agency status (if applicable)
- Request RECs monitor and engage
- Consult with OSD functional offices

**Step 9:**
OSD SC
- Review additional/correct info from source BLM Field Office/BLM HQ
- Communicate with RECs as required

**Step 10:**
OSD SC
- Research project and missions to identify DoD equities
- Determine if Cooperating Agency status is required
- Transmit to SC Mission Evaluation Manager

**Step 11:**
OSD SC
- Review additional/correct info from source BLM Field Office/BLM HQ
- Communicate with RECs as required

**Step 12:**
Executive Director
- Coordinate DoD response to BLM for MOC Co-Chair signatures
- Confirm Cooperating Agency status (if required) and follow-up as needed

**Step 13:**
MOC Co-Chair
- Is mitigation required?
  - YES: Proceed to Step 14
  - NO: NO

**Step 14:**
MOC Co-Chair
- Is mitigation complete and accurate?
  - YES: Proceed to Step 15
  - NO: Review and public meetings

**Step 15:**
MOC Co-Chairs
- Transmitted signed response to BLM, advising of DoD mitigation requirements

**Step 16:**
Executive Director
- Transmit signed response to BLM
- Report final mitigation results to MOC

**Step 17:**
Executive Director
- Prepare "Unacceptable Risk to National Security" package for Deputy SecDef

**Step 18:**
Executive Director
- Report final mitigation results to MOC

**Step 19:**
Executive Director
- Were mitigation discussions successful?
  - YES: Proceed to Step 18
  - NO: NO